Welcome and Introductions/Community Building
At 9:10 a.m. Monica Perez called the meeting to order.

**DELAC Members present:** Monica Perez, Gabriela Macias de Mariscal, Annie (Yaret) Ambrosio, Olivia Ayala, Blanca Ruiz, Benita Venegas, Deyanyra Gomez, Zahman Mahdi, Zinah AlNaseri, Ruben Vazquez, Noelia Vela

**Staff present:** Yolanda Zarafshar, Linda Andersen, Roxann Higgins, Edith Gonzalez, Laura Jepna (ASL interpreter), Janet Palm (ASL interpreter), Zaid Ibraheem, Bryan Irwin

**Visitors present:** Susanne Lager, Beatriz Juarez, Ines Paredes

Michelle Fox welcomed attendees to the meeting. She explained that Martha is involved in a practice school review for FPM.

Review and Approval of Minutes
Deyanyra Gomez asked the group to review the October and November meeting minutes in preparation for approval.

- October – Zahman Mahdi made a motion to approve the October minutes, Edith Gonzalez seconded and the minutes from October 9, 2014 were approved with no changes.
- November – Monica Perez made a motion to approve the November minutes, Ruben Vasquez seconded and the minutes from November 14, 2014 were approved with no changes.

Local Control Accountability Plan Report
Deyanyra explained that the LCAP is the new method to spend the funds that the district receives from the new alignments. She reported that the LCAP Advisory Committee reviewed the results from the previous meetings to decide the actions that will be suggested to the LCAP. The committee is requesting participation in Action Teams from stakeholders. Deyanya shared the ELA/ELD Framework graphic descriptors.

- Ruben asked if information is online? Deyanyra answered yes on the CDE website.

Bullying Prevention & Conflict Mediation
Christina Sparks presented information regarding Bullying Prevention. She explained bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself. She shared what bullying is and that includes verbal, physical and psychological forms.

- Benita Venegas asked about cyber bullying, and if it should be reported. Christina answered yes if a bully is utilizing technology to affect a victim is should be reported. She added that school sites have authority and responsibility to investigate even if it occurs after hours if it affects the school environment or the student’s ability to learn.
- Zinah asked if training is provided. Christina answered yes training has been provided to sites. Zinah also asked if students are trained. Christina answered she will talk about this later in the presentation.
Benita asked about specific incidents occurring at Lichen school. Christina advised that she can address specific occurrences at the end of the meeting.

Michelle recommended taking the presentation information to the school site ELAC meetings. Christina clarified what bullying is not. She shared that making fun of or attempting to provoke in a playful way and if the person stops when you ask them to, it is probably not bullying. Christina reported that Rogers Middle School has a pilot conflict mediation program through California Lawyers for the Arts. She also shared that San Juan High School has a Restorative Justice program in place for higher level conflict mediation.

An attendee asked if there is special punishment for bullies as she is not aware that the student was disciplined. Christina shared that administration is not allowed to inform others of specific discipline cases. In addition, she shared that children sharing stories with their families may not have all the information from both sides of the conflict.

Benita asked if assistance from the district can be provided in person. Christina recommended starting with the school site and if resolve is not reached then contacting the FACE (Family and Community Engagement) office for assistance.

Christina shared the various methods to access the tip-line to report bullying and/or harassment. She stated that reporting is confidential and showed the internet form as an example.

An attendee asked if the student internet accounts with San Juan USD can be accessed by other sources. Bryan Irwin recommended parents ask the school site who has access to student accounts.

Christina reported that the next Bullying Prevention Collaborative will meet January 23 with more information to be posted in the San Juan Scene and that parents are welcome to participate. Christina mentioned that Bella Vista has a student encouragement program called Reach One. Students are encouraged to reach out to another student every day.

Christina shared the video ‘I Am’ which was filmed at Edison with the group.

Announcements
- Michelle shared information about the new hours at San Juan Central enrollment center and the Immunization Clinic. Hours on Thursday will change to 11:00 am to 6:00 pm to better accommodate families.
- Edith shared information about the Food and Clothes Closet. Families can access the Food Closet for free once per month. The clothes closet is open Tuesday 10:00 to 1:00 and Friday 1:30 to 3:30. The center can also accept donations.
- Michelle shared that Action Teams will review Strategic Action Plan proposals. Applications are available today for parents to participate on an Action Team. She encouraged attendees to take and share at ELAC meetings.
- Deyanyra announced that the next DELAC meeting will be held January 7th at 9:00 am. She shared that topics will include college and career readiness.

Evaluation
Attendees were asked to complete a meeting evaluation and submit before leaving.

The meeting was adjourned by Michelle Fox at 10:35 am.