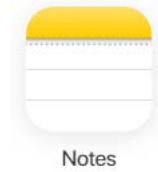
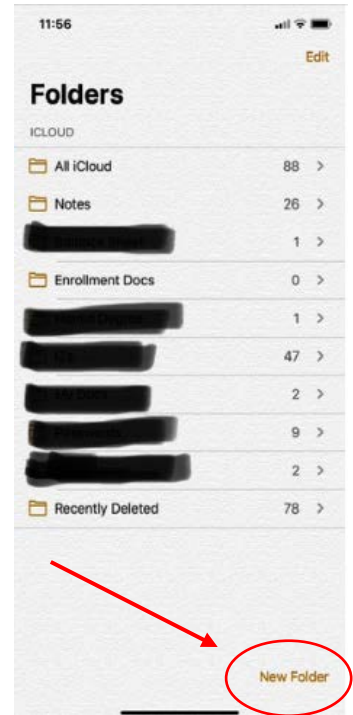


How to Scan Documents Using iPhone

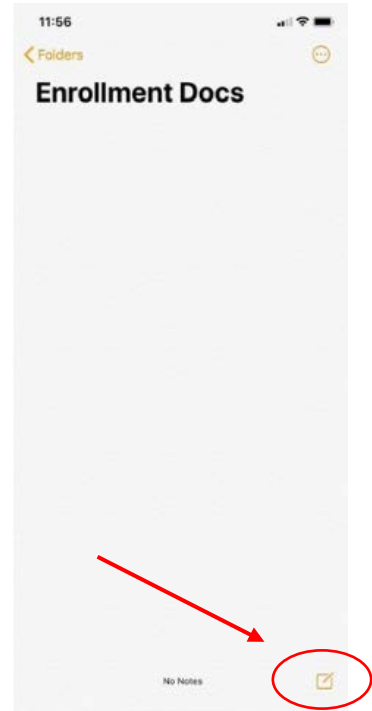
1. Open the “Notes” App on your iPhone.



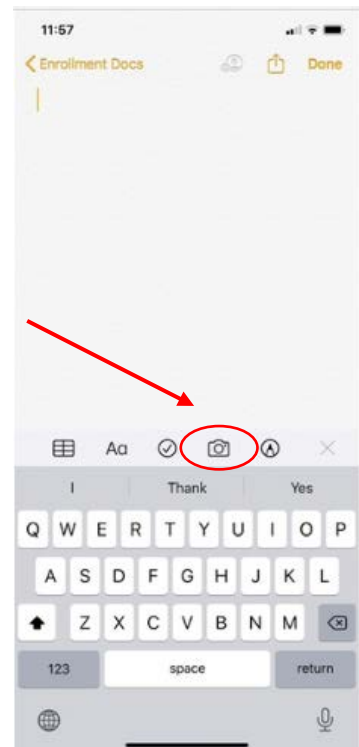
2. Click “New Folder” and create a folder or select a folder if you already have one.



3. Click the "New Note" icon on the left bottom of the page.



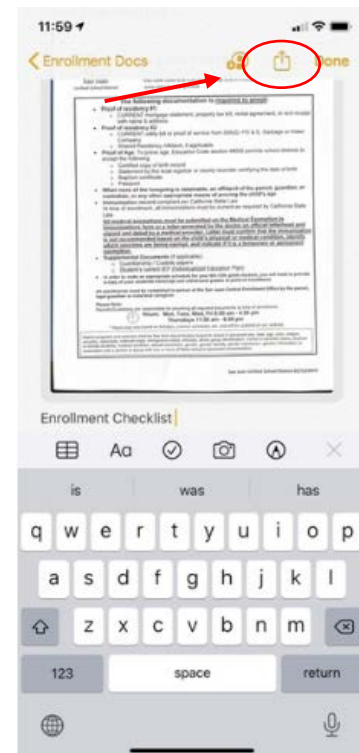
4. Click on the camera icon.



5. Click on “Scan Documents” and the application will scan the document automatically when the document is positioned at the proper view. Or you can scan it manually like taking a picture and then adjust the corners. Then click “Save”.



6. After you scanned the document, you can send it to yourself or a recipient's email by clicking the share button on top right corner.



7. Choose the email application (Mail, Outlook, Gmail, Yahoo mail, etc.) you would like to use to send the scanned document, and write down your email address if you would like to send it to yourself to access it on a computer or you can write any recipient's email address and click send.

