Hello Laurel Ruff community,

THANKS to all for an awesome start to the new school year! 2014/15 school year is off to an energetic and positive start! Our student enrollment is at an all-time high (approaching 130 students). To address student generated needs we expanded our American River College support program and added elective courses (e.g. DMV test prep course), and we are in the process of reorganizing our WorkAbility program (stay tuned for details).

Keep track of upcoming Laurel Ruff events by monitoring the master calendar of events posted on our website. Our master calendar of events, our school year calendar and fall semester course grid are attached for your info. The first Laurel Ruff Site Council meeting of the 2014/15 school year is scheduled at 2:45 PM on Tuesday September 9th (agenda is attached). Site Council meetings are open to the public; agendas and meeting packets will be posted in our office and on our website at least 72 hours before the meeting.

Back to School Night 2014 scheduled on the evening of September 10th is our first major community event of the year. Our culinary and hospitality students will host the event; bring your appetite and the entire family! See the attached flyer for details.

Your ongoing support of Laurel Ruff students and programs is essential and appreciated! I hope to see you at Open House on September 10th. If you have questions/needs please contact us at 971-7586 or email me at jarreguin@sanjuan.edu.

Julia Arreguin, Ed.D., Laurel Ruff principal

Stay in the loop & be the first to know what’s happening at Laurel Ruff - sign up for Laurel Ruff’s e-newsletter at www.sanjuan.edu/laurelruff . The e-Newsletter sign up link is located in the quicklinks on the center of our homepage.

You can also be a step ahead by following me on Twitter --- @JuliaArreguin (be among the first in our community to see photos from special events and hear about calendar updates).

OFFICE MESSAGE LINE – 24 hour attendance & office message line 979-8335

Use this number to leave a message without speaking to office staff. The Laurel Ruff parent message & attendance hot line is available 24 hours a day, 7 days a week.

When leaving an attendance message please include: student name, date(s) of absence; reason for absence; your name & relationship to student.

ATTENDANCE NEWS - Coming to school and remaining all day is an important transition skill valued by all employers! In the interest of increasing school wide attendance and helping students establish lifelong positive attendance habits that will support future independence, we will continue our attendance incentive practices. Attendance data includes attendance verified by teachers for every period of the school day, and student timecard data. Last year students were surprised on the last day of school when a $50 cash award (donated to the school for this purpose) was given to the student with the highest number of hours documented across the school year using timecards.

Students will continue to self-monitor their attendance using a timecard system (time clocks are located in the front office and in every homeroom class). Our technology block students will input attendance data on a spreadsheet so we can determine who our perfect & near perfect attendees are. This year $100 has been donated to our student body for timecard verified attendance awards; so at least one student will receive $50, two will receive $20 and one student $10. Additional attendance incentives include monthly certificates for those with perfect attendance, and eligibility to participate in extra-curricular special events (e.g. paid WorkAbility placement, Camp Ruff, etc.).
Laurel Ruff Community Transition Programs

2014/15 MASTER CALENDAR of EVENTS

- **September 9** - Laurel Ruff Site Council meeting 2:45 in the office
- **September 10** - Back to School Night - 6:00 to 7:30PM (dinner will be served)
- **September 12** - all school CBI day
- **September 19** - bowling practice
- **September 26** - bowling practice
- **October 3** - bowling practice
- **October 10** - bowling practice
- **October 17** - bowling practice
- **October 24** - bowling practice
- **October 24** - BOO-BASH
- **October 31** - all school CBI day
- **November 8** - Special Olympic Bowling Tournament time to be determined at Mardi Gras Lanes
- **November 10 & 11** - NO SCHOOL - Veterans' Day
- **November 13** - Fall Picture Day make-up & retake - order online at mylifetouch.com
- **November 21** - all school CBI day
- **November 24 through November 28** - NO SCHOOL - Thanksgiving Break
- **December 19** - all school CBI day
- **December 22 through January 2** - NO SCHOOL - Winter Break
- **January 5** - NO SCHOOL - Teacher Work Day (secondary)
- **January 6** - first day of the spring 2015 semester
- **January 19** - NO SCHOOL - Martin Luther King, Jr. Day
- **January 23** - all school CBI day
- **February 13** - all school CBI day
- **February 16 through February 20** - NO SCHOOL - February Break
- **March 20** - all school CBI day
- **March 30 through April 3** - NO SCHOOL - Spring Break
- **April 8** - minimum day 12:10 dismissal; Open House event - 6:00 to 7:30PM
- **April 24** - all school CBI day
- **May 22** - all school CBI day
- **May 25** - NO SCHOOL - Memorial Day
- **June 3** - GRADUATION DAY - practice 8:00AM, graduation at 11:00AM
- **June 4** - LAST DAY OF SCHOOL - minimum day 12:10 dismissal
- **June 5 through June 19** - no school
- **June 22 / July 23** - tentative start/end dates for the 2015 Extended School Year summer program - schedule and calendar TBD

RECURRING EXTRA-CURRICULAR & SCHOOL EVENTS:
Whole School 'CBI' Community Based Instruction Days - will be scheduled one Friday per month. On CBI days case managing teachers will arrange a variety of experiences; in lieu of one whole class event small groups will disperse to participate in more customized community experiences. We are eliminating the 'Professional CBI Days' as these off campus experiences are best scheduled during vocational block time.

