Laurel Ruff Center, San Juan USD
School Site Council Meeting
Meeting Agenda for November 18, 2014

I. Attendance Role Call & Approval of Previous Minutes: **ACTION ITEM** approximate time 2:45 PM
   A. Laurel Ruff Site Council Membership & By-Laws review as needed
      1. Membership & By-law review (as needed)

II. New Business: approximate time 2:50 PM
   A. Open Forum for new items - school name change (see attachment)

III. Site plan & budget review and actions approximate time 3:00 PM
   A. Site Plan – discuss and amend as necessary
      1. Site Plan Goals – discussion as necessary
         * Goal 1 – POSITIVE SCHOOL CULTURE
         * Goal 2 – POST-SECONDARY TRANSITION – INDEPENDENT LIVING SKILLS
         * Goal 3 - POST-SECONDARY TRANSITION – EMPLOYMENT & VOCATIONAL TRAINING
         * Goal 4 - POST-SECONDARY TRANSITION – EDUCATION
   B. LCAP – Local Control Accountability Plan – update & amend as necessary
   C. LCFF funds (Local Control Funding Formula) – update & amend as necessary
   D. Common Core State Standards
      1. $2030 available for curriculum & materials
      2. 9 hours of teacher staff development
   E. Special Education Strategic plan – review if available
   F. English Language Learner advisory committee (ELLAC) – incorporated into LCAP / site plan
   G. Assessment, Curriculum & Instruction
      3. Article 24 – school leadership team & ‘collaboration’ Thursdays update
      4. curriculum & assessment updates
      5. Staff development updates
      6. Project Search updates

IV. Component Reports approximate time 3:30 PM
   A. Certificated
   B. Classified
   C. Parents
   D. Community

III. Old Business: (will consider if any items can be deleted from the ongoing agenda as we proceed through agenda)
   B. Laurel Ruff Team & Committee Reports approximate time 3:50 PM
      1. Safety Committee & Grounds / Safety Plan Review as necessary
         * Site crime & safety report
      2. Facilities updates
         * Measure N updates
         * School Marquee
      3. Health & Attendance Updates
   C. district updates approximate time 4:00 PM
      1. District changes / updates
      2. SJUSD Special Education Department updates.
      3. Workability changes for 2014/15
   D. Community, Climate & Culture approximate time 4:10 PM
      1. accomplishments
      2. parent support updates
      3. Extracurricular events
      4. Laurel Ruff public relations - school name change (see attachment)

VI. Correspondence and/or Public Comments approximate time 4:25 PM

VII. Next Meeting Date/Time

VIII. Adjournment **ACTION ITEM** approximate time 4:30 PM
   At Laurel Ruff our mission is to educate students in the least restrictive environment as they attain their maximum potential.
I. Attendance Role Call & Approval of Previous Minutes:
Attendance – Julia Arreguin, Shari Studebaker, Adam Epsley, Laurie Hale, Areta Guthrey, Aleta Guthrey, LeAnn Thiele

Approval of previous minutes – Last name misspelled on site plan and previous notes (Guthrey, not Guthrie) Motion to approve the previous notes by Shari and seconded by Adam. Vote approved.

A. Laurel Ruff Site Council Membership & By-Laws review as needed
   1. Membership & By-law review (as needed)

II. New Business:
A. Open Forum for new items
B. School Marquee: Discussed type of marquee, price of marquee and how to install it. LeAnn will call Will Rogers School to get information, as they just put in a new one. Discussion will be resumed at the end of the school year when we have a better idea of our finances.

