



San Juan Unified School District

3738 Walnut Ave, Carmichael, California 95608

Volunteer Information Form

The San Juan Unified School District sincerely appreciates your interest in serving as a volunteer to help our students and our school. Your knowledge and skills can enrich the educational program. For the benefit and protection of students and volunteers, and others, state laws and district policies require the following:

- Volunteers working with students must be under the direct supervision of a district employee (Education Code 35021).
- Volunteers working regularly with students must take a tuberculosis test, be fingerprinted, give evidence of basic skills proficiency, and take a loyalty oath (Education Code 45344.5, 45347, 35349). The school office can assist you with these requirements.
- Unsalaries volunteers are covered by the district's Workers Compensation Insurance (Labor Code 3364.5). Claim forms are available at the district office.
- Volunteers may offer services not otherwise available, but may not be used to displace regular school personnel (Education Code 35021).
- Volunteers must work in the presence of another adult. Any exception must be approved by the principal.
- Volunteers who will be driving students must complete a volunteer driver form.

The district always seeks to provide a safe environment for students. We would appreciate your assistance by completing this form.

Your Name: _____

Address: _____

Telephone Numbers: _____ Work _____ Home _____

Social Security Number _____

California Driver's License Number _____ Expiration Date: _____

Your Gender (circle): Male Female

Do you have students attending this school? No Yes

San Juan Volunteer Assignment

Project/Job: _____

School: _____

Teacher or Supervisor: _____

Describe any factors that may limit your volunteer activities:

Business Mentors/Volunteers Participating in Employer-Sponsored Volunteer Program:

Please attach a letter from your employer authorizing your participation in this program.

Employer _____

Workplace Address _____

Office Telephone Number _____

Your Supervisor's Name/Title _____

Your Supervisor's Telephone Number _____

Your Job Title _____

Years in this Position Years _____ In this Profession _____

Professional Certificates _____

Describe any required or preferred student qualifications:

Volunteers Who Will Be Driving Students Must Complete A Volunteer Driver Form

All Volunteers - School Safety Questions

No Yes 1. Have you ever been convicted of an offense involving alcohol, drugs, sex, or physical violence? If yes, please explain:

No Yes 2. Have you ever been convicted of a crime (other than described in #1) ? If yes, please explain:

No Yes 3. Have you ever been charged with a crime (other than described in #1 or #2)? If yes, please explain:

Thank you!

All Volunteers :

The San Juan Unified School District adheres to a policy of non-discrimination, non-harassment on the basis of race, color, religion, creed, national origin, age, sex, sexual orientation, ethnic group, marital or parental status, physical or mental disability. San Juan also holds to a firm policy of confidentiality in dealing with children. Copies of these and other district policies are available on request.

I agree to comply with the policies and procedures of the San Juan Unified School District and the school, and to assist the district in providing a safe environment for students. The information I have provided on this form is true and accurate.

Signature _____ Date _____

For School Records: _____ TB Test Clearance Received _____ Fingerprint Clearance Received