



San Juan Unified School District

Special Education

4825 Kenneth Avenue, Carmichael, California 95608

P.O. Box 477, Carmichael, California 95609-0477

Telephone (916) 971-7525; Fax (916) 979-8580

www.sanjuan.edu

Kent Kern, Superintendent of Schools
Vanessa Adolphson, Director, Special Education/SELPA

PRIOR WRITTEN NOTICE (PWN)

August 13, 2020

Dear Parents/Guardians,

This letter serves as Prior Written Notice (PWN) by the San Juan Unified School District pursuant to 34 CFR 300.503, regarding the closure of your student's school beginning August 13, 2020.

The District, in consultation with Sacramento County Public Health officials, has determined that it is necessary to close all schools to prevent/contain the spread of COVID-19. As of July 17, 2020, California Governor Newsom issued the following guideline, Schools located in counties that are on the Monitoring List must not physically open for in-person instruction until their county has come off the Monitoring List for 14 consecutive days. We know that school closure is concerning, especially for our families with students with disabilities.

In making these determinations, the District reviewed and considered the following:

- Recommendation from the Centers for Disease Control (CDC),
- Recommendation from the California Department of Education (CDE),
- Recommendation from Department of Public Health (DPH), and
- All other relevant information available to the district.

Description and Explanation of the Actions Proposed or Refused by District

This letter is meant to serve as notice regarding the instructional options currently being planned for students with disabilities during the school closure ordered by the San Juan Unified School District ("District") and is provided in accordance with Title 34 Code of Federal Regulations, section 300.503.

At this time, during the school building closure, due to COVID-19, there will be no direct in-person contact with teachers or providers or home-based services provided. However, the District will be providing continued instructional opportunities, available to all students and to support students in special education during this period, may include but not limited to:

- web based instruction
- internet-based curriculum, links and videos within an educator's online platform
- sending lists of work to be completed at home
- access to audio-learning at home
- consultation with teachers and support staff



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- communication with parents about student work and learning
- collaboration with general education teachers regarding appropriate accommodations and supports for students within the general education online learning environment
- Telephonic or virtual services for related services
- Virtual teaching, scheduled virtual appointments, and/or instructional phone conferences for the provision of specialized academic supports

We recognize that this school closure may negatively impact some students more than others. The impacts of the closure on each student will be considered on an individualized basis after school reopens. At that time, to the extent appropriate and necessary, IEP meetings will be held to discuss the impacts of the school closure to your student, if any, and determine whether compensatory education would be appropriate. Service providers will track communication, work completion, and services provided during the closure in order to monitor student progress.

Evaluation procedures, assessments, records and/or reports used as a basis for the District's proposed and/or refused actions, Description of Options Considered by the District, and Description of Other Information Relevant to the District's Decision

Please also be advised that Senate Bill 117 (SB 117) has suspended timelines for special education assessments and IEP meeting requests for the duration of school closure. SB117 has also suspended the timeline to provide requested pupil records within five school days.

Notice of Parental Rights, Procedural Safeguards, and Resources

The District acknowledges your right to make informed decisions regarding your child's education. Accordingly, I have included a link to your rights and procedural safeguards under the Individuals with Disabilities Education Act ("IDEA"). You may also contact the following agency to obtain assistance in understanding your parental rights:

California Department of Education
1430 N Street, Suite 2401
Sacramento, CA 95814-5901

We also encourage you to contact us directly regarding specific requests, concerns, and questions during this difficult time. Questions regarding special education services, programming and access can be sent to Megan Hudson at megan.hudson@sanjuan.edu, who will notify your student's Special Education team to contact you. We will do our very best to monitor this account and provide timely responses as



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we work together to support you all. Additionally, as new information becomes available, we will update you as promptly as possible, please visit our website at <https://www.sanjuan.edu/domain/132> for the most updated information.

Finally, please be advised that the parents of a child with a disability have protection under the Individuals with Disabilities Education Act and the procedural safeguards set forth in 34 CFR Part 300. We have posted the procedural safeguards along with this prior written notice at the above mentioned website.

Thank you for all that you do and for facing these challenges with us. We are doing the best we can to provide equitable access to all students, including students with disabilities, and we appreciate your patience during this shelter-in-place order. Together we can and will succeed in supporting our students through this difficult time.

Sincerely,

Vanessa Adolphson
Director-Special Education