Rio Americano High School

A California Distinguished School
A National Blue Ribbon School
A Recognized School of Excellence

Rio Americano High School Administration
Brian Ginter, Principal
Tanya Baker, Vice Principal
Chuck Whitaker, Vice Principal

San Juan Unified School District
Board of Education
Lucinda Luttgen, President
Pam Costa, Vice President
Saul Hernandez, Clerk
Greg Paulo, Member
Larry Masuoka, D.M.D, Member

District Administration
Kent Kern, Superintendent of Schools
Derk Garcia, Interim Chief Academic Officer
Kent Stephens, Chief Financial Officer
Linda C. T. Simlick, J.D., General Counsel
Annette Buckmaster, Assistant Superintendent, Human Resources
Beth Davies, Executive Director, Elementary Education
Rick Messer, Acting Assistant Superintendent, Secondary Schools
Trent J. Allen, Senior Director, Community Relations
Carl Fahle, Senior Director, Technology
Jim Shoemake, Senior Director, Labor & Employee Relations
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RIO AMERICANO HIGH SCHOOL VISION STATEMENT
All students will have access to a challenging curriculum that supports their graduation and enhances their post-secondary education and careers and instills a lifelong commitment to learning and their community.

RIO AMERICANO HIGH SCHOOL MISSION STATEMENT
Rio Americano, a high school with proven academic excellence, will educate and inspire each student to succeed and meet the challenges of the future through innovative programs and college preparatory curriculum within a supportive nurturing environment.

RAHS (Rio Americano High School) students are…
Respectful learners
Achieving growth in all areas
Hands-on problem solvers
Successful citizens who are civic-minded
RIO AMERICANO HIGH SCHOOL
TELEPHONE NUMBERS

Athletic Director ............................................................................................................. 971-7505
  Karen Hanks, Athletic Director
  Janet Cutler, Secretary

Attendance Office .......................................................................................................... 971-7501
  Sue Halverson, Senior Records & Reports Clerk
  Monica Alberts, ICT

Attendance Absence Recorder ......................................................................................... 971-7522

Counseling (CD Office) ................................................................................................. 971-7502
  Chris Brownfield, Counselor
  Heather Jensen, Counselor
  Meghan Wilson, Counselor
  Sara Dunn, Secretary
  Demeris Athey, Counseling ICT

CIVITAS Office ............................................................................................................. 971-7417

FAX – Main Office ......................................................................................................... 971-7513
FAX – Counseling Office ............................................................................................... 971-7504
FAX – Financial Office ................................................................................................ 979-8537
FAX – Registrar ............................................................................................................ 979-8337

Financial Office ............................................................................................................ 971-7497
  Susan Wait-Thompson, Controller

Food Services/Kitchen .................................................................................................. 971-7524
  Rodney Lewis, Supervisor

Home & Hospital Instruction ......................................................................................... 971-7502

Library .......................................................................................................................... 971-7498
  Sudesh Singal, Librarian
  Ramona Witek, Textbook Clerk

Principal's Office (Main Office) .................................................................................... 971-7494 #9
  Brian Ginter, Principal
  Karen Cassady, Secretary

Registrar ......................................................................................................................... 971-7496
  Ellen Connelly

Vice Principal's Office .................................................................................................... 971-7499
  Tanya Baker, Vice Principal
  Chuck Whitaker, Vice Principal
  Linda Sundman, Secretary

Teacher Voice Mail ........................................................................................................ 971-5360

PARENT GROUPS
PTSA President, Vivien Kulenich  tanabe@surewest.net
Band Boosters, Laurel Hollis  lhollis@winfirst.net
Athletic Boosters, Peter Nixon  peter.nixon@cbre.com
MONDAY & FRIDAY SCHEDULE
Period 0  6:50 -  7:45 am
Period 1  7:50 -  8:49 am
Period 2  8:54 -  9:54 am
Break      9:54 -  10:01 am
Period 3  10:06 -  11:06 am
Period 4  11:11 -  12:11 pm
Lunch     12:11 -  12:41 pm
Period 5  12:46 -  1:46 pm
Period 6  1:51 -  2:50 pm

TUESDAY BLOCK DAY
Period 0  6:50 -  7:45 am
Period 1  7:50 -  8:37 am
Period 2  8:42 -  9:30 am
Break      9:30 -  9:37 am
Period 3  9:42 -  10:29 am
Period 4  10:34 -  11:21 am
Lunch     12:13 -  12:43 pm
Period 6  12:48 -  1:35 pm

THURSDAY SCHEDULE
Period 0  6:50 -  7:45 am
Period 1  7:50 -  8:37 am
Period 2  8:42 -  9:30 am
Break      9:30 -  9:37 am
Period 3  9:42 -  10:29 am
Period 4  10:34 -  11:21 am
Period 5  11:26 -  12:13 pm
Lunch     12:13 -  12:43 pm
Period 6  12:48 -  1:35 pm

THURSDAY SCHEDULE
Period 0  6:50 -  7:45 am
Period 1  7:50 -  8:37 am
Period 2  8:42 -  9:30 am
Break      9:30 -  9:37 am
Period 3  9:42 -  10:29 am
Period 4  10:34 -  11:21 am
Period 5  11:26 -  12:13 pm
Lunch     12:13 -  12:43 pm
Period 6  12:48 -  1:35 pm

ALTERNATIVE BELL SCHEDULES
Rally Schedule
Period 0  6:50 -  7:45 am
Period 1  7:50 -  8:44 am
Period 2  8:49 -  9:43 am
Break      9:43 -  9:48 am
Period 3  9:53 -  10:47 am
Period 4  10:52 -  11:47 am
RALLY    11:52 -  12:22 pm
LUNCH    12:22 -  12:52 pm
Period 5  12:57 -  1:51 pm
Period 6  1:56 -  2:50 pm

Minimum Day Schedule
Back-to-School – September 10, 2014
Open House – April 15, 2015
Last Day of School – June 4, 2015
Period 0  7:05 -  7:45 am
Period 1  7:50 -  8:30 am
Period 2  8:35 -  9:15 am
Period 3  9:20 -  10:00 am
Break     10:00 -  10:10 am
Period 4  10:15 -  10:55 am
Period 5  11:00 -  11:40 am
Period 6  11:45 -  12:25 pm

Finals Bell Schedule:
Period 0  6:50 -  7:45 am
Final      7:50 -  10:00 am
Break      10:00 -  10:10 am
Final      10:15 -  12:25 pm

RIO AMERICANO IS A CLOSED CAMPUS
ALL VISITORS MUST REGISTER IN THE MAIN OFFICE

- No student visitors are allowed in classes.
- All Rio students must have student body ID at all times.
- No special lunch passes will be given.
- Students may not order lunch from outside vendors to be delivered on campus.
- All students leaving campus early must have an “early dismissal” or proper student body ID with R.O.P. or open period sticker.
IMPORTANT DATES 2014-2015 SCHOOL YEAR

First Day of School ................................................................. August 14
Back to School Dance .............................................................. August 22
Back to School Rally ................................................................. August 29
Labor Day Holiday ................................................................. September 1
Yearbook and Student ID Picture Make-Ups ................................ September 8
Back to School Night (school dismissal at 12:25 PM) ................ September 10
Homecoming Spirit Week ....................................................... September 15 – 19
Homecoming Rally ................................................................. September 19
Homecoming Football Game (being played at Del Campo HS Stadium JV 5:30 PM /VAR 7:30 PM) ..September 19
Homecoming Dance .............................................................. September 20
College Night .................................................................. September 23
Readers Theatre ................................................................ October 28 – 29
Parent Information Night ...................................................... November 5
Play-a-thon ........................................................................ November 7
Thanksgiving Break ............................................................ November 25 – 29
Winter Rally ........................................................................ December 12
1st Semester Finals (school dismissal at 12:25 PM) ........... December 17 – 19
Winter Break ........................................................................ December 22 – January 2
Non-Instructional Workday/No School Day ......................... January 5
Second Semester Begins ....................................................... January 6
Martin Luther King, Jr. Holiday ............................................ January 19
President’s Week Break ......................................................... February 16 – 20
Gala Spirit Week ................................................................. March 9 – 13
Rally and Gala Dance ............................................................. March 13
Alumni Day ........................................................................ March 26
Spring Break ........................................................................ March 30 – April 3
Spring Rally ........................................................................... April 10
Junior Prom ........................................................................... April 11
Open House & ExploritO! (school dismissal at 12:25 PM) .................... April 15
Spring Academic Lunch (students earning a 3.0+ GPA 1st semester) ...... April 17
Spring Play ........................................................................... April 22 – 25
Senior Ball (date is tentative) ................................................ May 2
Sports Orientation Night .................................................... May 12
Senior Awards .................................................................. May 20
End of Year Rally ................................................................ May 22
Memorial Day Holiday ....................................................... May 25
Senior Fashion Show .......................................................... May 31
Senior Week ........................................................................ May 26 – 29
Senior Finals (June 1 school dismissal 12:25 PM) ............... May 27, 29 & June 1
Undergrad Finals (school dismissal 12:25 PM) ......................... June 1 – 3
Senior Check-Out & Brunch .................................................. June 2
Graduation Practice 11 am – 1pm & Graduation Ceremony 3 pm – 5 pm ..June 3
Last Day of School (school dismissal at 12:25 am) ..................... June 4

PTSA Meeting (7 PM) ......................................................... 9/17, 10/8, 11/12, 12/10, 1/14, 2/11, 3/11, 4/8, 5/13
Athletic Booster Meetings (RAAB) ........................................ 9/2, 10/7, 11/4, 12/2, 1/6, 2/3, 3/3, 4/7, 5/12
Science Booster Meetings (RASB) ......................................... September, October, March, May
SCHOOL GOVERNANCE

**Administration and Staff** - Rio Americano has a principal and two full-time vice principals. A leadership team elected by teachers meets with the Principal monthly to make decisions regarding staff development.

