Date:

Dear Parent or Guardian:

The Elementary Alliance for Positive Attendance support focuses on student tardies and chronic absenteeism. Mandatory school attendance in the State of California ensures that all children develop the necessary skills for success in adult life. It is the responsibility of the parent and the child to ensure the child’s regular school attendance. To prevent a family referral to the School Attendance Review Board, your school site requests your participation in the Elementary Alliance for Positive Attendance program.

California Education Code Section 48260 states:

Any pupil subject to full-time education or to compulsory continuation education who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than any 30 minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or the superintendent of the school district.

School administrators, Attendance Improvement Program staff and other community agency representatives will also be in attendance. The meeting will be held as follows:

Date:
Time:
Location:

The meeting will last approximately one (1) hour and translators will be available in Spanish, Russian, and Ukrainian. A copy of your child’s attendance record will be provided. There will be a question and answer period at the end of the panel presentation. School and District staff will also be available to assist and answer any specific questions regarding your child’s attendance or the attendance procedures of the district. For further information you may contact your child’s school or the Attendance Improvement Program at 979-8604.

Sincerely,

Jan Scully
District Attorney

Enclosure: Student Attendance Report