1. **Welcome Approval of Minutes**

At 9:11 a.m. Elisa Rojas, DELAC Vice President, called the meeting to order.

**DELAC Members present:** Gabriela Macias de Mariscal, Benita Venegas, Deyanyra Gomez, Zahman Mahdi, Caroline Stalenoef, Olivia Ayala, Blanca Ruiz, Maria Monroy, Salwa Ibraheem, Zinah AlNaseri, Mirella Gonzalez, Nohemi Mosqueda, Lidia Melendez, Elisa Rojas, Ruben Vazquez, Susan Noyola, Wijdan Ali Akbar, Ahmed Jabir

**Staff present:** Yolanda Zarafshar, Linda Andersen, Martha Quadros, Edith Gonzalez, Heather Berkness, Armando Galvan, Bruce Armes, Zaid Ibraheem, Susan Iratene, Michelle Vincent (ASL interpreter), Rachel Carter (ASL interpreter),

**Visitors present:** Ines Paredes, Brenda Reyes, Rola Galvez, Maria Sachuz

Martha welcomed attendees and introduced staff as well as DELAC officers. Elisa announced the CABE conference and reviewed the DELAC agenda. Martha added information regarding the CABE conference and suggested that one or two representatives from DELAC should attend. She recommended that interested members should review information with their ELAC.

Elisa directed attendees to discuss ELAC activities at tables and prepare to share.

- Armando shared that the Dyer Kelly site is working on reclassification activities.
- Blanca shared that Edison is utilizing parent tutors.
- A parent shared that ELAC meetings at Howe occur after school.
- A parent shared that ELAC meetings at Greer occur before school.
- Elisa reported that Howe Avenue is increasing awareness regarding bullying prevention and parent training.
- Ruben shared that Kingswood offered a work shop regarding the new immigration laws.
- Edith reported that she is the contact for the Immigration workshop at Kingswood.
- Benita asked about bullying and sexual harassment. Martha answered that she will speak to those issues after the presentations.

Elisa reviewed the DELAC legal responsibilities and the roles of the DELAC members. Martha added that these roles will be reviewed at each meeting since new representatives may attend.

Minutes from December will be reviewed at the February meeting.

2. **Report Card Pilot**

Amy Slavensky, Director Early Elementary Education shared that the Early Elementary department is working on a pilot report card to address the new California Common Core and English Language Development state standards. She reviewed handouts and explained that the 2014-2015 is the first year of full implementation of the Common Core standards in the state of California. She shared that a report card committee was developed, stakeholders were surveyed and 11 schools were chosen to test the new document. She reviewed the subject areas where teachers record academic marks. She shared that the next steps of the process are to solicit feedback and refine the report card for 2015-2016 implementation. Amy provided references for more information.*
Report Card Pilot Schools:

<table>
<thead>
<tr>
<th>Carmichael</th>
<th>Gold River</th>
<th>Orangevale Open</th>
</tr>
</thead>
<tbody>
<tr>
<td>Del Dayo</td>
<td>Kingswood</td>
<td>Pershing</td>
</tr>
<tr>
<td>Dewey</td>
<td>Oakview</td>
<td>Sierra Oaks</td>
</tr>
<tr>
<td>Howe</td>
<td>Twin Lakes</td>
<td></td>
</tr>
</tbody>
</table>

Amy reviewed the Successful Practices Indicators and tips for parents at home.

<table>
<thead>
<tr>
<th>Successful Practices Indicators</th>
<th>Tips for Parents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demonstrates Grit/Perseverance</td>
<td>Get curious about your child’s work through questioning</td>
</tr>
<tr>
<td>Exhibits a Growth Mindset</td>
<td>▪ How did you figure that out?</td>
</tr>
<tr>
<td>Demonstrates Gratitude</td>
<td>▪ What’s another way you could have done that?</td>
</tr>
<tr>
<td>Demonstrates Curiosity</td>
<td>▪ How many times did you try before it turned out that way?</td>
</tr>
<tr>
<td>Constructively Collaborates</td>
<td>▪ What here was challenging and how did you figure it out?</td>
</tr>
<tr>
<td>Demonstrates Self Discipline - Interpersonal</td>
<td>▪ What do you plan to do next time?</td>
</tr>
<tr>
<td>Demonstrates Self Discipline - Class and School Work</td>
<td></td>
</tr>
</tbody>
</table>