**Site Council** is an elected group of representatives consisting of parents, students, teachers, an administrator, and one classified employee. The council meets monthly to oversee implementation of the **SIP (School Improvement Program)** Plan and to determine the budget for the State School Improvement grant and any one-time monies made available to the school. A school improvement planning workshop to collect input from the entire school community is held in February.

**Rio Student Assembly** is made up of elected representatives from each 4th period class and meets monthly to facilitate communication between Administration and Student Government and the rest of the student body. The Student Body Vice President chairs this committee.

PARENT GROUPS

**PTSA (PARENT/TEACHER/STUDENT ASSOCIATION)**

PTSA supports student learning at Rio in a number of important ways. PTSA organizes hundreds of parent volunteers, publishes a monthly school wide newsletter, and collects donations to fund PTSA activities and grant staff requests for supplemental instructional resources. Funds are raised through membership dues, direct donations, the Fashion Show and Entertainment Book sales. Meetings are usually held the second Wednesday of the month.

**PTSA Newsflash** - PTSA publishes a newsflash to keep the campus community informed. This is Rio’s primary vehicle for communicating with parents, so be sure to review it each month. Sign up for the newsflash by visiting the Rio Americano website at [www.rioamerican.com](http://www.rioamerican.com) and choosing the Rio e-newsflash.

**Fashion Show** - The PTSA’s primary fund-raising event, this spring night of entertainment for the whole community features members of Rio’s senior class. Proceeds from “Friends of Rio” donations and ticket sales benefit the entire school.

**Grad Night** - A long-lived tradition at Rio is the grad party for seniors following graduation where graduates can celebrate with each other in a safe environment all night long! Underclassmen parents chaperone the event. Grad Night has its own support organization to raise funds and plan this event.

**Landscape Committee** - Rio has an active Landscape Committee that is currently undertaking a number of small and large campus beautification projects.

**VICCI (Volunteers in College and Career Information)** - VICCI volunteers organize a College Night in the fall and conduct interviews with students to inform them about their college and career options, college entrance requirements, and important application deadlines.

BOOSTER ORGANIZATIONS

**Rio Americano Athletic Boosters (RAAB)** – Athletic Boosters raise funds to support the athletic programs including assistance in funding coaches salaries and sports equipment. All parents are encouraged to join and support their fund-raising efforts by attending their fall barbecue, buying grocery scrip year round, and buying 4th of July fireworks at their stand on Arden and Eastern.

**Rio Americano Band Boosters (RABB)** - Band Boosters support the instrumental music program at Rio. Major events are a play-a-thon in the fall, a dinner dance for parents co-sponsored with Arden Middle School, and winter and spring concerts.
Rio Americano Science Boosters (RASB) – Science Boosters is an organization of parents and friends who support science education at Rio Americano. Rio’s science department has a long tradition of excellence. RASB supports a rapidly growing science program to provide a quality science education.

POLICIES AND PROCEDURES

ATTENDANCE

Reporting an absence
Regular, punctual attendance is required; attendance is the responsibility of both the parent and the student. All absences must be cleared by a note or phone call from the parent or guardian within 5 school days. Absences which are not cleared within 5 school days automatically become truancies. Parents will be notified via the automated phone calling system whenever a student is reported absent the previous day from one or more classes. Students and parents may also access their attendance record via the student information system, Q.

To clear an absence, please send student with a note or call the 24-hour attendance line at 971-7522. Parents may use the attendance line any time of day. The following information is needed:

1. The date of absence.
2. Student’s name and student number and a contact number.
3. Your name and relationship to student.
4. Reason for absence.

If you are unaware of an absence, please call the Attendance Office at 971-7500 between 7:00 a.m. and 3:30 p.m. to speak with one of the Attendance Secretaries.

Arriving late to school
Students arriving late during the day should go directly to the Attendance Office with a note from a parent, doctor, dentist, etc. If the student does not have a note from one of the above, the parent should call 971-7522 to clear the absence.

Excused Absences
In accordance with CA Education Code, the following absences are considered excused:

- Illness.
- Quarantine under the direction of a county or city health officer.
- Medical, dental, optometry, or chiropractic services rendered. (Rio requests parents make these appointments for non-school hours whenever possible). A medical note from the doctor is requested.
- Funeral – One day for funeral services within California; three days for services out of state. For services for immediate family members only: parent, step-parent, grandparent, sibling (including step-sibling), and any relative residing in the house
- Court appearance
- Observance of a holiday or ceremony of pupil’s religion.

NOTE: When the student and/or family have advance notice of an absence(s), the Attendance Office should be contacted in advance to inform them of the absence. It is the responsibility of the student to make arrangements with their teachers for make-up assignments and, if possible, to complete the assignments prior to the absence.

Truancy
Any absence from school for one or more periods, or a partial period, without consent of parent(s) or guardian and without prior permission from school, is a truancy. A student tardy to any period in excess of 30 minutes will also be considered truant and must be cleared through the Attendance Office. Students should check their individual attendance profile by using their personal PIN & password login to Q. If a student notices an error, they should immediately get a correction form from the Attendance Office and have the teacher correct the error and then turn the form in to the Attendance Office.
Seniors who accumulate 33 or more periods of truancy during the school year will not be allowed to participate in the graduation ceremony and placed on social probation for the remainder of the school year. Seniors enrolled after the 1st semester and mid-year graduates will not participate in the graduation ceremony if they accumulate 17 or more periods of truancy.

**Truancy Intervention Flow Chart**

**Student receives 1 to 17 truant periods**
- Step 1
  - Conference with vice-principal
  - 1 Saturday School assigned

**Student receives 18 to 29 truant periods**
- Step 2
  - Attendance presentation
  - Conference with VP
  - 1 Saturday School assigned

**Student receives 30 to 35 truant periods**
- Step 3
  - Conference with VP, student, and parent
  - Attendance contract signed
  - 2 Saturday Schools assigned
  - Work permit revoked
  - Social Probation for six weeks

**Student receives 36 or more truant periods**
- Step 4
  - Habitual truancy meeting and contract
  - 3 Saturday Schools assigned
  - Mandatory parent conference
  - Social Probation for the remainder of school year

Violation of the Habitual Truancy Contract will result in a referral to the Districts Student Attendance Review Board. Students referred to the district for a SARB hearing will be subject to an involuntary transfer to continuation school. Seniors on track to graduate will not be transferred but will be barred from participating in the graduation ceremony.

**Early Dismissal**
Any student leaving school before the end of the instructional day must have permission and an authorized early dismissal slip in advance from the Attendance Office. The slip must include the student’s signature. Students must come to the Attendance Office when sent for and sign the early dismissal. If a student needs to leave campus, he/she must arrive with a note from a parent and make arrangements prior to 8:00 am, at break or at lunch. A student who leaves school without an early dismissal is truant and in violation of Rio’s closed campus policy which is a suspendable offense. After the fact parent permission is not legally permissible. It is unlawful for anyone to take a student from school during the school day without permission.

**Tardy Policy**
Students are expected to be in the classroom and ready for instruction when the final bell rings. Students arriving late are required to sign the teacher’s “Tardy Sign-in Sheet” to confirm their presence.
- Excused Tardy - A student arrives with a pass from a staff member. (Student not penalized.) No notation in records.
- Unexcused Tardy - A student who is not present in the classroom when class is scheduled to begin.
- Absent - A student entering class after 30 minutes is considered absent.
REPORT CARDS

Students receive progress reports at the close of the fourth, ninth, and thirteenth week during the semester. These progress reports are available online by accessing your student’s records in Q. At the close of the semester, a report card/transcript is issued for the semester. These report cards/transcripts are mailed to parents at the end of the first and second semesters (January/June) and should be received within two weeks of semester end. Students and parents may always view assignment and grades posted via Q at anytime.

Only final semester grades are recorded on the transcript which is the student’s permanent record. Transcripts are important documents and should be kept in a safe place. Constant monitoring of graduation requirements is be the joint responsibility of the student, the parent and the counselor. Five units of credit toward graduation are earned each semester a student receives a D or higher in a class.

The expeditious follow-up of the progress report is the joint responsibility of the parent and student with assistance from the instructor and counselor. Parents are encouraged to contact teachers. The number for each teacher’s voice mail can be obtained from Rio’s website or the main office. Teachers are encouraged to return calls within 48 hours.

Teachers have the ultimate responsibility for assessing the academic achievement of students. If a grade is to be changed for any reason, it can only be done by the teacher on the approved grade change form and in accordance with board policy.

