

The SARB Process
As Established by LAW

THIRD (3) – Unexcused Absence

Classified as a Truant (reported to attendance administrator)
1st Letter sent home.

SIXTH (6) - Unexcused Absence

Second truancy (again reported to attendance administrator)

**2nd Letter &
HABITUAL TRUANCY
CONFERENCE**

NINTH (9) - Unexcused Absence

Third truancy (classified as a habitual truant and subject to a summons to appear at a School Attendance Review Board (**SARB**)).

Ed. Code 48263.6 - Chronic Truant

Any student absent from school without a valid excuse for more than 10 percent of the school days in one school year from the date of enrollment to the current date. (Grades 1-8)

Penalties

SARB Hearing – The School Attendance Review Board (SARB) will ask the parent and the student to sign an attendance contract. Failure to comply with the contract will result in the order of a citation to appear in court. 48293 Ed. Code

1st Conviction – A fine of not more than \$100 plus penalties could amount to as much as \$375

2nd Conviction – A fine of not more than \$320 plus penalties could amount to as much as \$750

3rd or subsequent conviction – A fine of not more than \$500 plus penalties could amount to \$1,500

Parents are responsible for a child's attendance from the age of 6 until the age of 18 (48200 Ed. Code)

SJUSD
Attendance Improvement Program

Attendance Matters

The Attendance Improvement Program's goal is to encourage each student to come to school every day and on time.

Contact Us

3700 Garfield Avenue, Room 9 Carmichael, CA
95608 (916) 979-8604



San Juan
Unified School District

Parent and Student

SCHOOL

ATTENDANCE

REVIEW BOARD

(SARB)

INFORMATION

PAMPHLET



TRUANCIES & UNEXCUSED ABSENCES

Reasons NOT acceptable for being absent from school are considered truancies or unexcused absences during the regular school year. A truancy occurs if a student does the following:

1. Going to work with a parent or other family member.
2. Going to a beach, river, mountains, or desert.
3. Going to a concert.
4. Getting ready for a date.
5. Baby-sitting, taking care of other family members.
6. Under the influence of alcohol or drugs.
7. Joyriding or partying.
8. Personal problems.
9. Repairing car or household items.
10. Waiting for service or repair people to arrive.
11. Shopping
12. Camping
13. Attending a sporting event.
14. Any other reason not included in "Acceptable Reasons for Excused Student Absences."
15. Bus not available/missing bus.
16. Participating in a student demonstration off campus.

ALL absences must be verified or the absence becomes an unexcused absence or truancy.

ACCEPTABLE REASONS FOR EXCUSED STUDENT ABSENCES (46010, 46010.3, 48205 Ed. Code)

Student must be given an opportunity to complete work which is reasonably close to, but not necessarily identical to, missed work.

1. Personal illness (school may require doctor's note verifying absence after 10 days).
2. Quarantine under the direction of a health officer.
3. Personal medical, dental, optometric, or chiropractic appointment.
4. Funeral services for a member of the immediate family (limited to one day in the state, and three days out of state).
5. Student serving on jury duty.
6. Exclusion for illness or medical appointment of a child of whom the pupil is the custodial parent.
7. Personal court appearance (requires verification).
8. Prior principal approval for employment conference.
9. Employment in the Entertainment Industry for a maximum of up to five absences per school year.
10. Observance of a religious holiday or ceremony (recommend three (3) days advance notice to school).

11. Religious retreat (limited to four (4) hours per semester).
12. Prior principal approval for reasons, which may not be included elsewhere, but are pursuant to uniform standards established by the governing board.
13. For the purpose of serving as a member of a precinct board for an election pursuant.
14. For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the military service.
15. Other reasons that are within the discretion of school administrators and, based on the factors of the pupil's circumstances, are deemed to constitute a valid excuse. 46014 Ed. Code – The following requires a Board-adopted resolution: Religious observance or exercise for moral or religious instruction limited to four (4) days per month. Student must attend minimum school day hours.

NOTE: Ten (10) excused absences is considered to be excessive. Education Code Sec. 48260 – Any pupil subject to full-time education or to compulsory education who is absent from school without a valid excuse for more than three days or tardy or absent for more than any 30-minute period during the school day without a valid excuse or three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance administrator or superintendent of the school district.