- Elisa asked about marks for English Learners. Amy directed the group to page two of the report card.
- Lidia Melendez asked what criteria will be used to grade English Learners. Amy answered that the academic marks 1-4 will be used for EL as well as other subject areas.
- A member asked if non-pilot schools are going to get report card information. Amy answered yes, the school will receive information in Spring.

Martha encouraged members to ask site ELAC committees what criteria will be used to grade English Learners.

3. **A-G Requirements & Navience**

Bruce Armes, Lead Counselor explained the A-G college entrance requirements. He shared that the A-G (including translations) information is located in the Parent Handbook on page 9. Bruce informed attendees that a new committee is being developed to address graduation requirements and encouraged attendees to volunteer if interested.

Bruce reviewed the minimum A-G requirements (utilizing UC standards)

- A – History/Social Science - two years
- B – English - four years
- C – Math - three years (courses titles will change; for example: Algebra will be Integrated 1).
- D – Science - two years
- E – Other Language - two years

Note: students demonstrating proficiency in home language can qualify for a waiver.
- F – Art - one year
- G – Elective - one advanced level class

Bruce demonstrated the Navience system. He shared that the Navience system is for students in grades 6 through 12. Bruce exhibited the college search function and scholarship information. He shared that San Juan USD class offerings are listed by school site.

Martha asked attendees if they would be interested in attending Navience training. Three participants indicated interest.

- Susan asked if Navience class info could be shared at DELAC. Bruce referred this item to Martha.
4. **Uniform Complaint Procedures**
Martha reviewed the UCP complaint procedures. She explained that a UCP is a written and signed statement by an individual, public agency or organization that alleges a possible violation of federal and state law or regulation. The UCP complaints are referred to our legal office. She reported that many complaints/concerns are addressed at the site level first and if not resolved they can be referred to the FACE department. The FACE office is involved in receiving complaints that have not reached resolution at the school level. UCP procedures deal with concerns around unlawful discrimination. Unlawful Discrimination Title 5, California Code of Regulation Section 4610 Civil Rights Protection. Unlawful discrimination, harassment, intimidation, bullying and failure to comply with laws relating to pupil fees. She shared that complaints are investigated and are confidential. A handout in several languages was provided.

- Mirella asked if there is an email address. Martha noted the Legal Counsel email address.
- Benita asked about the follow-up process. Martha indicated that the office receiving complaints is responsible for follow-up.

5. **LCAP Reports**
Deyanyra reported that she would like the LCAP members to review some areas of concern related to the Local Control Accountability Plan. She reported that although staff provided a wealth of information in a binder, she is not receiving translated handouts. In addition, she shared that only 2 members from DELAC are serving on the LCAP committee and she is concerned about representation. She also shared that the ELMPAC, a committee that evaluated and monitored the EL Master Plan last year, is not active this year.

Martha asked Deyanyra whether she plans to share her concerns with the LCAP committee chair. DELAC members requested that Deyanyra share the concerns with the LCAP committee since they are meeting tomorrow. Martha stated that DELAC may need a replacement representative for the LCAP committee this year since Mr. Vazquez will be moving. She invited a DELAC member.

6. **EL Board Policy**
This item was tabled until the next meeting.

7. **Reflection & Evaluation**
Elisa asked interested attendees to sign-up for Navience training. Attendees were asked to complete a meeting evaluation and submit before leaving.

The meeting was adjourned by Elisa Rojas at 11:11 am.

*References:
*How Children Succeed: Grit, Curiosity, and the Hidden Power of Character*
*By Paul Tough*

*Strategies for Self-Control*
*By Angela Duckworth*