GRADING POLICY

Academic Grades
A letter system is used for semester grades which reflect the following scale:

- A - Superior
- B - Above average
- C - Average
- D - Below average
- F - Failure
- I - Incomplete

Academic grades reflect the quality and quantity of academic work completed during the grading period. The students have the right to know the objectives and standards of expected achievement for each scholastic grade. Teachers will distribute policies at the beginning of each year/semester pertaining to homework and grading. Policies are also distributed to parents in each classroom at Back-to-School Night. (Parents are strongly encouraged to attend Back-to-School Night at Rio.)

Citizenship Grades
Each student is responsible for his/her behavior, including responsibility for understanding and following local standards of behavior. It is the responsibility of each student to develop self-discipline consistent with school policies. It is the responsibility of the school personnel to monitor student behavior to ensure that the school environment is safe, orderly, and conducive to learning. The citizenship grade for each student will be based on conduct, cooperation, integrity, effort, attitude and attendance/tardiness. Teacher criteria are communicated to students at the beginning of each semester.

Per district policy the general guidelines for determining citizenship grades are as follows:

- A - Student is attentive, stays on task, complies with teacher requests, is courteous to others, treats equipment well, contributes positively to the class learning climate, follows class rules and procedures, and is on time to class.
- B - Student demonstrates occasional transgressions in the expectations listed in the standards for the “A” student but makes an effort not to repeat them.
- C - Student may be inattentive, off task, unprepared and demonstrates little effort or ability to correct these behaviors. Student requires frequent reminders. Student may often accumulate tardies to class.
D - Student is disruptive to class learning climate and makes little effort to correct his/her behavior even after disciplinary actions are taken. Occasionally fails to comply with teacher requests and fails to follow class rules on procedure and policy. Student may exhibit unacceptable or rude interpersonal behavior. Student may accumulate many tardies during the grading period.

F - Student persistently disrupts the class learning environment, habitually fails to follow class procedures and policies, often disrupts those around him/her, and fails to respect individual rights and property or school responsibilities. Student may be chronically tardy to class.

Homework Policy
Homework is the practice, preparation and/or extension of a related learning activity that occurs outside of regular class time. The average for homework time per academic class is 30 to 60 minutes daily. Students will be responsible for completing assignments, and managing their time on long-term projects. Teachers will communicate to the student and parent expectations for homework and its impact on grades.

Integrity Policy
Rio Americano is an educational community where personal integrity is highly valued. Academic dishonesty demonstrates a lack of high personal integrity and is not tolerated. The following conduct, if committed by a student of Rio Americano High School while engaged or participating in any school sponsored activity, will be considered a breach of integrity and may subject the student to the consequences outlined below:

A. Academic dishonesty in all its forms, in course work, on examination, or in other academically related activities, including but not limited to:
   1) Copying from another student or knowingly allowing another to copy;
   2) Using unauthorized materials and/or technologies;
   3) Plagiarizing work, which means the appropriation of any other person’s work without acknowledgment in one’s own work offered for credit;
   4) Knowingly obtaining, possessing, providing, using, buying, selling or soliciting in whole or in part the contents of an examination or paper;
   5) Intentionally causing a disadvantage to other students (intentionally tainting lab results, destroying other person’s product, erasing another person’s program or work, etc.);
   6) Altering grades;
   7) Forging.

B. The First Breach of Integrity* will result in the following consequences:
   1) The grade will be lowered at the teacher’s discretion;
   2) A referral citing the problem will be sent to the administration for disciplinary action;
   3) The citizenship grade will be appropriately lowered;
   4) The teacher must contact the parent (per SJUSD Board policy).

C. The following consequences will be administered when the second Breach of Integrity referral is filed with the student’s administrator:
   1) No letters of recommendation will be written by the instructor(s);
   2) No student who has a Breach of Integrity report on file can be valedictorian/salutatorian;
   3) The student will be placed on social probation for a minimum of three weeks and will be referred to his or her counselor;
   4) A referral will be sent to the administration for disciplinary action.
   5) Citizenship grade will be lowered appropriately per the teacher’s policy.

D. Students have the option of requesting a conference with the administrator, teacher, student and parent. The ultimate determination of a student’s grade is the sole responsibility of the teacher.

(*Note: Further consequences for breach of integrity may be stated in the teacher’s individual classroom policy.)
Make-up Homework
It is the student’s responsibility to arrange with teachers to make up work missed due to absences. For planned absences, the student should request homework in advance and complete prior to the absence if possible. It is expected that course work missed during an absence will be made up. The student is responsible for arranging a plan with the teacher to complete any work missed. District policy provides that students “who are absent for any reason other than truancy shall be allowed to complete all missed assignments and tests that can be reasonably provided.” Homework is only requested through the Attendance Office if a student is out for three (3) or more consecutive days. Please allow 24 hours for make-up homework to be ready for pick-up. Students shall receive full credit for assignments which are satisfactorily completed within the reasonable time agreed to by the teacher.

Students are not entitled to make up work for truancies.

9-12 Division Drop-F Policy
The following provisions will serve as school policy for grading when a student fails to complete a class in which he/she is formally enrolled:

- Students who enroll in classes are expected to complete those classes on either a semester or year basis.
- After 20 regular school days of each semester, students may not add a course for full credit.
- Students who drop a course after 20 regular school days shall receive a drop “F” grade for that class that will appear on the transcript as 5 units of “F”.
- Based on the recommendation of the teacher, Department Chair, and administrator, a student may change academic levels without the penalty of an “F” grade.
- The final decision concerning drop "F" for all class changes will rest with the principal.

Process for Addressing Classroom Concerns
This is meant to be a guide for students and parents to address classroom concerns with teachers. It applies to classroom situations involving homework, tests, academic and citizenship grades and behavioral issues.

1. The student should make arrangements to discuss the matter at a time convenient for both the student and the teacher. Class time does not allow adequate time and privacy for such a meeting.
2. If the student feels that the issue has not been resolved, the next step would be for the parent to schedule a meeting, so the parent, student and teacher can meet. If the parent or teacher feels that an administrator or counselor is needed, either can be asked to attend the meeting. The counseling office telephone number is 971-7502.
3. If the meeting with the teacher, parent and student does not resolve the issue, the next step is to have a meeting that includes the student’s vice-principal.
4. The last step in the process would be a meeting with the parent, student, teacher and the principal.

It should be noted that this is a progressive process to allow concerns to be resolved at the lowest possible level. If there is a question about the student being placed in the appropriate level class or if it is a behavioral issue, the counselor should be involved.

Class Scheduling
Because class instruction begins on the first day of school, valuable instruction time is missed when students change schedules during the first two weeks of school.

Guidelines to class schedule requests - Class schedule change requests may be requested only if they meet one or more of the following conditions:
1. The student has taken courses during the summer which will require a change in schedule.
2. The student has been misplaced in a course; for example, the student should be in Plane and Solid Geometry and has been placed in Algebra 1.

Please Note: All schedule changes are made on a space available basis.
CAMPUS POLICIES

The following are policies of the SJUSD and/or Rio Americano High School:

**Alcohol/Drugs**

Students selling, furnishing, or in possession for sale of any controlled substance will receive a three – five (3-5) day suspension, referral to law enforcement, four to six weeks social probation and possible expulsion.

Any student in possession and/or under the influence of any controlled substance, alcoholic beverage, dangerous substance, or intoxicant will be subject to the following on their first offense:

- Three - five days of suspension
- Parent conference
- Mandatory reporting to law enforcement
- Four - six weeks of social probation

Subsequent violations will face progressive consequences as set forth in the SJUSD Guidelines for Suspension and Expulsion.

**Bikes/Skateboards and Roller Blades**

Bikes must be walked on campus at all times and may only be secured in racks provided on campus. Skateboards and roller blades may be carried on campus and stored in lockers but are not to be ridden on campus at any time.

**Bus Regulations**

For the safety of all students riding the bus, the following regulations govern the behavior of students:

- Students who ride a bus are to obey all instructions of the driver. Anyone not conforming to rules will be suspended from riding the bus and may face further disciplinary action.
- Students are to line up in an orderly manner. There is to be no smoking at the bus stops or on American River Drive in front of the school.
- After entering the bus, a student must keep all parts of his/her body inside the bus and remain seated until the destination is reached.
- No eating is allowed on the bus and no refuse/garbage is to be left on the bus.
- All school rules are in effect on buses.

**Classroom Conduct**

The teaching staff will attend to details or distractions that interfere with learning. If a student continues to interfere with classroom activities, the teacher will take these steps:

1. Attempt to determine, in private conference, reason(s) for the student’s misconduct and attempt to reach agreement as to acceptable behavior. The teacher will contact the parents, assign detention or other appropriate penalty, and/or refer the student to a counselor who will endeavor to help the student see the outcome of undisciplined behavior.
2. A teacher may suspend a student from class for the remainder of a period and the next regular class period. The teacher will notify the parent(s) and administrator when a class suspension has been issued.
3. If behavior continues, the teacher will refer the student to the appropriate administrator with a referral. The administrator’s objective will be to prevent future misconduct and will decide the action to be taken. The administrator may assign after-school detention, on-site suspension, Saturday School, issue a home suspension, or take other appropriate action.
Closed Campus
For the safety and welfare of students and staff, Rio Americano High School has a closed campus. Once students arrive on campus, even prior to the start of the school day, they may not leave campus for any reason without permission and an authorized early dismissal.

