



**MESA VERDE  
HIGH SCHOOL**

**ASSOCIATED STUDENT BODY**

**SOCIAL**

**ORGANIZATION**



Potential Advisor,

Thank you for your work helping the students in your group with all of their events and meetings. Please remember that you must be in attendance at all club events and meetings and oversee the activities of the club.

Groups on campus will fall under one of two categories. The first will be **Official MVHS Club**. A **Club** is a group of students with a common interest, using a structured format that includes: elected officers, a constitution, budgeting/financial activity (optional, but a budget must be submitted if you plan to do a fund-raiser/make a purchase), regular meeting dates, filing of meeting minutes with ASB.

The second option will be **MVHS Social Organization**. A **Social Organization** is a group of students with common interests, but form as a loosely structured, non-financial/budgeted group. They will not be required to: file minutes, have regular monthly meetings, and advisors will not earn NID credit.

If you have questions or need further explanation, please contact Kevin Anderson in A21 or [kanderson@sanjuan.edu](mailto:kanderson@sanjuan.edu)

Kevin Anderson



# MESA VERDE HIGH SCHOOL

## SOCIAL ORGANIZATION GUIDELINES

Students interested in starting a Social Organization (a group of students with common interests, but formed as a loosely structured, non-financial/budgeted group) may do so at any point during the school year. Please follow these steps and complete the necessary forms to gain official recognition by the Mesa Verde HS Associated Student Body.

1. **Advisor** - Secure a certificated (teacher) advisor who is willing to guide the organization and attend all organization functions. It is the job of the advisor to oversee all group activity.
2. **Club Application** - Complete the Application for Social Organization (attached) including a roster (attached) of members.
3. **Election of Officers** - Officer elections are not required for Social Organizations. It is at the discretion of the group to choose if they want to organize with officers.
4. **Finance, Purchasing, Fundraising** - Social Organization cannot raise funds or spend money. Should a Social Organization wish to raise funds and/or make purchases, they must reapply as an official MVHS Club and receive full club sanctioning prior to any financial activity.





# APPLICATION FOR SOCIAL ORGANIZATION

Organization Name \_\_\_\_\_ Date \_\_\_\_\_

## Part I. Purpose of the Organization

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Part II. Organization Advisor

Name \_\_\_\_\_ Room # \_\_\_\_\_

## Part III. Organization Officers (if applicable)

	<u>Name</u>	<u>Signature</u>
President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____

## Part IV. Meeting Details

When will regular organization meetings take place

\_\_\_\_\_  
(for example - every other Wed or the second Tuesday of each month)

Location of Organization Meetings

\_\_\_\_\_

Time of Day Organization Will Meet

\_\_\_\_\_

# MESA VERDE HIGH SCHOOL ASB SOCIAL ORGANIZATION ROSTER

Organization Name \_\_\_\_\_

Date \_\_\_\_\_

Name	Signature
Advisor _____	_____

**Student Officers/Leaders of the Organization**

_____	_____
_____	_____

**Organization Member's Names**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____