

**El Camino Fundamental High School  
Eagle Polytechnic Institute  
Memorandum of Understanding (MOU)**

As a member of the EPI Academy you are about to move into a dynamic world that will open the doors of opportunity for your future. Everyone involved in EPI is prepared to guide you throughout high school and make sure you are prepared for success in your chosen career and/or higher education.

You must also be prepared to work toward this goal as well. EPI expects you to adopt the following criteria and standards as a part of your learning experience and discipline:

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| <ol style="list-style-type: none"><li>1. Be respectful.</li><li>2. Help create a clean and positive environment.</li><li>3. Have exemplary attendance.</li><li>4. Come to class on time prepared and with all appropriate materials.</li><li>5. Work cooperatively with other students for mutual success.</li><li>6. Be an active learner and ask questions.</li><li>7. Adhere to an ethical standard of good citizenship (C's or better.)</li><li>8. Academic standard of C's or better in all academy courses (English, Math, Science, Social Science and Pre-Engineering courses)</li><li>9. Participate in all interventions in the event of being placed on academic probation</li><li>10. Participate in class and out of school learning experiences.</li><li>11. Meet eligibility requirements for all out of school learning experience participation.</li></ol> |
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All district and school policies will be in effect in all classes. In addition, the following EPI policies will be in effect:

1. Any suspension will result in a parent conference and possible recommendation of removal from EPI.
2. You will be expected to maintain your academic progress in all subjects. Your grades should demonstrate work at the highest level of your capability. Tutoring and other student support programs are available to facilitate student progress. Students must maintain C's or better to be eligible for all out of school learning experiences, the EPI certificate with special EPI graduation acknowledgment for those who complete the program criteria and standards. Students must participate in all available intervention opportunities in the event they are placed on academic probation for not meeting this academic progress requirement.
3. You will participate in EPI activities in the program. This will include field trips, job shadow experiences, community service hours, senior projects, specific academy classes and special activities/projects for your grade level. You must also maintain your eligibility status so you can participate in field trips.
4. Career Mentor learning is a critical component of EPI. Students are expected to participate in activities that will provide real world application of concepts studied in EPI. Students will be required to document their career mentor learning experiences.

Failure to adhere to the aforementioned standards could result in a conference. Any student removed from the academy will receive a letter indicating the reasons for the removal following a student/parent conference. Any student voluntarily withdrawing from the academy must submit a written withdrawal form signed by student, parent, EPI Coordinator and EPI Counselor and a student/parent conference with the Coordinator must take place. Any student removed from the academy will receive a letter indicating the reasons for the removal following a student/parent conference.



## El Camino Fundamental High School Eagle Polytechnic Institute (E.P.I.)



### Graduation Recognition Requirements

Students who seek to earn **E.P.I. Graduation Recognition** must plan their 10<sup>th</sup> -12<sup>th</sup> grade years at El Camino carefully in order to fulfill course work mandated by the state and our district, meet college entrance requirements, and requirements for an **E.P.I.** graduation recognition and transcript notation upon graduation from El Camino.

#### ***E.P.I. Graduation Recognition:***

E.P.I. seniors must:

- Earn **citizenship** grades of C or better in **all** classes
- Successfully pass all E.P.I. courses (C- or better) which are:
  - ✓ English (3 years)\*
  - ✓ World History/US History\*
  - ✓ Physics (senior year)\*
  - ✓ IM2 or Geometry, IM3 or Algebra 2 ( $\geq 2$  years of math)
  - ✓ Pre-Engineering Technology I\*\*
  - ✓ Pre-Engineering Technology II\*\*
  - ✓ Pre-Engineering Technology III\*\*, or counselor approved ROP/ARC course

\* May take honors or AP level.

\*\* Students may earn ARC/ACE/CSU college

**By successfully completing these requirements, graduating EPI Seniors will be recognized with**

- Notation on transcript October of Senior year as an E.P.I. candidate
- Certificate and Silver Cord awarded at Senior Awards Night
- A Silver Cord to be worn at El Camino HS graduation ceremony
- Special acknowledgement at El Camino HS graduation ceremony
- Final transcript notation in June of graduation from the Eagle Polytechnic Institute

#### ***E.P.I. Graduation Recognition with Distinction:***

In addition to the criteria listed above, EPI seniors may earn EPI Graduation with Distinction if the following requirements are met:

- ✓ Complete every **Cross-Curriculum Project** (each year)
- ✓ Complete the Human Powered Vehicle Project with a "B" or better
- ✓ Complete **50 Community service hours** by March of senior year (10 hours must be environmentally/ecologically based; El Camino's Recycling Club meets weekly for this)



El Camino Fundamental High School  
 Eagle Polytechnic Institute  
 PERMISSION TO ACCEPT



We, the student and parent(s), understand this MOU of the EPI Program; thus, we agree to the terms listed above, and accept enrollment into EPI.