- **Students may not leave campus without an early dismissal.** Any time a student needs to leave campus, he/she must check out through the Attendance Office and obtain a signed and stamped early dismissal. Students who leave campus without prior permission will be subject to discipline for willful disobedience and violation of the District's Closed Campus policy.
- **Students with R.O.P. classes or Open Periods will be issued a sticker for their ID cards.** To leave campus, students must show their student ID card to the campus monitor. Students with a shortened day must leave campus after their last class unless on campus for an approved reason.
- **Student visitors are not allowed on campus.** Students are not to invite friends, relatives, out-of-state relatives/friends, etc., to visit during school hours including breaks and lunch.
- **All non student visitors must register in the main office from 6:45 A.M. until 4:00 P.M.** Visitors must wear visitor badges during their time on campus and return them before leaving. Un-authorized visitors will be subject to referral to law enforcement.

Dress Code for all SJUSD High Schools
The dress code is established to promote a positive, psychologically safe, and appropriate learning environment. Extremes in dress or clothing regarded as disruptive or a distraction from the learning environment are not permitted. The district-wide high school dress code applies to all schools. The school administration and staff will have final authority in determining violations of the dress code:

**A. Prohibited Clothing/Accessories**
- Clothing, accessories, jewelry or personal items (backpacks, hats, purses, athletic bags, water bottles, etc.) shall be free of writing, pictures, insignia or other symbols which are crude, vulgar, profane or sexually suggestive; or which reference pornography, drugs, alcohol or tobacco; or which advocate racial, ethnic, or religious prejudice and gang affiliation or representation;
- Clothing or accessories that depicts weapons or promotes violence;
- Clothing or accessories considered by school officials or law enforcement to denote gang lifestyle or affiliation, cult affiliation, satanic reference, profanity, or contempt for any race, gender, religion, or sexual orientation. This includes writing, insignias, etc. on backpacks and hats;
- Pajamas or sleep wear;
- Pagers, cell phones, iPods, MP3 players or other electronic devices.

**B. Specific Clothing Restrictions**
- Shoes must be worn at all times; house slippers may not be worn;
- Undergarments may not be exposed or worn as outerwear. This includes boxer shorts and sports bras.
- The torso must be covered; bare midriffs, backs, or cleavage must not be exposed while engaging in normal school activities;
- Strapless or spaghetti strap tops, muscle shirts, tank tops, tube tops, or any excessively revealing clothing is not permitted; this includes backless tops and see-through clothing. Tank tops are defined, for the purpose of this dress code, as sleeveless tops with straps, measuring less than 1 inch at the narrowest point. This also applies to sun dresses and other similar garments;
- Skirts must be of moderate length; No micro-mini skirts are allowed. Shorts must have a three inch in-seam; swim suits and running shorts are not permitted;
- Sagging or the appearance of sagging is not permitted. Belts may not hang down from the waist.

**C. Specific Accessory Restrictions**
- Bandanas of any color, hairnets, do-rags, and wave caps are prohibited.
- Chains, handcuffs, and spiked jewelry of any type are prohibited.
- Hats are not to be worn indoors.
DRESS CODE VIOLATIONS WILL RESULT IN THE FOLLOWING:

- First offense: Notation in the student’s discipline file, parent contact, and change of clothing.
- Second offense: Saturday school.
- Third offense: Saturday School and four weeks of social probation.

Electronic Devices
Disruptive devices, including but not limited to, radios, IPOD, MP3, headphones, electronic toys/games, beepers, cell phones and unapproved communication devices as stated in SJUSD Board Policy: **Students may not use electronic devices during class time from 6:50 am to 2:50 pm.** Any student found using an electronic device will face disciplinary consequences, as stated in the SJUSD guidelines for suspension and expulsion.

Extracurricular Activities
School rules are enforced at all school-sponsored functions, regardless of the time, day or location of such events.

Fighting
Fighting is defined by the SJUSD as a physical confrontation between two or more students. The following will take place in the event that a student is engaged in a fight:

- For a first fight, students will be home-suspended up to three to five (3-5) days
  - placed on social probation for four to six (4-6) weeks
  - a parent conference will be conducted
- Subsequent violations will face progressive consequences as set forth in the SJUSD Guidelines for Suspension and Expulsion.
- During a fight or verbal altercation, any student seen gathering, following, encouraging, or recording the incident will be suspended for a minimum of one school day for defiance of authority and disruption of school activities. Students are expected to walk away from a fight or altercation in order to ensure the safety of all students and to all administrators or teachers to defuse the situation. Multiple offences will result in additional days of suspension up to expulsion for 48900(k) Willful Defiance and/or Disruption of School Activities after all means of interventions have failed. **Students are encouraged to report any information of students involved in a possible fight or verbal altercation to the vice principal's office prior to it occurring.**

Off-limits Areas of Campus
The area between the buildings and the levee, the parking lots (except the student parking lot when coming to or leaving school), the athletic fields, and the oleanders on the west side of campus are off-limit areas during school hours. Students found in off-limits areas will be subject to disciplinary action up to and including suspension.

Pass Requests
A student may not be excused from a classroom except by written request of the office or by a pass originating with a teacher. The teacher-initiated pass will be on a yellow clipboard. This pass should show the student’s name, the time, a definite place to go and an authorized signature. A student should not be in the corridors or in the quad areas during class sessions without a pass.

Personal Property
Rio Americano does not assume responsibility for any personal property that is lost or stolen while on campus, including, but not limited to, cars, bikes, backpacks, electronic devise (such as, cell phones, IPODs, IPADs, MP3 players) and locker contents. Students are encouraged to leave personal items at home that are not related to instruction.

Saturday School
Saturday School is a 3-1/2 hour detention assigned by the administration on specific Saturday mornings throughout the school-year for disciplinary infractions. Students assigned to Saturday School are notified in advance of the assignment date, time and location to be served. Students are expected to bring school-work to do while there. Students who arrive late will not be admitted. Students who arrive without school-work, who do not work while there, or who are disruptive will be immediately removed from Saturday School and be referred to the Administration for possible home suspension. Students who fail to attend an assigned Saturday School may be suspended.
Searches
Students are subject to search of car, locker, backpacks, accessories, other property and self, if the Administration has reasonable suspicion.

Signs/Posters
All signs/posters must be approved by the student government advisor and/or administration. Approved signs/posters may be placed in approved areas only. All signs/posters must be removed the day after the event publicized or after five (5) school days if not publicizing an event. Signs/posters are not to be placed on windows or painted surfaces. Clubs and programs may be held financially liable for removal and/or repainting costs.

Social Probation
A student placed on social probation will be prohibited from attending or participating in any non-mandatory school function, activity or event. Non-mandatory school functions, activities or events include, but are not limited to, participation on athletic teams including practices, dances/proms, athletic events, drama and musical productions, student club activities, and activities related to graduation, including the graduation ceremony. Social probation begins on the day of the offense and may last six (6) weeks. Violation of social probation will extend the extracurricular prohibition for an additional time period. Offenses for which social probation will be given include, but are not limited to: possession of drugs or alcohol, being under the influence of a controlled substance, fighting, vandalism, harassment/bullying, breach of integrity and truancy. Any student who accumulates 33 or more periods of truancy will not be allowed to participate in any extracurricular activities for the remainder of the school year. **Social probation shall include the GRADUATION CEREMONY for seniors, if a student is placed on social probation during the last grading period of the school year.**

Student use of streets adjacent to the campus
Students coming to or leaving the campus may not loiter in front of homes on the streets adjacent to the campus. Private citizens have the option to call law enforcement if students habitually loiter at their property. Students observed by school personnel loitering in front of homes or on the streets before and after school will be subject to disciplinary action.

Trespassing
School campuses are off limits to students between the hours of 8:00 PM and 6:30 AM. Only students who have staff permission or who are engaged in a school-sanctioned event may be on the school premises during the prohibited hours. Students violating this provision by being on school property without the proper permission during the prohibited hours shall be guilty of trespass. Any student found guilty of trespass shall be subject to discipline by his/her home school and be subject to criminal penalties, including citation and/or arrest.

Tobacco policy
In the interest of public health, the San Juan Unified School District is committed to schools being tobacco-free. **Smoking is prohibited on all school campuses at all times by all persons of any age.** Everyone’s cooperation is expected. Students smoking on or near campus are subject to disciplinary action.

Vandalism/Pranks
Any damage to Rio’s campus through vandalism or pranks will not be tolerated. Students guilty of such acts will be dealt with to the full extent of the Educational Code, the Penal Codes and SJUSD policy. It is the policy of San Juan Unified School District that parents will be held responsible for school property that is lost or damaged by acts of vandalism by minors under their supervision, and that restitution will be sought from the parents where guilt has been proven. Vandalism includes negligent, willful, or unlawful damaging or taking of any district-owned real or personal property. **Vandalism includes, but is not limited to, the following actions: graffiti, toilet papering of trees, school grounds, or facilities, and the physical damaging or defacing of real or personal property of the District.** In addition to any other disciplinary action which may be imposed on a student for engaging in vandalism, that student will also be placed on social probation.
**Vehicles and parking**

Vehicles on campus are subject to all the rules of the California Vehicle code, as well as good driving courtesy. All student vehicles must be registered with the vice principals’ secretary. Once arriving on campus, students may not be in the parking lot or remain in their cars.