III. Site plan & budget review and actions
A. Site Plan & related budgets – review, amend and act to approve 14/15 SPSA
   1. Site Plan Goals – review 2014 assessments
      • Goal 1 – POSITIVE SCHOOL CULTURE
      • Goal 2 – POST-SECONDARY TRANSITION – INDEPENDENT LIVING SKILLS
      • Goal 3 - POST-SECONDARY TRANSITION – EMPLOYMENT & VOCATIONAL TRAINING
      • Goal 4 - POST-SECONDARY TRANSITION – EDUCATION
   2. LCFF funds (Local Control Funding Formula) – $18,364 - spending plan for 14/15 needs to be amended: For 4 hours it would cost $9000-$27,000 depending on the benefits. Our plan is to increase Marie’s hours from 3 to 4 and use whatever is left over to give Jennifer extra hours.
   3. Common Core State Standards – $2030 spending plan for 14/15
   4. Approval of final 2014/15 Site Plan revision (budget amended)
B. LCAP – Local Control Accountability Plan – updates as necessary
C. Special Education Strategic plan – review if available
D. English Language Learner advisory committee (ELLAC)
E. Assessment, Curriculum & Instruction
   1. Article 24 – school leadership team & ‘collaboration’ Thursdays update: last week collaboration was class teams with instructional assistants. Leadership meeting we discussed instructional assistant support for students with autism.
   2. curriculum & assessment updates
   3. Staff development updates
   4. Project Search updates

IV. Component Reports
A. Certificated
B. Classified: 3 new instructional assistants working on campus, 2 will be staying. We still have 2 IA II openings.
C. Parents: Parent reports she would like to encourage parents for fund raising for the school.
D. Community

III. Old Business: (will consider if any items can be deleted from the ongoing agenda as we proceed through agenda)

B. Laurel Ruff Team & Committee Reports
   1. Safety Committee & Grounds / Safety Plan Review as necessary
      ♦ Site crime & safety report: collaboration meeting will discuss our school wide safety plan.
   2. Facilities updates
      ♦ Measure N updates: discussed our needs in this area and our pending name change.
   3. Health & Attendance Updates: 36 students had perfect attendance for the month of September.

C. district updates
   1. District changes / updates
   2. SJUSD Special Education Department updates.
   3. Workability changes for 2014/15

D. Community, Climate & Culture
   1. accomplishments
   2. parent support updates: Possible IHSS workshop-Areta is offering to do a presentation
   3. Extracurricular events: Boo Bash prep is in full swing.
   4. Laurel Ruff public relations: discussed school name change. Julia is working on this goal.

VI. Correspondence and/or Public Comments

VII. Next Meeting Date/Time - November 18th at 2:45

VIII. Adjournment
   ♦ Motion to adjourn made by: Laurie Hale
   ♦ Seconded by: Areta Guthrey
   Vote: approved
SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

SUBJECT: Changing of Official School Name
DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:
Approve changing the current official school name for the Laurel Ruff Center to reflect the grade level and instructional focus for the California Department of Education.

<table>
<thead>
<tr>
<th>Current Official School Name</th>
<th>Proposed Change</th>
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<tbody>
<tr>
<td>Laurel Ruff Learning Center</td>
<td>Laurel Ruff Transition School</td>
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RATIONALE/BACKGROUND:
The purpose of this item is to update the school name for Laurel Ruff Learning Center. Three years ago, the school transitioned to solely serving students who are provided transition support and services as part of their individual educational program. Students at Laurel Ruff all range in age from 18-22 years (grade 12+/13) and are provided services and support to achieve their post-secondary transition goals in the areas of education/training, employment and independent living. Support and services (per each student’s IEP transition plan) may include: independent living instruction (e.g. budget management, community based instruction); on or off campus vocational training; paid or unpaid work experience (supported by WorkAbility or the Department of Rehabilitation Transition Partnership Program); exploration and support transitioning into American River College or other post-secondary education options; collaboration with post-secondary agencies (e.g. Department of Rehabilitation, Alta California Regional Center); etc.

BOARD COMMITTEE ACTION/COMMENT:
N/A

PREVIOUS STAFF/BOARD ACTION:

FINANCIAL DATA:
Estimated cost for current budget year: $ N/A
Fund (General, Adult Ed, etc.)
Ongoing: ☐ This Year Only: ☐

PREPARED BY: Donna L. O’Neil, Ed.D., Assistant Superintendent, Educational Services

APPROVED BY: Kent Kern, Superintendent of Schools