Welcome and Introductions/Community Building
At 6:12 p.m. Martha Quadros called the meeting to order.

DELAC Members present: Mirella Gonzalez, Deyanyra Gomez, Jun Kong, Manar Altameemi, Olivia Ayala, Romana Quesada, Nohemi Mosqueda, Brenda Reyes, Lidia Melendez, Ruben Vazquez, Noelia Vela
Staff present: Yolanda Zarafshar, Martha Quadros, Linda Andersen, Oleg Petrik, Karen Lack, Juliann Wolney, Edith Gonzalez, Jesse Martinez, Jen Weiler, Debbie Kraus, Maribel Rosendo-Servin, Kamryn Gonzalez
Visitors present: Susanne Lager

Mirella Gonzalez opened the meeting at 6:12 pm and welcomed attendees. Martha Quadros welcomed new guests.

Review and Approval of Minutes
• August - Minutes from the August and September meetings were reviewed. Deyanyra Gomez made a motion to approve the August minutes, Noelia Vela seconded and the minutes from August 5, 2014 were approved with no changes.
• September - Deyanyra Gomez made a motion to approve the September minutes, Brenda Reyes seconded and the minutes from September 16, 2014 were approved with no changes.

Parent Teacher Conferences
“What should I expect?”
Julian Wolney presented Partnering for Your Child’s Success. She shared a planning sheet and advised that parents complete it ahead of time. She offered the following guidelines for norms during group meetings.

<table>
<thead>
<tr>
<th>NORMS</th>
<th>DEVELOP YOUR PLAN</th>
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<tbody>
<tr>
<td>Respect</td>
<td>• Review your child’s current work and comments from past report cards</td>
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<td>- Take turns speaking and don’t interrupt</td>
<td>• Set goals for the conference</td>
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<td>- Confidentiality</td>
<td>• Have questions written down</td>
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<td>Responsibility</td>
<td>• Know what you need to tell the teacher about your child</td>
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<td>- Keep phones on silent/vibrate</td>
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<td>Honesty</td>
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<td>- Set an example – be a role model</td>
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<td>- Give feedback in a constructive way</td>
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• Ruben Vazquez commented that parents do not always have a translator so it is difficult to communicate. Julian responded that parents should ask for a translator as it is a parent’s right.
• Karen Lack shared that the AT&T Language line can offer support with translation.
• Kamryn Gonzalez asked if other languages are supported beside Spanish, Ukranian and Russian. Linda Andersen shared that the outside vendor can supply support with all languages.
• Martha indicated that parents can share their concern for lack of translator support at site meetings such as ELAC (English Learner Advisory Committee) and SSC (School Site Council).
• Mirella commented that she would like to see workshops at each site.
• Olivia Ayala reported that no translator support was available for a recent student discipline meeting. Martha shared that translators may not be immediately available, but can be scheduled at a later date.
• Lidia Melendez asked what grade level the student-led conferences begin. Julian replied that it may start in third grade.

Julian directed groups to work on completing the Parent/Teacher conference form and asked for feedback.
• Ruben commented that 15 minutes doesn’t seem like enough time to cover issues sufficiently. Julian recommended scheduling an additional meeting.
• Mirella asked what to do if a teacher limits the students reading. Yolanda assisted with clarification of the question. What if the teacher won’t let the student read a particular chapter-book. Julian answered that the teacher will recommend reading material based on the students level. If students read material that is beyond their level, comprehension is not sufficient. Julian suggested asking for a similar book or reading the preferred both with the child.
• Lidia asked if Common Core has affected homework amount as her child is receiving less. Julian answered that the homework amount should not change, but the curriculum is more rigorous and may require less work at home. She suggested that parents ask teachers about their homework beliefs.
• Jun Kong asked what support should the school offer. Julian responded that parents should always ask for help when needed as support systems are in place at each site.
• Ruben asked what the process is for a liaison between parent and teacher.
• Olivia shared that her student is ‘hyperactive’ and far below grade level. She asked for help. Martha encouraged her to meet with the child’s teacher.
• Mirella commented that assessment results are provided in English even though a parent only speaks Spanish and the interpreter provides abbreviated reduced version. Martha reported that district staff are addressing interpreter protocols and encouraged parent to ask questions at their site.
• Benita Venegas shared that the interpreter attending a meeting was not proficient (sign language). Martha commented that we need names in order to address the issue.
• Suzanne Leger asked what sites are eligible for SES tutoring. Martha replied that the Title One Program Improvement school sites are eligible.
• Olivia asked if the child should be present at the conference. Julian stated that the child does not need to be present unless it is a student-led conference.
• Martha reminded attendees not to wait until the conference to talk about their child’s progress.

**LCAP/LCFF Update**
Martha reminded attendees that LCFF (Local Control Funding Formula) is the funding for Low Income, EL and Foster Youth and LCAP (Local Control Accountability Plan) is the plan for spending the funds. Martha shared with the group that three DELAC parents will serve on the LCAP committee; Ruben, Deyanyra and Mirella. Martha encouraged parents to be involved in ELAC, provide input around the use of funds or ask sites how the LCFF funds are being used for ELs.

**Reclassification Update Criteria**
Martha announced that parents of English Learners will be receiving their Annual Notification letter indicating the new Reclassification Criteria. She reported year MAP (Measurement of Academic Progress) data was used in lieu of CST (California Standards Test). Pending Board approval
• Benita asked if students get held back as a low result of CELDT (California English Language Development Test) testing. The CELDT does not determine whether a student is retained or not. The CELDT measures the student’s English language proficiency.

• Olivia reported that her child was reclassified; she was notified by letter and not part of the decision process. Martha clarified that staff are being instructed that a consultation needs to occur before a student is reclassified.

• Oleg asked what test data is utilized to reclassify high school students. Martha answered the CAHSEE (California High School Exit Exam) is utilized.

• Mirella asked if school sites will cover the cost of EL CABE conferences. Martha replied that this would be a good use of site LCFF funds.

• Benita asked for Title I clarification. Martha replied that Title I federal funding is for low achieving schools with significant number of high poverty students.

**Announcements**

Martha shared the flyer for the CABE regional conference in November.

**Invitation to review Bylaws**

Martha invited parents to participate in the DELAC Bylaw review committee. She asked that interested parents to please sign-up.

**FPM**

Martha informed the group that this year EL and other district programs will be audited through a process called Federal Program Monitoring (FPM). She shared that six school sites will be visited and reviewed by the California Department of Education (CDE) reviewers in February. More information will be available at future meetings.

**Evaluation**

Attendees were asked to complete a meeting evaluation and submit before leaving.

The meeting was adjourned by Martha Quadros at 8:12 pm.