



Course Proposal Form – San Juan Adult Education

Sunrise Tech Center

7322 Sunrise Blvd.

Citrus Heights, CA 95610

We are always evaluating the courses and programs we offer to the community and region. We continually look for current and relevant new courses/classes. If you have an idea or proposal, *please fill this out and submit to Richard Judge for consideration.*

I would like to propose the following class for consideration:

- ◆ Please attach any related materials that support your concept or suggestion.
- ◆ Please use this form for each class/title suggestion.

Course title or concept: _____

Date: _____ Submitted by (optional): _____

I would like to be considered as an instructor for the proposed class/course:

- ◆ Please attach an outline and syllabus (if you wish to be considered for teaching the course).
- ◆ Please complete as much as possible in the space below (and/or attach your information)

Date: _____ Submitted by: _____

Please provide name, address, phone, email, etc

Course Title: _____

Course Description for the catalog/brochure/flyer: (provide sample text here or attachment)

Suggested Course Length (day(s), weeks): _____

Day/Eve(s) of the Week: _____ Class Time: _____

Please attach evidence why this class is needed for this region (i.e. job market, community interest, etc):

Please include textbook information: title, author, publisher, ISBN, cost, etc

Location you might recommend: Sunrise Tech Center, satellite location, etc

Thank you,

Richard Judge, Principal, Sunrise Tech Center

RJudge@sanjuan.edu

www.sanjuan.edu/sunrisetc