

Book Return/Replaced Policy

Students are responsible for the textbooks and library books. Parents will be charged for all damaged, lost, or missing books. Most subject area textbooks cost more than \$50. Students who do not return or pay for missing textbooks/library books will not be able to participate in end of school year activities.

Please be aware that books assigned to your student and not returned will stay on your Child's school record through high school. All missing/lost books will need to be replaced before your student can graduate.

Textbooks will be checked out to students (using their unique student ID number) within the first couple of weeks of school. End of the year textbook check in will begin in late May.

Cell phone policy

Students may read books on cell phones during their Advisory period and other classes with teacher approval. Students may also use their phones between periods and during lunch. Students who use their phones when asked not to will be subject to the following consequences:

- 1st offense:** Cell phones or electronic devices will be sent to the office. Student may pick it up in the front office at the end of the day.
- 2nd offense:** Parent pick up from the office.
- 3rd offense:** Parent pick up. Student attends Wednesday School
- 4th offense:** Phone checked into the office each morning. Student retrieves phone after school.

Students who use their phones inappropriately to threaten or harass others or to view inappropriate material will be subject to both school and law enforcement consequences.

** Pasteur Middle School will not be responsible for electronic devices brought to school. **

Please do not ask your student to leave his/her cell phone on and wait for a call or text from you during school hours. If you need to contact your student, please call the school and a message will be delivered to your student right away.

Code of Conduct

The Student Code of Conduct includes, but is not limited to:

- Students are expected to immediately report any incidents of bullying to the principal or designee.
- Students can rely on staff to promptly investigate each complaint of bullying in a thorough and confidential manner.
- All staff, students and their parents will receive a summary of this policy prohibiting bullying as part of the student handbook.
- Regular discussions are scheduled in all homeroom classes to reinforce expectation in regards to zero tolerance for bullying and to provide a forum for students to speak up.
- People witnessing or experiencing bullying (in person or online) should report the incident.