Mighty-Milers fitness program - 2014/15 program info TBD; students and staff are encouraged to keep track of all the miles they walk or run both inside and outside of the school day. Laurel Ruff staff and students can log their Mighty Milers mileage each month using the Mighty Milers monthly log form - participants and the school earn incentives for achieving distance goals.

SPECIAL OLYMPICS & VIP events
- BOWLING - practices will occur during the school day Fridays September 19 through October 24; the SONC bowling tournament is scheduled for Saturday November 8th
- BASKETBALL - STAY TUNED FOR 2014/15 info
| Month     | M  | T  | W  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  |
|-----------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| July      |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| August    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| September |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |   |
| October   |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| November  |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| December  |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| January   |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| February  |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| March     |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| April     |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| May       |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |
| June      |    |    |    |    |    | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |   |

**Holidays**
- September 1, Labor Day
- November 11, Veterans' Day
- November 27, Thanksgiving Day
- November 28, Local Holiday
- December 25, Christmas Day
- December 26, 29, 30, 31 Winter Break
- January 1, New Year's Day
- January 19, Martin Luther King, Jr. Day
- February 16, Presidents' Day
- February 17, Lincoln's Day Observed
- April 3, Local Holiday
- May 25, Memorial Day
- **LAUREL RUFF BACK TO SCHOOL NIGHT** – Wednesday September 10th, 2014, 6 to 7:30 PM (regular day schedule)

**Instructional Days** 180
**Non-Instructional Days** 5
**Total Days** 185

**Semester Dates**
- FALL: August 14 - January 5 (84 days)
- SPRING: January 6 - June 4 (96 days)

**BELL SCHEDULE** see page 2 for period details
- 7:40 AM to 2:30 PM MON / TUE / WED / FRI
- 7:40 AM to 1:16 PM THURSDAY (early out)

**PROJECT SEARCH** - Kaiser 8:30AM to 3:00PM M-T-W-TH-F
(no early outs - see Project Search calendar)

**LAUREL RUFF BACK TO SCHOOL NIGHT** – Wednesday September 10th, 2014, 6 to 7:30 PM (regular day schedule)

**MINIMUM DAYS:** 12:10 dismissal on April 8, Open House & June 4, last day of school

*Strike through days represent “School Recess Days”*

*Board Approved: 1/14/14*
### 2014/15 - LAUREL RUFF TRANSITION programs

**MASTER SCHEDULE – FALL SEMESTER: August 14th through December 19th, 2014**

<table>
<thead>
<tr>
<th>Teacher</th>
<th>ROOM</th>
<th>Period 0</th>
<th>Period 1</th>
<th>Period 2</th>
<th>Period 3</th>
<th>Period 4</th>
<th>Period 5</th>
<th>Period 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laurie Hale</td>
<td>RM 1</td>
<td>7:30 – 7:50</td>
<td>SDC -CTP</td>
<td>SDC -CTP</td>
<td>SDC -CTP</td>
<td>PREP (students in art)</td>
<td>SDC -CTP</td>
<td>Self-Advocacy</td>
</tr>
<tr>
<td>Kelly Walsh</td>
<td>RM 2</td>
<td>7:30 – 7:50</td>
<td>Elective – Tutoring (IA training)</td>
<td>American River College COLLEGE EXPLORATION</td>
<td>PREP</td>
<td>American River College COLLEGE EXPLORATION</td>
<td>Elective – Exploration – Project based learning</td>
<td>Self-Advocacy</td>
</tr>
<tr>
<td>Ashley Cameros</td>
<td>RM 3</td>
<td>7:30 – 7:50</td>
<td>Elective – Tutoring (IA training)</td>
<td>American River College COLLEGE EXPLORATION</td>
<td>American River College COLLEGE EXPLORATION</td>
<td>American River College COLLEGE EXPLORATION</td>
<td>Elective – sign language</td>
<td>Self-Advocacy</td>
</tr>
<tr>
<td>Jacob Gerving</td>
<td>Portable</td>
<td>7:30 – 7:50</td>
<td>Elective – Personal Finance</td>
<td>PREP</td>
<td>Business/ Retail Academy CAREER EXPLORATION</td>
<td>Business/ Retail Academy CAREER EXPLORATION</td>
<td>Elective – Social Skills</td>
<td>Self-Advocacy</td>
</tr>
<tr>
<td>Andy Otten</td>
<td>RM 6</td>
<td>7:30 – 7:50</td>
<td>Elective – Art Workshop</td>
<td>Elective – Art Workshop</td>
<td>Elective – Art Workshop</td>
<td>Art - SDC-CTP Room 1 - PREP coverage ART WORKSHOP</td>
<td>Elective – How it works / Small Engine</td>
<td>PREP</td>
</tr>
<tr>
<td>Meghan Hurley</td>
<td>RM 10 / pool</td>
<td>7:30 – 7:50</td>
<td>ADAPTED PE (for CTP) Team with lifetime sports</td>
<td>Pull-out ADAPTED PE and/or Swimming For SDC-CTP (schedule TBD)</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
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<tr>
<td>Shelley Edwards</td>
<td>KAISER</td>
<td>8:30 to 3:00 at Kaiser</td>
<td>Project Search LIFE MANAGEMENT</td>
<td>Project Search WorkAbility INTERNSHIPS</td>
<td>Workability related training and concurrent enrollment at American River College are typically scheduled during the 2-3-4 block</td>
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</tbody>
</table>
I. Attendance Role Call & Approval of Previous Minutes: ACTION ITEM approximate time 2:45 PM

