



# San Juan Unified School District

## *Special Education*

4825 Kenneth Avenue, Carmichael, California 95608

P.O. Box 477, Carmichael, California 95609-0477

Telephone (916) 971-7525; Fax (916) 979-8580

[www.sanjuan.edu](http://www.sanjuan.edu)

Kent Kern, Superintendent of Schools  
Vanessa Adolphson, Director, Special Education/SELPA

### **PRIOR WRITTEN NOTICE (PWN)**

October 30, 2020

Dear Parents/Guardians:

As we weather this COVID pandemic together, we are having to make daily adjustments to maintain balance between health and safety and resuming school operation, in line with the most recent, and often changing, guidance. This Prior Written Notice (PWN) provides additional information and different information than the one you received at the beginning of the school year- with the most noticeable changes being made to providing in-person services for targeted, very small groups of students.

This letter provides you with written notice of the San Juan Unified School District's (SJUSD) current proposals regarding in-person, small group targeted supplemental support for a small group of students. These targeted, specialized interventions are provided in small classes allowed by the California Department of Public Health.

Per the August 28, 2020, Guidance from the Sacramento County Public Health, school districts can begin to provide in-person, small group supplemental support to a targeted group of at-risk students. The targeted group, or priority grouping, is determined by the District. San Juan Unified, in collaboration with numerous groups, determined two immediate priority groups. The first, students who are assigned to a moderate to severe special day class, and the second, students who are in Self contained classes for children with Autism or who struggle with social emotional. As SJUSD works through the details of in-person, small group supplemental support in a manner that is safe for everyone, more priority groups and more students will be included. This time period is referred to as an "intersession" and will run from November 2, 2020 through December 18, 2020.

The in-person, small groups are intended to provide in-person instruction in order to support access to alternative curriculum, related services, and progress on IEP goals. The groups consist of a maximum of 16 people, including staff and students. Each class has a classroom space, and motor or recess area that is designated for their use and will be cleaned throughout the day, each evening and deep cleaned one day per week.

The Classes will provide instruction for learning four days per week for a minimum of 3 hours depending on grade level. Lunch will be provided as students leave school. Transportation, for those who qualify, will include the option of round trip mileage reimbursement or a school bus. In addition, to the four days per week in building, related services will continue to be provided virtually or in the student's in person classroom.



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The principal and other staff members will be on site as required, and allowed, and will intervene in case of an emergency.

**Safety measures:** All safety measures established by the California Department of Public Health and Sacramento County Public Health will be followed. The District COVID Plan In addition, the plans have been provided to each parent who has enrolled in the small classes during intersession. The site plans include protocols for safety, such as physical movement through the site, cleaning, air filtration, and group sizes. Health protocol includes, but are not limited to, screening requirements and a plan to address an exposure, or potential exposure, at school. Please note these protocols do not ensure your child will not contract COVID-19, even though the District will strictly adhere to all the health and safety requirements set by Public Health.

**Screening:** Parents/guardians are required to screen their students prior to coming to school. No student may attend school with a temperature of 100.4 or higher, or symptoms of COVID19. No student may attend school, per the guidelines in the COVID19 Safety procedures and Guidelines, if they have been directly exposed to another person who has COVID19. When the students arrive at school, they will have a hands-free temperature check and symptoms check prior to entering the classroom.

**Drop off/Pick Up:** If the student is not taking the bus, each parent/guardian will be responsible for dropping off and picking up their student in the designated drop off/pick up area. A staff person will greet the student at their car and walk them to the classroom. As per the guidelines set by the State and County Department of Public Health, to keep the classes stable and to minimize exposure of the class to individuals who are not in these classes, no visitors, including parents, will be allowed on campus or in the designated environment.

**Designated Environment:** Each class will be assigned a specific classroom,

**Face Coverings:** In San Juan Unified, it is a requirement students grades 3 and up wear a face covering to keep themselves and other people safe. For children over the age of 2 thru 2nd grade, wearing a face covering is highly recommended. The Classes will include students who are unable to wear a mask due to the degree and nature of their disability. However, the goal is to teach the student to wear a face covering so that the student can return to in-person instruction once we are allowed pursuant to the County Health regulations. If the student cannot be taught to wear a face covering, the student may not return to the physical classroom unless a Doctors note is provided.

**Change to IEP:** This PWN is providing notice to the families of students in the small classes that four days per week the students will receive in-person support with their learning. In addition, one day per week the students will engage in distance learning activities that will include asynchronous instructional support, and may include support with related services that are included in their student's IEP. This is not a change of placement as the student is still getting instruction via a classroom teacher and Distance



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Learning. Small groups are voluntary and offer support for the Distance Learning program; therefore, this PWN serves to notify parents of this voluntary offer and an Amendment will not be provided.

**Related Services Delivery Model:** Speech, Occupational Therapy, Educationally Related Mental Health, Vision, DHOH services and Physical Therapy will continue to be provided via teletherapy.

### **Other options considered:**

1. The team considered a third priority group, to include students in general education who may benefit from additional support with Distance Learning or with social enrichment. This third group is still an option and will be included if small classes expand.
2. The team considered a program including different days per week of Distance Learning support. This planning was not explored further as the current schedule allows for each student to receive four full days per week with one day set aside to deep clean the designated classroom environment and surrounding areas.
3. Aligning all return dates for all students being the same, this option was not explored further as the students who are returning have had a significant amount of regression.

The intersessions are an evolving process. We will continue to meet with various groups and make adjustments as we go based on the success of the program and COVID guidance from the State and County.

Finally, please be advised that as parent(s) or guardian(s) of a child with a disability, you are protected by the parental rights and procedural safeguards enclosed with this letter. Please feel free to contact your case manager with regard to any questions as to this letter, or any of those listed in the attached notice of rights.

We appreciate your cooperation and understanding during these unprecedented times.

Sincerely,

Vanessa Adolphson