- **Student parking is permitted only in designated areas in the main front parking lots**, but not in spaces designated for visitors;
- **Students must register their vehicle with the Vice Principals Office.**
- It is illegal to park in the red or yellow zones, areas with slanted lines or in reserved or visitor spaces. The red zones are fire lanes and are under the jurisdiction of the Fire Department. Fines are very high and are given at the option of the Fire Department. Rules governing the fire lanes are in effect 24 hours, 7 days a week.
- **No student parking is allowed in staff parking lots** located on the side or back of campus, the lot in front of the H-Wing, and the lot in front of the special education classrooms;
- Students parked in un-authorized spaces denoted above will be subject to disciplinary action;
- **Vehicles parked on campus are subject to administrative search**, if reasonable suspicion exists.
- Vehicles parked off campus are not accessible during school hours.

**Weapons**

Any student bringing weapons on campus, including, any type of knife, will be referred to law enforcement under the appropriate penal code section and will be subject to recommendation for expulsion from the San Juan Unified School District. Students who inadvertently arrive at school with any knife in their possession must report immediately to the school office and voluntarily place those items in the hands of the administrative staff.

**Work Permits**

Anyone under 18 years of age is required to have a work permit before they can be employed for wages. Permits may be obtained in the Vice Principal’s office during the school year. Work permits may be denied or revoked because of poor grades and/or attendance. During summer vacation it will be necessary to have work permits processed at the SJUSD Office-ROP/Work Permit Office, 3738 Walnut Ave., Carmichael, CA 95608.
The K-12 Pupil Behavior Guidelines are designed to allow school administration to assess incidents on an individual basis, and to issue pupil discipline that is age appropriate and based on a progressive discipline model.

Under California Education Code section 48900.5(a), “Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil’s record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons summarized in Section 48500 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil’s presence causes a danger to persons.”

School site administrators may use discretion when warranted to provide other means of correction to suspension and/or expulsion.

<table>
<thead>
<tr>
<th>Education Code</th>
<th>Other Means of Correction</th>
<th>May Suspend</th>
<th>May Recommend Expulsion</th>
<th>Contact Safe Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.</td>
<td></td>
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<tr>
<td>• Threats</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Optional</td>
</tr>
<tr>
<td>• Fight</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Optional</td>
</tr>
<tr>
<td>48900(a)(2)Wilfully used force or violence upon the person of another, except in self-defense. (Reference: 48916(d)(1)(A) and 48916(d)(1)(E))</td>
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<tr>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
<td></td>
</tr>
<tr>
<td>48900(b) Posessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. (Reference: 48916(d)(1)(B), 48916(c)(2), 48916(c)(2), and 48916(c)(3))</td>
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<tr>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
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<tr>
<td>48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.</td>
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<tr>
<td>• Under the influence</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Optional</td>
</tr>
<tr>
<td>• Possession</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>• Furnishing</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>• Sale (Reference: 48916(c)(1)(A) and 48916(c)(2)</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>48900(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.</td>
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<tr>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Optional</td>
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<tr>
<td>48900(e) Commited or attempted to commit robbery or extortion. (Reference 48915(a)(1)(B))</td>
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<tr>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
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</tr>
<tr>
<td>48900(f) Caused or attempted to cause damage to school property or private property.</td>
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<tr>
<td>• Minimal damage</td>
<td>May be considered</td>
<td>Yes</td>
<td>No</td>
<td>Optional</td>
</tr>
<tr>
<td>• Extreme damage</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48900(g) Stole or attempted to steal school property or private property.</td>
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<tr>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Optional</td>
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</tr>
<tr>
<td>Education Code</td>
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<tr>
<td>48990(i)</td>
<td>Possessed an ophthalmic instrument or other medical device, including, but not limited to, contact lenses, reading glasses, or sunglasses.</td>
<td>May be considered</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>48990(j)</td>
<td>Unlawfully procured or unlawfully offered, arranged, or negotiated to sell a prescription drug, as defined in Section 3370 of the Health and Safety Code.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48990(k)</td>
<td>Unlawfully offered, arranged, or negotiated to sell a prescription drug, as defined in Section 3370 of the Health and Safety Code.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48990(l)</td>
<td>Knowingly received, stolen, or private property.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48990(m)</td>
<td>Carried or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>48999(a)</td>
<td>Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for purposes of either preventing that pupil from being witness or retaliating against that pupil for being a witness, or both.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48999(b)</td>
<td>Unlawfully offered, arranged, or negotiated to sell a prescription drug.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48999(c)</td>
<td>Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, &quot;hazing&quot; means a method of initiation or reinitiation into a university, corporation, or other organization or body, whether or not the organization or body is officially recognized by the educational institution, which is likely to cause serious bodily injury to another person.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48999(d)</td>
<td>Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48999(e)</td>
<td>A pupil who aids or abets as defined in Section 31.1 of the Penality Code, the infliction of or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>48999(f)</td>
<td>A pupil who is a victim of a crime of violence as defined in Section 31.2.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Education Code</td>
<td>Other Means of Correction</td>
<td>May Suspend</td>
<td>May Recommend Expulsion</td>
<td>Contact Safe Schools</td>
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<tr>
<td>48900.1(a) In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 231.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48900.4 In addition to the grounds specified in Sections 48900 and 48900.3, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or vandalism, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonable expected effect of materially disrupting classrooms, creating substantial disorder, and invading the rights of other school personnel or pupils by creating an intimidating or hostile educational environment.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Optional</td>
</tr>
<tr>
<td>48900.7 In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terrorist threats against school officials or school property, or both.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48915(a)(1)(A) Causing serious physical injury to another person, except in self-defense.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48916(a)(1)(B) Possession of any knife or other dangerous object of no reasonable use to the pupil.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48916(a)(1)(C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for either of the following: The first offense for the possession of not more than one ounce of marihuana, other than concentrated cannabis. The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48916(a)(1)(D) Loitering or loitering.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48916(a)(1)(E) Assault or battery, as defined in Sections 146 and 147 of the Penal Code, upon any school employee.</td>
<td>May be considered</td>
<td>Yes</td>
<td>Yes</td>
<td>Required</td>
</tr>
<tr>
<td>48916(c)(2) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is conserved by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (a) of Section 48900, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (b), but it is an offense for which suspension or expulsion pursuant to subdivision (b), may be imposed.</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>48916(c)(3) Brandishing a knife at another person.</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>48916(c)(4) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>48916(c)(4) Committing or attempting to commit a sexual assault as defined in subdivision (a) of Section 48900 or committing a sexual电池 as defined in subdivision (a) of Section 48900.</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>48916(c)(6) Possession of an explosive.</td>
<td>Not considered</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
</tbody>
</table>
School District Responsibilities

A pupil shall not be disciplined, suspended, or recommended for expulsion unless the superintendent, a designee of the principal, or the school in which the pupil is enrolled determines that the pupil has violated one or more of the provisions of the California Education Code. A pupil may be disciplined, suspended or expelled for acts enumerated in the California Education Code that are related to school activity or school attendance occurring at any school's school or within any other school district, requiring, but not limited to, any of the following: while on school grounds; while going to or coming from school; during the lunch period whether on or off campus; during, while going to or coming from a school-sponsored activity.

Student Responsibilities

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools - California Education Code section 48508.

Parent/Guardian Home Intervention - When Pupil Is Suspended

Please make the home suspension a teachable moment for your student. Consider the following strategies: Request homework and missed assignments for the period of suspension (it may take teachers a day or two to put this work together for you). Make sure the pupil completes any missed assignments. During the suspension, try to make this time as boring as possible so they won't want to be on suspension again. Provide adult supervision on the day(s) of suspension. Limit or restrict access to television, phone, internet, video games, and friends. Help the pupil think of other ways they could have dealt with the situation. Pupils are less likely to get into trouble when they are involved in positive activities. Find something the pupil likes and get them involved (sports, arts, youth groups, drama, etc.). Contact with community resources to help the pupil. - see www.211sacramento.org or ask a school counselor/administrator. The goal of suspension is for the pupil to learn from their mistakes and not repeat them.

Definitions

- **Suspension**: is the removal of a pupil from the classroom for disciplinary reasons for a defined period of time. A principal or designee may suspend a pupil for up to five days. A suspension may be extended under certain conditions. Pupils placed on home suspension are not permitted on or near the school campus, nor are they allowed to participate in any school activities during suspension.

- **Expulsion**: is ordered by the Board of Education, is the removal of a pupil from all schools in the San Juan Unified School District for violating the California Education Code. The expulsion is for a defined period of time not to exceed one calendar year.

- **Brandishing**: is to wave a weapon menacingly.

- **Assault**: is an unlawful attempt, coupled with present ability, to commit a violent injury on the person of another.

- **Battery**: is any willful and unlawful use of force or violence upon the person of another.

- **Serious bodily injury**: means a serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive surgery; or serious disfigurement.

- **Self-defense**: to establish the defense, the person must be free from fault or provocation, must have no means of escape or retreat; and there must be an impending peril.