II. Old Business:
(note – will consider if any items can be deleted from the ongoing agenda as we proceed through agenda)

A. Laurel Ruff Site Council Membership & By-Laws
   1. Membership review approximate time 2:50 PM
   2. By-law review (as needed)
B. Laurel Ruff Team & Committee Reports
   1. Safety Committee & Grounds / Safety Plan Review
      ♦ Safety Plan
      ♦ Site crime & safety report
   2. Facilities updates
      ♦ Measure N updates
   3. Health & Attendance Updates
C. District updates
   1. District changes / updates
   2. SJUSD Special Education Department updates.
   3. Workability changes for 2014/15
D. Community, Climate & Culture
   1. accomplishments
   2. parent support updates
   3. Extracurricular events
   4. Laurel Ruff public relations

III. Site plan & budget review and actions
     approximate time 3:40 PM
A. Site Plan & related budgets – review, amend and act to approve 14/15 SPSA
   1. Site Plan Goals – review 2014 assessments
      ♦ Goal 1 – POSITIVE SCHOOL CULTURE
      ♦ Goal 2 – POST-SECONDARY TRANSITION – INDEPENDENT LIVING SKILLS
      ♦ Goal 3 - POST-SECONDARY TRANSITION – EMPLOYMENT & VOCATIONAL TRAINING
      ♦ Goal 4 - POST-SECONDARY TRANSITION – EDUCATION
   2. LCFF funds (Local Control Funding Formula) – $18,364 - spending plan for 14/15
   3. Common Core State Standards – $2030 spending plan for 14/15
   4. final approval of 2014/15 Site Plan (goals, activities & budget) ACTION ITEM approximate time 4:00 PM
B. LCAP – Local Control Accountability Plan
C. Special Education Strategic plan – review if available
D. English Language Learner advisory committee (ELLAC)
E. Assessment, Curriculum & Instruction
   1. Article 24 – school leadership team & ‘collaboration’ Thursdays update
   2. curriculum & assessment updates
   3. Staff development updates
   4. Project Search updates

IV. Component Reports
    approximate time 4:10 PM
A. Certificated
B. Classified
C. Parents
D. Community

V. New Business:
    approximate time 4:20 PM
A. Open Forum for new items

VI. Correspondence and/or Public Comments
    approximate time 4:25 PM

VII. Next Meeting Date/Time

VIII. Adjournment ACTION ITEM approximate time 4:30 PM
YOU ARE CORDIALLY INVITED TO ATTEND...

LAUREL RUFF Community Transition Programs
2014-15 BACK TO SCHOOL NIGHT

Laurel Ruff School, 5325 Garfield Avenue, Sacramento CA 95841
WEDNESDAY September 10th
6:00 PM to 7:30 PM

AGENDA:

• 6:00 – Dinner in the MP room – prepared by Laurel Ruff culinary students and served by Laurel Ruff hospitality students
  Menu – chicken fettucine, salad & french bread

• 6:30 – a brief program in the MP room
  o staff introductions
  o 2014/15 overview
  o WorkAbility changes

• 6:45 to 7:30 – class / campus visits

Please support our student workers via the ‘tip jar’.

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www.sanjuan.edu/laurelruff
The e-Newsletter sign up link is located in the middle of the Quick Links menu