## DATA ANALYSIS GUIDE

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<tr>
<th>Mtg. date:</th>
<th>Grade Level:</th>
<th>check:</th>
<th>ELA</th>
<th>Math</th>
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<td>Staff Members Present:</td>
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### Data Report Reviewed:

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<tr>
<th>Location of Assessment</th>
<th>(binder, attached, etc.)</th>
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| Passport/Follow-Up Minutes: | |
|-----------------------------| |

### Data Analysis:

- **(standards/concepts, etc.)**
- **Strengths:**
  - What strengths and weaknesses exist in your classroom?
  - Are the areas consistent across all the classrooms?
  - If not consistent, what instructional strategies or adjustments might have contributed to this?
- **Weaknesses:**
  - Do any of the teachers have strategies or lessons that have been highly successful in addressing this content?
  - Are there any patterns or trends found in subgroup performance?
  - What individual students need reteaching, strategic or intensive support?
  - Is there a plan for when and with what materials support will be provided?
  - Can review be woven into subsequent instructional segments, or is it necessary to reteach immediately?
  - Are there either content or pedagogy issues that need to be revisited by grade level/course teachers?

### All Students: Activities, Measures of Success & Student Work

- **indicate First Teaching (1st), Re-Teach (R) or Pre-Teach(P)**
- **Timeline**

### Additional Targeted Instruction / Rationale

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### Timeline

- **L**
- **P**
- **pr**
Possible outcomes:

- Individual plan for providing support for struggling students
  - List of students
  - Standard or skill for review or reteach
  - Clear instructional action needed to support student
  - Approximate time frame for support
- Grade level/course areas of either content or pedagogy issues that everyone needs to revisit

Agreed upon date to review this document and refine: __________________________ Date: ________________ Time: _____________