- **Terroristic threat**: shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is such as to reasonably cause the person threats, a gravity of purpose and an immediate prospect of execution of the threat, and which causes the person reasonably to believe there is sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

- **Bullying**: any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Education Code section 49000.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
  (A) Placing a reasonable pupil or pupil in fear of harm to that pupil or those pupils’ person or property.
  (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
  (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
  (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

- Electronic act: the transmission, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a message, including, but not limited to, any of the following:
  1. A message, text, sound, or image.
  2. A post on a social network Internet Web site, including, but not limited to:
     a) Posting to or creating a burn page. ‘Burn page’ means an Internet Web site created for the purpose of having one or more of the effects listed in the definition of bullying.
     b) Creating a credible imitation of another pupil for the purpose of having one or more of the effects listed in the definition of bullying. "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed that the pupil was or is the pupil who was impersonated.
     c) Creating a false profile for the purpose of having one or more of the effects listed in the definition of bullying. "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

Notwithstanding an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet. "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.
STUDENT SUPPORT SERVICES

Graduation Requirements: College Entrance Requirements

The chart on this page is a brief summary of district graduation requirements and entrance requirements for colleges in the University of California (UC) and California State University (CSU) system.

The following websites for UC and CSU will help parents and students learn more about college admission.

- www.calstate.edu
- www.universityofcalifornia.edu

Students meeting the University of California entrance requirements generally will meet requirements of private and out-of-state colleges and universities. Refer to individual college catalogs for specifics.

High school counselors are available to meet with students during the school day as well as before and after school. Students may schedule an appointment in the counseling office.

Each school site has an ROP coordinator who can advise students on enrollment in Career Technical Education (CTE) courses. Students may schedule appointments with their school site ROP coordinator through the counseling office.

VICCI
Rio’s VICCI program (Volunteers in College and Career Information) utilizes parents who assist counselors in meeting with students to check high school graduation requirements and provide college and career guidance. One-on-one interview sessions are done with sophomores (and seniors, by request) in the fall, with the cooperation of the English classes. VICCI also arranges SAT practice testing, College Night, financial aid seminars, scholarship files, and help with college application essays. Information about the VICCI program is available at 971-7502.

Visiting college representatives also make their presentations at the Counseling Office. A list of colleges and upcoming visitation dates is posted in the Counseling Office. Announcements are also made in the daily student news bulletin.

To receive a high school diploma, students must:
- Pass all courses required for graduation, and
- Pass the Language Arts and Math California High School Exit Exam (CAHSEE)
- Earn a minimum of 220 course credits.

<table>
<thead>
<tr>
<th>Subject</th>
<th>District</th>
<th>CSU</th>
<th>UC</th>
<th>ESTIMATED HOMEWORK TIME:</th>
<th>ESTIMATED HOMEWORK TIME:</th>
<th>ESTIMATED HOMEWORK TIME:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1½ HOURS PER NIGHT</td>
<td>2 HOURS PER NIGHT</td>
<td>3+ HOURS PER NIGHT</td>
</tr>
<tr>
<td>English</td>
<td>4 years</td>
<td>4 years</td>
<td>4 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>World History</td>
<td>1 year</td>
<td>1 year</td>
<td>1 year</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. History</td>
<td>1 year</td>
<td>1 year</td>
<td></td>
<td>1 year or 1 semester + 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Semester American</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Government</td>
<td></td>
<td></td>
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<tr>
<td>American Government</td>
<td>1 semester</td>
<td>------</td>
<td></td>
<td>1 year or 1 semester + 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>semester U.S. History</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Science</td>
<td>1 semester</td>
<td>------</td>
<td></td>
<td>(elective)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Economics</td>
<td>1 semester</td>
<td>------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>2 years</td>
<td>3 years</td>
<td>3-4 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>including</td>
<td></td>
<td></td>
<td>Algebra 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Life Science</td>
<td>1 year</td>
<td>1 year</td>
<td>2-3 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Science</td>
<td>1 year</td>
<td>1 year</td>
<td>2-3 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VAPA</td>
<td>1 year or 1</td>
<td>1 year</td>
<td>1 year</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>semester + 1</td>
<td></td>
<td></td>
<td>year Foreign Language</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foreign Language</td>
<td>See Arts</td>
<td>2 years</td>
<td>2-3 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Education</td>
<td>2 years</td>
<td>------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health</td>
<td>1 semester</td>
<td>------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>70 credit min.</td>
<td>3 years</td>
<td>2 years</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ESTIMATED HOMEWORK TIME: 1½ HOURS PER NIGHT
ESTIMATED HOMEWORK TIME: 2 HOURS PER NIGHT
ESTIMATED HOMEWORK TIME: 3+ HOURS PER NIGHT
The graduation requirements for Rio Americano High School, as adopted by the San Juan Unified School District Board of Education are listed below. Students in grades 9, 10, and 11 shall enroll in six periods a day every semester. Students enrolled at Rio Americano during their senior year are required to take a minimum of five classes each semester, including a senior level English class, American Government and senior level social science class.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH</td>
<td>40</td>
</tr>
<tr>
<td>SOCIAL STUDIES</td>
<td>30</td>
</tr>
<tr>
<td>LIFE SCIENCE</td>
<td>10</td>
</tr>
<tr>
<td>PHYSICAL SCIENCE</td>
<td>10</td>
</tr>
<tr>
<td>MATHEMATICS</td>
<td>20</td>
</tr>
<tr>
<td>VISUAL &amp; PERFORMING ARTS</td>
<td>10</td>
</tr>
<tr>
<td>ECONOMICS</td>
<td>5</td>
</tr>
<tr>
<td>HEALTH</td>
<td>5</td>
</tr>
<tr>
<td>PHYSICAL EDUCATION</td>
<td>20</td>
</tr>
<tr>
<td>ELECTIVES</td>
<td>70</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>220</strong></td>
</tr>
</tbody>
</table>

There are a number of courses that meet the various graduation requirements listed. Please refer to the course description catalog available online at www.rioamerican.com.

**In accordance with SJUSD policy;**

ON-LINE HIGH SCHOOL COURSES are approved for the following reasons:
1. Need to recover a failed course,
2. Need to improve a grade, or
3. Need to take an additional course outside of the school day.

*Prior principal approval is required for a student to take an on-line class.

COLLEGE COURSES *Prior principal approval is required for a student to take an on-line class.

* Approval will be granted and high school credit awarded only for classes not offered at the high school, and only when the student has exhausted the available high school curriculum in a subject area.

Eligibility for Valedictorian and Salutatorian

Valedictorian: To qualify for Valedictorian, students must have all A’s for all four years of high school. The student with the highest weighted grade point average in the class also qualifies for this honor. *

Salutatorian: To qualify for Salutatorian, students must earn all A’s and only one B for all four years of high school or have the second highest weighted grade point average in the class. *

*Students receiving two or more breach of integrities will not be considered for this honor.

Financial Office

Purchases made through the Financial Office include student body cards, yearbooks, dance bids, dance pictures and P.E. clothes. A student ID card is required for all purchases made through the Financial Office. Office hours are 7:00 a.m. to 3:30 p.m.

**Special Outside Purchases**

Some purchases such as class rings, letterman’s jackets, graduation announcements and caps and gowns are made directly through the supplier, who visits campus on a regular basis.

Student Health

Parents and students should be aware that there is no nurse or health assistant on Rio’s campus. An Emergency Care Information Sheet is required to be on file each school year. **It is imperative that the emergency care sheet has a minimum of three emergency numbers and include pager and/or cell phone numbers, if available. They must be kept current.** Please notify the Registrar’s Office, located in the Counseling office, if there is a change in any of the information on the cards.
Students who are feeling ill should report to the Attendance Office to arrange to go home. Rio staff will notify the parent/guardian and request that the student be issued an early dismissal and taken home. There are no facilities on campus for sick students.

Unless otherwise noted on the student’s emergency care information sheet, in the case of a life threatening emergency, staff will call 911 before notifying parents. The student and family must be prepared to take financial responsibility in that event. In a non life-threatening emergency, staff will make every effort to contact parents.

Prescription medication and “over-the-counter” medicines (i.e. aspirin, Ibuprofen, etc.) can only be administered at school with the “Parent/Physician Release for Medication in School” form properly filled out by a physician and on file in the Administration Office with the Principal’s secretary. All medication, prescription and over the counter, must be left with the Principal’s Secretary and cannot remain in the student’s possession. The medication release form can be found on the San Juan Public Web Site at www.sanjuan.edu. Please choose Forms and Publications, Health Services, General Forms, Parent/Physician Release for Administration of Medication at School. Parents of students with chronic/critical health should contact the District Health Services Office (971-7643). Prior to the start of school please make the Main Office staff aware of any conditions which might need special monitoring.

Library
The Rio Library provides students an additional a place to learn. The library has an excellent reference section, classical and contemporary fiction, and up-to-date non-fiction material, along with a computer lab utilizing technology for computer-assisted research.

The Rio library facilities are available for student and class use throughout the day. While in the library, students are expected to be considerate of others by being quiet. **Students are required to have an ID card before material can be checked out at which time all items become the responsibility of the student and parents/guardians.** Books circulate for three-week periods and may be renewed as needed.

Lockers
As a convenience for students lockers are available to use for the school year. Lockers must be registered at the beginning of the school year and may not be shared. Students can register their lockers at schedule pick up in August or in the Attendance office once school has begun. **Lockers are school property and can be searched at any time.**

The school is not responsible for books or private property left in lockers. All books and valuables should be taken out at night and on weekends.

