

Rio Americano Quick Reference Sheet 2020-2021

VIRTUAL BELL SCHEDULE

Monday/Thursday	Wednesday	Tuesday/Friday
Period 0 8:00 - 8:45 am	Period 0 8:40 - 8:55 am	Period 0 8:00 - 8:45 am
Period 1 9:00 - 10:30 am	Period 1 9:00 - 9:15 am	Period 4 9:00 - 10:30 am
Period 2 10:45 - 12:15 pm	Period 2 9:20 - 9:35 am	Period 5 10:45 - 12:15 pm
Lunch	Period 3 9:40 - 9:55 am	Lunch
Period 3 1:15 - 2:45 pm	Period 4 10:00 - 10:15 am	Period 6 1:15 - 2:45 pm
	Period 5 10:20 - 10:35 am	
	Period 6 10:40 - 10:55 am	

CHROMBOOKS: Families can now complete the annual information update process online which will include the **ability to indicate if your student will need a computer during distance learning.** Complete the process today by logging in at www.sanjuan.edu/parentportal and selecting “re-enrollment” from the top right corner of the screen. Review the detailed instructions or email helpdesksis@sanjuan.edu for assistance. Information about when to pick up your requested Chromebook will be announced shortly.

Q STUDENT PORTAL/EMAIL/GOOGLE CLASSROOM – Go to portal.sanjuan.edu and enter your username and password. Here you can access your student portal, email, and Google classroom. This student information system is accessed by a pin and password. If you forget your access information, contact kristine.dunn@sanjuan.edu. Parents and students can retrieve information regarding in-progress grades, final grades and attendance.

ADMINISTRATION – The administration is responsible for all aspects of the school program and its operation. Each member of the administrative team oversees particular departments with the Principal having final authority over all departments. Principal - Mr. Brian T. Ginter 979-8860; Vice Principals – Mr. Robert Kerr (Student Discipline A-I), Ms. Jennifer Dalton (Student Discipline J-P) and Mr. Chris Hauger (Student Discipline Q-Z) can be contacted at 971-7499.

COUNSELING OFFICE – Appointments are required to see counselors. Beginning 8/3/2020, parents may call for appointments at 971-7503. Students wishing to make an appointment may email the secretary at natasha.richards@sanjuan.edu or mary.dubble@sanjuan.edu. Counselors work with parents, students and teachers to set a path to meet the student’s academic goals. Counselors –Emily Greene (Class of 2021) Ms. Elizabeth Irwin (Class of 2022), and Ms. Meghan Wilson (Class of 2023) Ms. Heather Jensen (Class of 2024), Shari Gauthier (Class of 2024, AVID, EL & 504) can be contacted at 971-7503.

COMMUNICATION – Communication is encouraged between parents, teachers, students, administration, and other school employees. If a concern arises, parents should contact the teacher first. If a concern is unresolved, your student’s vice principal may be contacted. The last step at the site is the principal. Typical forms of communication are email, phone, and school website. Rio Americano also has an automated phone call system and electronic sign board in front of the school. The Principal’s message can be found on the Rio Americano website, <https://www.sanjuan.edu/domain/387>, under our school, principal’s message. This site offers weekly information as well. Parents can sign up for the Rio Newsflash on the Rio website <https://www.sanjuan.edu/domain/404>, under students & families, Rio Newsflash).

GENERAL QUESTIONS – You may direct any general questions to the Principal’s secretary by email at Bonnie.bjorgum@sanjuan.edu or call 916-979-8860.

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SCHEDULES – Student schedules are determined by the students’ class requests and educational needs. RAHS will not place students in classes based on a specific teacher requested. There are five acceptable reasons that a change can be requested: 1) change the level of course; 2) incomplete schedule; 3) medical condition, 4) assigned a teacher for a subject and level the student failed (D or F) with the teacher before, or 5) a semester change can be considered for failed courses (D or F) only if classes are balanced (principal determination) and a teacher is not put over contract.

GRADING – Grades are determined solely by the teacher of each class. It is important that parents and students understand the grading policy of each teacher. If you have any questions on grading, first contact the teacher with those questions.

Grade reporting dates (grades posted in Q):

Progress Grade 1	September 18	Progress Grade 4	February 26
Progress Grade 2	October 15	Progress Grade 5	March 26
Progress Grade 3	December 4	Progress Grade 6	May 7
Semester 1	January 8	Semester 2	June 14

NOTE- Progress Reports and Semester Grades are not mailed home. Progress Reports are viewable in the Student and Parent Portal. Transcripts are accessible via Parchment.

RECORDS AND TRANSCRIPTS – ALL Students are required to register with Parchment. This is how students, parents, colleges and universities are able to access student transcripts. For instructions and more information, visit the Registrar’s page on the Rio website <https://www.sanjuan.edu/domain/8958>

HOMEWORK AND STUDY EXPECTATIONS – Rio Americano High School wants to prepare all students to be successful in college and careers beyond high school. Schoolwide expectations regarding time spent on homework vary, but in general a student may expect 1 to 3 hours per day. Honors/AP classes will require more study time. Study time should be allotted as well.

ATTENDANCE – Attendance is mandatory for the entirety of the scheduled virtual classes each day. Attendance will be recorded and reflected on a student’s record. Any questions about attendance or absence reporting can be directed to alexis.hart@sanjuan.edu. It is the responsibility of the parent and student to make sure the student attends school every day. If a student is unable to attend school, the attendance office must be notified. Parents may call the automated attendance line at 971- 7522 or report by email to rioamericanoabsence@sanjuan.edu.

DISCIPLINE – Rio Americano employs a progressive discipline policy. Communication about discipline is handled through the Vice Principal’s office or by an individual teacher.

PARENT TEACHER STUDENT ASSOCIATION – PTSA is an important group that supports the school in many ways, from financial to public relations. Please consider joining PTSA to help support your school. President –Jill Rice, jillrice@hotmail.com.

Important Dates:

August 13 – First Day of School	June 1-2 – Senior Finals
December 16, 17 & 18 – First semester finals (all grades)	June 3, 4, 7 – Undergrad Finals
December 18 – Last day of First semester	June 8 – Last day of School
January 5 – First day of Second Semester	June TBD – Graduation

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