Welcome to Laurel Ruff’s Extended School Year 2014! We hope all students and staff had a positive first day! Forms required for programming needs are attached if necessary:

- **Aquatics form** – if needed for students who will participate in APE swimming (but do not already have a 13/14 form on file)
- **Community Based Instruction form** – if needed to authorize community based instruction for the summer session

WorkAbility placements will start the week of June 30; see info on page 2 regarding changes to the way student workers will be paid this summer. Our schedule and staff directory are included for your convenience. We look forward to a positive summer experience!

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**SCHEDULE synopsis**

- 8:00 AM bus drop off – students report to homeroom (Life Management class)
- 8:00 to 9:00 – Life Management homeroom (a light breakfast will be incorporated into instruction at 8:30AM)
- 9:00 to 11:00 – vocational training block (for community transition students) – CTP students signed up for preferred block on the first day (see staff directory for teacher info)
- 11:00 to 11:30 – lunch in the MP room
- 11:30 to 12:00 – vocational training block continues
- 12:00PM bus pick-up

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**STAFF DIRECTORY**

Reach us all via the front office – 971-7586 or leave a voice message on our 24-hour message line – 979-8335

Summer office hours are **7:30AM to 12:30PM**

- LeAnn Thiele, lthiele@sanjuan.edu - secretary
- Heidi Garner, hgarner@sanjuan.edu - principal from June 23 to July 8 (first half)
- Julia Arreguin, jarreguin@sanjuan.edu - principal from July 9 to 24 (second half)
- Speech therapy – Stacia Puryear stacia.puryear@sanjuan.edu (schedule pending)
- Adapted PE – Meghan Hurley mhurley@sanjuan.edu (schedule pending on Monday & Wednesday)
- Room 1 - teacher Lee Anderson leanderson@sanjuan.edu - Self-contained SH / autism class
- Room 3 – teacher Ashley Cameros ashley.cameros@sanjuan.edu - Life Management & Hospitality/Culinary vocational block
- Room 5 – teacher Andrew Parks andrew.parks@sanjuan.edu - Life Management & Technology/Office vocational block
- Room 7 – teacher Jefferson Crist jefferson.crist@sanjuan.edu - Life Management & Housekeeping / Landscaping vocational block
- Room P1 – teacher Jacob Gerving jacob.gerving@sanjuan.edu - Life Management & Business/Retail vocational block
- WorkAbility – Youth employment technician – Sandra McNulty smcnulty@sanjuan.edu
- Project Search interns – will spend the summer in the community completing preliminary mobility training, Kaiser orientation, first aid/CPR training, etc. Project Search assistant Lisa Vinsant will support the interns in the community.
**WORKABILITY CHANGES:**

As of July 1st, 2014, California’s minimum wage will increase to $9.00 per hour, and the California Department of Education ‘CDE’ has informed WorkAbility programs that we can no longer fund student workers using a ‘special’ subminimum wage based upon productivity. As of July 1st, all WorkAbility funded student workers must be paid either the full minimum wage or a subminimum training wage that is 85% of the new minimum wage for up to 30 hours a year. During the 13/14 school year San Juan USD’s WorkAbility grant funded 262 student workers with subminimum wages ranging from $2.25 to $6.80 per hour for 30 to 100+ hours per school year. We must completely re-visit how we serve students who previously earned productivity based special subminimum wages. This group typically included students in ILS programs who need extensive training as the lower productivity based wages allowed us to extend training across much of the school year.

These changes necessitate that we increase the subminimum training wage paid to all student workers to $7.65 per hour and limit all WorkAbility funded student workers to a maximum of 30 hours a year using this subminimum training wage. This will ensure WorkAbility supported community job placements for the same number of students during the 2014/15 school year.

We are one of the few school districts that funds paid work experiences for students with moderate/severe disabilities and are committed to continuing this practice. To comply with this directive, we need to reconfigure the way we fund community workability placements.

Upon consultation with several case managing teachers to determine the best option for meeting summer needs without impacting the 14/15 program, it has been determined that students participating in WorkAbility supported summer work experiences will be funded using these guidelines:

- **Students who have independent job sites** (not directly supervised by instructional staff) will be paid $7.65 per hour for the hours they work, but cannot be funded at this training wage for more than a total 30 hours at this job site as we move into the 2014/15 school year. Students who demonstrate the ability to work at a competitive standard will be referred to our Department of Rehabilitation Transition Partnership Program and supported in their efforts to find independent community funded competitive employment.

- **Students working in group job sites** (CBC- Community Business Classrooms directly supported by instructional staff) will be paid with a stipend that equates to 5 hours of pay at $7.65 per hour through WorkAbility. The balance of time spent in on or off campus staff supported vocational training and work experience will be considered community based instruction and students will not be paid for this time. We will pay students their 5 hour stipend on a June timecard completed during the first week of the extended year program (paychecks will be received in mid-July); students who are not at school the first week of summer school will be paid on a July timecard (paychecks will be received in mid-August). This option will maximize the time students receive training and will allow us to provide all students with at least 30 hours of WorkAbility funded employment during the 14/15 school year.

If you have any questions please contact the WorkAbility office at 979-8610, or contact me directly at 971-7586 or jarrequin@sanjuan.edu. Thanks for your understanding as we implement these changes; we remain optimistic that in the long term these changes will improve the post-secondary employment outcomes for our students!

**LAUREL RUFF MASTER CALENDAR OF EVENTS**

- June 23 through July 24 - **extended year summer school program** - 8:00 AM to 12:00 noon Mon through Thurs with no school on Friday
- July 25 through August 13 - NO SCHOOL - SUMMER RECESS

The 2014/15 school year is just around the corner:

- August 13th - teacher workday
- August 14th - first day of school for the 2014/15 school year
- September 1st – NO SCHOOL - Labor Day holiday
- September 10th – Laurel Ruff Back to School Night – 6:00 to 7:30 PM