**I have read and understand the expectations and requirements for the Eagle Polytechnic Institute (EPI) and my signature below indicates my desire to make a commitment to my future by taking advantage of the learning opportunities available in the EPI Program. I am prepared to learn new skills, apply my learning to the world, complete required projects, accept responsibility for my education, participate in field trips, and develop my reasoning and critical thinking skills through the work that I will complete in the EPI Curriculum.**

Print Student Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

**As a parent or legal guardian, I give my student permission to join the Eagle Polytechnic Institute (EPI), and I understand that my signature below and the completed parent volunteer opportunities form (on the back of this sheet) indicates my support to the program and of my student's commitment to EPI as stated above.**

Print Parent Name: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_

Date: \_\_\_\_\_

Print Parent Name: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_

Date: \_\_\_\_\_

For Remind messages about EPI events including field trips, text **@epip** to **81010** or register using **rmd.at/epip** or try texting **@epip** to **(916)436-1442**.

- Please sign and return this Permission to Accept and EPI Parent Volunteer Opportunities Form to either Mr. Tompkins, Mr. Battenfield or Mr. Markley
  - Any student without a signed MOU will not be allowed to participate in EPI.

***ALL PARENTS MUST COMPLETE THE VOLUNTEER FORM ON THE BACK (every little bit helps!) →***

El Camino Fundamental High School  
EPI Parent Volunteer Opportunities

***Parents of EPI Students:*** *As a parent of an Academy student you are asked to provide support to the academy and your student. Please indicate below which parent volunteer opportunities you may be able to help EPI students and staff with this year.*

Student Name and grade: \_\_\_\_\_

Parent(s) Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell or Work Phone: \_\_\_\_\_

Parent E-mail Address: \_\_\_\_\_

*Please check the boxes in the areas where you will volunteer or provide support to EPI:*

- Field Trip Driver and Chaperone**  
*(Requires volunteer driver form, proof of insurance, and fingerprinting at the district. Please indicate if you need either form: \_\_\_\_\_ volunteer driver form \_\_\_\_\_ fingerprinting form )*
- Donations** *(can donate items for Root Beer Float fundraisers, food/drinks for EPI Tech Night, EPI Field Day lunch, manufacturing materials, tools/equipment)*
- Fundraising** *(can provide opportunities for fundraising or can help organize fundraising activities)*
- Telephone Caller** *(to secure help for events or activities)*
- College Visitations** *(willing to help plan, facilitate, or chaperone local college visitations)*
- Industry Guest Speaker** *(would be willing to speak with an EPI class or classes about Engineering, Manufacturing, Architecture, or a related career)*  
Name of Company: \_\_\_\_\_
- Provide support with community service** *(Chaperone, research, and inform the program of community service opportunities)*
- Assist with finding Internships and/or Career Mentoring Experiences** *(Have contacts or willing to make calls to help students' set up these experiences)*
- Special Skills or Talents that can be provided to EPI:**  
*(Write in the space below)*

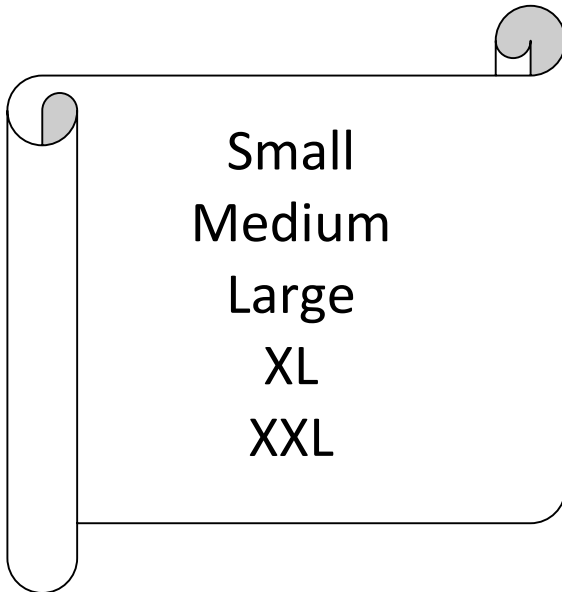
# EPI POLO SHIRT ORDER

Name \_\_\_\_\_

Grade level:    10    11    12

Every EPI student who turns in their completed EPI Contract packet will receive a **free EPI Polo.**

Circle your size:



Small  
Medium  
Large  
XL  
XXL



IF YOU WOULD LIKE TO ORDER ANOTHER SHIRT, COMPLETE THE FOLLOWING:

<b>EPI Polo</b>		<b>\$10</b>
Small	_____	
Medium	_____	
Large	_____	
XL	_____	
XXL	_____	

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Send cash or a check made out to EPI Club Tech with this form.