

**San Juan Unified School District
SUMMARY/BACKGROUND**

Date:

PROJECT TITLE	FUNDING SOURCE	PROJECT DESCRIPTION & RESTRICTIONS	RELATED TO STRATEGIC PLAN	INDIRECT COSTS & (%)	PERSONNEL INCLUDED	FUND PERIOD	STATUS	DUE DATE	CONTACT PERSON

Instructions for Completion (You may delete the following text)

Project Title: Enter the name of the grant given by the Funding Source, i.e. *Bright Ideas*

Funding Source: Enter the name of the company funding the grant, i.e. *PG&E*

Project Description & Restrictions: Enter the project description & Restrictions, i.e. *The purpose of this grant is to generate hands-on activities for 6th grade students, including special needs students, for a successful project based elective that allows them to explore the world of sustainable energy through the use of a variety of small solar kits, solar cookers, and a solar tracker workstation.*

Related to Strategic Plan: Enter the Strategic Plan number(s) that your grant supports from the District Strategic Plan. If your site has its own Strategic Plan you may enter the tactic your plan supports as well.

Indirect Costs & %: Found in budget narrative, or N/A

Personnel Included: Enter Full Time Employee (FTE) information and position title of new personnel to be hired through this grant. If no personnel costs are required enter N/A

Fund Period: Enter the begin date and end date of the grant

Status: If funds received enter: Funded -or- If funds not received enter: Pending

Due Date: Enter the date the grant application is/was due to the Funding Source – or grant deadline

Contact Person: Enter your name and anyone else that is responsible to complete the requirements of the grant