

**EARL LEGETTE ELEMENTARY SCHOOL
School Site Council (SSC) Meeting
Thursday, November 14, 2019**

MINUTES

I. Welcome

A. Meeting called to order at 3:12 p.m. by Laura Hagerty.

B. Roll Call/Sign In:

Name	Role	Service	9/24/19	10/29/19	11/14/19	1/21/20	2/25/20	3/17/20	4/28/20	5/26/20
Sue Crossman	Teacher	1 st yr of 2	Y	Y	N					
Denice Gayner	Teacher	1 st yr of 1	Y	Y	N					
Greg Barge	Principal	Permanent	Y	Y	Y					
Leanne Ortega	Parent	1 st yr of 2	Y	Y	Y					
Joanne Strauch	Other	1 st yr of 2	Y	Y	Y					
Kamille Morgan	Parent	1 st yr of 2	Y	Y	Y					
Laura Hagerty	Parent	2 nd yr of 2	Y	N	Y					
Michelle Koontz	Teacher	1 st yr of 2	N	Y	Y					
Anderson Berry	Parent	1 st yr of 2	Y	Y	Y					
Ben Avey	Parent	1 st yr of 2	Y	Y	N					

II. Approval of Minutes

A. Michelle Koontz motioned to approve previous meeting minutes, Kamille Morgan seconded and minutes were unanimously approved.

III. Club/Committee Reports

A. **Student Council Activities:** Canned food drive is going on and ends 11/15/19. Dress up day is “formal day” on 11/15/19.

B. **English Language Advisory Committee (ELAC):** Next meeting is 12/10/19

C. **Parent/Teacher Organization (PTO):** Next meeting is 11/19/19. Pancake breakfast is 1/25/20.

IV. Unfinished Business

A. None

V. New Business

A. **Safety Plan** On November 5, the safety committee met and approved a safety plan. In March 2020 they will be compiling a tactical plan. The safety plan reviews school climate, culture and safety. First area covered is communications outside of school. Shelter in place reviewed. This is when doors are locked and

blinds are closed however the teacher are still able to teach. The site has been practicing moving from a lockdown, to a shelter in place environment. Next area reviewed was the suspension/expulsion procedures. It was suggested by Anderson Berry that the wording on page 10 be changed from “every attempt” to “reasonable attempts” will be made when referring to contacting parents or guardians of students who are having behavioral issues. Bullying was reviewed on page 19. The school is working on spelling out additional dress code items for our campus and enforcing the no hat policy on page 25. On page 30 we reviewed school discipline and classroom strategies. Lastly we reviewed mental health on pages 32-33. LeGette currently has one person one day a week on campus for mental health support services. Michelle Koontz motioned to approve the safety plan as amended. Laura Hagerty seconded and the plan was unanimously approved.

VI. Public Comments/Questions None

VII. Announcements

- A. Next Meeting:** Tuesday, December 17, 3:30pm (may cancel)
- C. Other Meetings:** Tuesday, December 10, Board meeting 6:30 p.m.
- D. Special Events:** Parent Conf/Min Days out at 12:05, November 18-22
PTO Meeting, November 19, 6:30
Choir at Sacramento Kings, November 19, 7:00
No School, Fall Break November 25-29
Holiday Shop 12/3-12/6/19
ELAC Meeting, December 10

Respectfully submitted,

Leanne Ortega