**Assessment Preview Guide**

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<tr>
<th>Mtg. date:</th>
<th>Grade Level:</th>
<th>check:</th>
<th>ELA</th>
<th>Math</th>
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**Staff Members Present:**

**Passport/Follow-Up Minutes:**

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1. **Test:**
2. **Date/testing window:**
3. **Standards assessed:** (note implications in item 6)
   - Number of questions per standard
   - What is the weightedness of each standard?
   - Do the questions test the entire standard or a component?

4. **Challenging standards, concepts, skills or test format:**
   - Are there potentially challenging standards/items that may require additional instruction?

5. **Challenging/unfamiliar academic language or vocabulary terms:**
   - What academic language/key vocabulary is used and how are students prepared?
   - ELL language objectives and struggling students

6. **Implications for instruction:**
   - Based on what is known about the assessment, what kind of adjustments will be made in instructional planning and delivery?
   - Is there a particular lesson/concept that can be the focus of a collaborative lesson plan? (if so, go directly to Lesson Plan form)
   - Are standards assessed included in the unit/theme or grade level?
   - Do the students need prerequisite skills?

7. **Agreed upon modifications, if applicable:**
   - Changes in instructional strategies
   - Changes in lesson emphasis in pacing

8. **Next step agreements:**
   - Agreement on what to bring to next grade level meeting
   - Agreement on review of assessment data in relation to the above
   - Agreement/review of subgroup (FBB, BB, B & A) criteria

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