Please note: Any lock attached to a locker which is either not registered or registered to someone else will be cut off. Inside or outside of lockers are not to be decorated with anything. Students will be held liable for the cost to remove and/or clean lockers that have been decorated.

Lost & Found
Items found on school premises should be turned into the Administration Office. Lost articles may be claimed with proper identification. Lost textbooks are returned to the library. Students are then credited for the returned textbook.

Testing
**Required Testing** - There are two State-mandated testing programs that all students are required to participate:

- **The California High School Exit Exam (CAHSEE):** The CAHSEE is administered at varies times throughout the school year. It consists of two tests – one in math and one in English/Language Arts. All students must pass both parts of the CAHSEE as a requirement to graduate. Students first take the CAHSEE as sophomores and are permitted to take it again as juniors or seniors if they do not pass it their sophomore year.
Smarter Balanced Assessment – This battery of tests is administered each spring semester to all juniors. The tests are computer based and include English Language Arts and Mathematics. The results of the exams are used to measure school quality. In addition, they act as placement tests for students entering California Community Colleges and California State Universities.

Voluntary Testing - Students may want to take other tests during their junior and/or senior year, primarily for college entrance and career planning. Listed below are some of the tests available to Rio students:

- **PSAT/NMSQT** (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test) This is a two-hour test, given only in October, and is used as a practice for the SAT and in the junior year of high school as the qualifying test for the National Merit Scholarship competition. The test is divided into three sections: verbal, math, and writing skills. The test is similar in format, but shorter, than the SAT. Scores are reported on a scale of 20 to 80. Scholarship selection index is the sum of the verbal, math, and writing skills scores; therefore, the range is from 60 to 240.

- **SAT I** (Scholastic Aptitude Test) the SAT-I Reasoning Test consists of three sections that are designed to measure verbal and mathematical abilities. Each section is scored to a total of 800. With few exceptions, the SAT I is interchangeable with the ACT. For specific test dates, obtain information and/or booklet from Counseling Office. Website is [www.collegeboard.org](http://www.collegeboard.org).

- **SAT II** (Subject Tests) These college admission tests measure achievement in 17 subject areas. They are one-hour, primarily multiple-choice tests in specific subjects. Up to three may be taken on any given test date. Score Choice is an option that allows the student to review the scores before releasing them to colleges. The majority of the most selective colleges and universities require a minimum of three of these tests in three different subject areas. For specific test dates, obtain information and/or booklet from Counseling Office. Website is [www.collegeboard.org](http://www.collegeboard.org).

- **ACT I** (American College Test) This three-hour examination is used for college entrance and scholarships. The ACT consists of tests in four areas: English (75 questions in 45 minutes), Mathematics (60 questions in 60 minutes), Reading (40 questions in 35 minutes) and Science Reasoning (40 questions in 35 minutes). With few exceptions, the Act is interchangeable with the SAT I. Scores range from 0 – 36. For specific test dates obtain information and/or booklet from Counseling Office. Website is [www.act.org](http://www.act.org).

- **Advanced Placement Tests** – Rio students have the opportunity to take advanced placement exams given in May of each year by the College Board. Several courses are offered to prepare students for these examinations. Students who pass advanced placement exams may earn college credit for their high school work. Rio offers advanced placement classes in Art, English, Calculus AB, Calculus BC, Biology, Chemistry, Physics, Environmental Studies, United States History, Spanish, French, Economics, and U.S. Government and Politics and Psychology.

- **California High School Proficiency Examination (CHSPE)** - High School Equivalency Test - This examination provides an opportunity for eligible persons who are proficient in the basic skills taught in California public high schools to have that proficiency verified. The State Board of Education awards each person who passes the CHSPE a Certificate of Proficiency, which is equivalent by law to a high school diploma. The CHSPE may be taken by a person who is 16 or older on the day of the test. Persons who are younger than 16 also may take the test if they have completed a year of enrollment in the tenth grade or will complete a year of enrollment in the tenth grade at the semester in which the next regular test date falls. Further information may be obtained from the counselor regarding this test.

*Consult the College Catalog or College Entrance Reference Books to determine which tests individual schools require and dates of acceptance*

**Textbooks**
Students pick up and return primary textbooks to the textbook room located in the AB office or the Library during Library hours. **Students must have a valid ID card to check out text books.** ID that is acceptable to checkout a book is a current student ID or a previous year’s student ID. If a student does not have either of these, they can buy another student ID card at the Financial Office for $5 or obtain a one-time note from their vice principal.
Covers must be used to help protect books since damaged or lost books are the responsibility of the student/parent. **Students will be charged for excessive damage or wear.** Class schedules are withheld pending the return or payment for textbooks.

All thefts or vandalism of textbooks or other belongings should be immediately reported to the Main Office. **The school is not responsible for book theft or damage.** Students should not leave books in lockers overnight or share the lock combination or leave belongings unattended, even for brief periods of time.

**Tutoring**

Tutoring is available free of charge. **Tutoring services for most core classes are held Monday through Wednesday from 3:00-4:00 pm in the library.**

**STUDENT ACTIVITIES/STUDENT GOVERNMENT**

Students are urged to participate in the various extracurricular activities. It is satisfying and enriching to serve as a student body class officer, or as a member/officer of one or more of the clubs or organizations available on campus. All students must have a 2.0 grade point average with no F’s to participate in student government.

**STUDENT I.D. & STUDENT BODY CARD**

Every student will receive a photo identification card free of charge which must be carried at all times while on campus. The opportunity to take the free ID photo is given at schedule pick-up in August. With school dances and football games starting almost immediately, it is important to obtain a school ID early in the year. Students are also encouraged to purchase a student body card from the financial office for $60.00 to be affixed to their student ID card. The benefit of purchasing a student body card is to obtain reduced prices for dances, plays and free admission to all home sporting events, excluding playoff games. The money raised from the sale of student body tickets is the backbone of the student body budget which subsidized numerous extracurricular activities and events.

**STUDENT BODY OFFICERS - 2014/2015**

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Trenton Sanders</td>
</tr>
<tr>
<td>Vice President</td>
<td>Erin Balaam</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Chelsy Alfrao</td>
</tr>
<tr>
<td>Secretary</td>
<td>Elisha Underwood</td>
</tr>
<tr>
<td>Commissioner of Social Affairs</td>
<td>Aris Koumis and Christopher Remiticado</td>
</tr>
</tbody>
</table>

The term for Student Body Officers is for the duration of the school year. The Student Body Officers and five elected officers from each of the four classes participate in a regularly scheduled student government class and receive a grade and credit for the class. Student Body and Class Officers are elected each spring for the following school year. The incoming Freshman Class Officers are elected at the beginning of the new fall semester.
CLASS OFFICERS - 2014/2015

SENIOR CLASS OF 2015
President  Diran Gillan
Vice President  Jerry Nava
Treasurer  Courteney Dreyer
Secretary  Alyssa Arreguin
Publicity  Megan Purcell

JUNIOR CLASS OF 2016
President  Sara Knepshield
Vice President  Nico Skordakis
Treasurer  Melitta Kauppinen
Secretary  Maddie Jang
Publicity  Sydney Komienic

ASSEMBLIES AND RALLIES

Assemblies and rallies are held in the large gymnasium. The Commissioner of Social Affairs, cheerleaders, and others who lead the rallies need the cooperation of the student body to make the rallies a success. Rio believes that learning to be a good spectator and audience members is part of the educational program. Students are asked to always be courteous to others.

RIO AMERICANO DANCES

Rio Americano dances are important social events for students. The school must maintain a reasonable standard of appropriate behavior and dance movements. Students must recognize that movements and dance styles present in non-school settings or portrayed in the entertainment industry are not always appropriate in the high school setting. Therefore, the following guidelines will be used to determine appropriate behavior and dance movements.

All Rio Americano High School rules will be enforced at school dances.

RIO AMERICANO DANCE RULES (CURRENT SCHOOL I.D. REQUIRED AT ALL DANCES)

1. No tickets will be sold at the door. All tickets must be purchased by 3:30 P.M. on the last school day prior to the dance. Current student ID is required to purchase dance tickets. Tickets are sold in the Financial Office before and after school, during break and lunch. All tickets must be purchased in advance. Students will not be admitted without a receipt. Replacement ID’s have a 24 hr turnaround time. No replacement student photo ID’s will be made the last day of ticket sales.
2. NO Refunds will be given.
3. Admission into the dance will be allowed during the first hour only. Special circumstances resulting from school sanctioned events must be brought to an administrator’s attention at least twenty-four (24) hours prior to the dance.
4. Rio Americano dances are for Rio Americano students and their pre-registered guests only. Guest passes must be submitted to the Vice Principal’s Office by school closing on the Wednesday prior to the dance. Only one (1) guest or date may be invited and registered per student. A guest or date must arrive with the student who invited and registered him/her. Guests must adhere to all rules. No guests over the age of 20 or enrolled in middle school will be approved.
5. Students AND guests must show current picture identification to be admitted.
6. Tobacco, drugs, alcohol, or glow-sticks will not be allowed at the dance or on school property.
7. Students who are in possession of drugs or alcohol or who are intoxicated at the dance will have the following consequences imposed:
   - 5-day suspension and possible expulsion referral
   - Referral to law enforcement.
   - 4-week period of social probation during which time the student will not be allowed to participate in any extracurricular activity, including athletics.

