



SAN JUAN UNIFIED SCHOOL DISTRICT Welcome Center Fingerprint Authorization Form

This form is an authorization for you to be fingerprinted at the San Juan Unified School District **Welcome Center**. This internal form can be processed only at the Welcome Center; it cannot be processed at the Department of Justice (DOJ) or by any other Live Scan provider. The form must be signed by an authorized administrator or designee.

Please note that it can take up to **7-10 business days** to receive fingerprint results from the DOJ. Fingerprint clearance information can only be released to the administrator authorizing your fingerprinting or to Human Resources. You will be notified by the appropriate party when your clearance is received.

Type of Application: *Classified School Employee* *Credentialed School Employee* *Volunteer*

Name of Administrator authorizing fingerprint: Michael E. Stockdale

Location Name: El Camino FHS **Location Code:** 201 **Signature:** ^(Please print) Michael E Stockdale

Volunteering for (last name of student): _____

Note: You will be required to provide valid (unexpired) photo identification in order to be fingerprinted.

Name of Applicant: _____
(Please print) Last First MI

Street Address _____ Apt./Unit # _____

City _____ State _____ Zip Code _____

AKA's: _____ **Driver's License No.:** _____
Last First

Date of Birth: _____ **Place of Birth:** _____
City State/Country

HT: _____ **WT:** _____ **SEX:** **Male** **Female**

Eye Color: _____ **Hair Color:** _____ **Soc. Security Number:** _____

For Human Resources Use Only

Live Scan Transaction Completed By: _____ **Date:** _____
Name of Operator

Transmitting Agency _____ **ATI Number**** _____ **Amount Collected/Billed** _____

**After you are fingerprinted, you may contact the Department of Justice's Automated Applicant Response system at (916) 227-4557 to find the status of your clearance. You will need to provide the ATI number to access this information.