8. No "slamming", "moshing", “break dancing” or front to back dancing will be permitted. Front to Front dancing that sexually suggestive (groping, freaking, dirty dancing, etc.), lewd or obscene will not be tolerated:
   a. No hands on the ground
   b. No bending over
   c. No straddling or leg-wrapping
   d. No break dancing or dance-offs
   e. No touching other people’s private parts
   f. Must maintain dance dress code thought the dance

Students who engage in such dancing will be removed and will lose dance attendance privileges. If large groups engage in such activities, it may be necessary to stop the music and end the dance. We want to maintain a safe atmosphere conducive to everyone's enjoyment. The school administration and staff chaperones will use their best judgment to identify dance moves or styles that are contrary to the dance rules.

9. Students may leave the dance at any time. However, once a student leaves the dance, he or she must leave campus and may not return to the dance.

10. Loitering in the parking lot or around the campus will not be permitted. Students and guests must leave immediately after the conclusion of the dance.

DRESS CODE

- **For semi-formal dances (Homecoming Dance and GALA):** School dress code is enforced at the dance with the following exceptions: Spaghetti straps, strapless dresses, and backless clothing (halters) may be worn, but may not expose midriff or undergarments. Long pants and collared shirts and ties are required for gentlemen. All attire will be subject to the approval of the administration at the door, and all judgments will be final.

- **For formal dances (Junior Prom and Senior Ball):** School dress code is enforced at the dance with the following exceptions: Spaghetti straps, strapless dresses, and backless clothing (halters) may be worn, but may not expose midriff or undergarments. Dress pants and collared shirts, ties, and jackets are required for gentlemen. All attire will be subject to the approval of the administration at the door, and all judgments will be final.

- **For casual dances (Back to School and Spring Fling):** School dress code is enforced at the dance with the following exceptions: Spaghetti straps and backless clothing (halters) may be worn, but may not expose midriff or undergarments.

- **Dance photos:** Dance photos showing students engaged in inappropriate conduct (e.g., sexually suggestive poses or dress, crude, profane or gang related behavior) will not be permitted or distributed. Students must have both feet on the ground for all dance photos. Students will be subject to disciplinary actions.

CLUBS AND ORGANIZATIONS

Club activities are an integral part of the total educational program. Coordination of club activities is a function of the student government. New clubs may be organized when ten or more students indicate an interest in forming a purposeful organization have obtained a faculty advisor and constructed a constitution. All clubs must be chartered through Student Government. Students are encouraged to become involved with clubs which will supplement their academic program.
INTERSCHOLASTIC ATHLETICS

Athletics at Rio Americano are an integral part of a well-rounded educational experience. We feel that our athletic offerings are diverse enough to meet the needs of every student on campus. The Athletic Director’s Office can be reached at 971-7505.

Rio’s sports program includes the following:

### Fall Sports
- Cross Country (co-ed)
- Football
- Women’s Golf
- Women’s Tennis
- Men’s Soccer
- Women’s Volleyball
- Men’s Water Polo
- Women’s Water Polo

### Spring Sports
- Baseball
- Men’s Golf
- Women’s Soccer
- Softball
- Swimming and Diving
- Men’s Tennis
- Track & Field (co-ed)
- Men’s Volleyball

### Winter Sports
- Men’s Basketball
- Women’s Basketball
- Wrestling

ATHLETIC ELIGIBILITY REQUIREMENTS

District Governing Board of the California Interscholastic Federation (C.I.F.) shall have general control of and be responsible for all aspects of interscholastic athletics. They shall assure that all inter-scholastic policies, programs and activities are in compliance with state and federal law. Rio Americano adheres to a strict eligibility policy about and beyond the guidelines provided by CIF and San Juan Unified School District AR 6145. Our local league is the CAL League.

A. General eligibility requirements:
1. Have a medical doctor's signature on the Athletic Clearance packet.
2. Have parent’s signature granting approval for participation in the sport.
3. Have at least $1,500.00 medical coverage which may be parent’s private insurance or student accident insurance policy available through school (except for tackle football).
4. Steroid and substance abuse form must be signed by the student athlete and the parent/guardian with the intent to attend the steroid abuse forum.
5. An athlete cannot be absent the day of the game unless he/she has previous approval from the administration.
6. An athlete cannot participate on a school team and an outside team in the same sport at the same time.
7. Students who use or are in possession of alcohol or drugs on campus or at school-authorized functions will be penalized in accordance with the Rio Americano High School discipline and athletic policies. Students violating this policy will be subject to:
   a. a 5-day suspension.
   b. a six week period of social probation during which time the student will not be allowed to participate in any extracurricular activity, including athletics.

B. Academic eligibility requirements will be determined at the end of the 4TH, 9TH, AND 13TH week grading periods of each semester.
**Academic Eligibility**

In order to encourage academic excellence, all students participating in athletic activities shall demonstrate satisfactory educational progress by undertaking the prescribed course of study and meeting the standards of proficiency established by the district.

Athletic eligibility will be determined when school wide grades are issued for the previous grading period. Sites may choose between 4 1/2 or 6 week grading periods when establishing athletic eligibility.

a. End of the 1st semester (fall semester grades - for nine through 12).

b. End of the 2nd semester (spring semester grades - for nine through 12).

**Secondary Grades Eligibility Standards**

Eligibility for athletic activities in the high schools of the San Juan Unified School District will be determined by the standards below.

1. In order to be eligible for participation without restrictions, the student shall have earned an overall minimum 2.0 grade point average on a 4.0 grading scale during the preceding grading period in both scholarship and citizenship.

   a. When grades are issued, a pass counts as a “C” and has a value of two points when determining the grade point average.

   b. According to CIF rule 205 B (4), incomplete grades that are issued shall be counted as an F grade when computing the student’s GPA, until such time that the student has made up the grade and the teacher has sent that grade to the registrar and it has been verified.

2. To participate without restrictions, a student may not have more than one F in a grading period/progress report. For example, students on a traditional schedule must pass 5 of 6 or 6 of 7 classes during the preceding grading period/progress report. If they enroll in only 5 classes they must pass all 5 of them. Students on a block schedule must pass 3 of 4 or 4 of 5 classes during the preceding grading period. If they enroll in only 3 classes they must pass all 3 of them.

3. Athletic eligibility will be based on district printed grades which are issued after the completion of the grading period/progress report. There is a one week "window" period in which grades are reported to the district, printed, and then returned to the schools. During this "window" period, only previously eligible athletes may continue to compete. All athletic eligibility actions become effective on the 2nd Monday after the end of the grading period/progress report.

4. Each high school must have athletic probation. Each high school may have a more stringent policy provided it is board approved. These standards must be printed and distributed to students and parents/guardians.

5. Students transferring from outside the district shall have their transcript evaluated by the Athletic Director to determine initial academic athletic eligibility.

6. Grades that are issued at the end of the grading period are final. No grades may be changed without the approval of the Principal or his/her designee.
7. Restricted Athletic Eligibility – CIF rule 205(a) allows school districts the opportunity to provide the option of Athletic Probation.

**Athletic Probation**

Students who do not meet the criteria listed above may be placed on probation. Probation is defined as being allowed to practice and compete while attending a school approved intervention program. Probation may be granted only if the student has met one of the two academic eligibility requirements provided they meet CIF criteria for minimum credits when they are issued. This requires that students on a block schedule earn 15 credits in the previous semester and students on a traditional schedule earn 20 credits in the previous semester. (CIF 205b). If the student is below both standards, he/she will not be granted probation. The purpose of probation is to allow the student an opportunity to remediate his/her academic deficiencies. School personnel will support the student in his/her effort to improve. A student may be granted one period of probation during each academic year. The duration of probation shall be until the next grading period. If the student meets the aforementioned standards of athletic eligibility, he/she may continue playing if he/she were on probation. If a student was athletically ineligible, they could begin to play provided they meet the athletic eligibility standards. If the student does not meet the athletic eligibility standards he/she would be ineligible to participate in school athletic events until the next regularly scheduled grading period, at which time their grades would be re-evaluated.

2. Athletic Ineligibility is defined as; an athlete may not play in any athletic contest (including scrimmages) against another school, but may practice with the team provided they continue in the school approved intervention program.

3. Students may reestablish athletic eligibility by attending summer school and successfully completing their course work. Students may not obtain more than 10 credits during summer school to be eligible for fall sports. In selecting summer school course work, the student must repeat the same course(s) in which grades from the preceding grading period caused them to be ineligible. In the event the identical course(s) are not available, other course work with the same or higher level of difficulty may be substituted. All substitutions must have the approval of the student’s home school site administrator or his/her designee.

a. Summer school courses failed shall not impair an athlete’s scholastic eligibility achieved in the semester immediately preceding. (CIF 205c).

**ALMA MATER**

To Rio High
our dreams and hope we bring
and through the years
we'll help her praises ring
so as each one goes forth to spread her fame
we shall be loyal
and proudly wear her name.

Our voices blend
to raise her victory song
our pledge shall be
to keep her brave and strong
all forever join our loyalty to show
all hail to Rio Americano!

**FIGHT SONG**

Go Rio Raiders
battle the foe for green and gold
ready to meet all invaders
with our heads held high we will hear the victory cry
and when the battle is over
and on high you’ll hear our name
you will know the Rio Raiders
have won another game