International Baccalaureate Middle Years Program

Community Service Requirement

Winston Churchill Middle School
2016-2017

Student Name___________________________

Teacher (packet collector)___________________

Grade________________

**Parent Acknowledgement: I have reviewed this Community Service project packet.**

Parent Signature__________________________________  Date________________________
Community Service Rubric

*** This project has been approved by the grading team and you are permitted to proceed: YES / NO
If NO, then max grade 1st quarter will be a “B”, see a teacher or Mr. Jungk for help redesigning your project.

Step 1
- □ packet submitted during class period on or before Oct. 5th
- □ parent signature on the front cover
- □ packet filled out in blue or black ink
- □ Step 1 completed with finished statements, organization/location, supervisor name, contact number
- □ supervisor signature
- □ statements show depth of thought and quality writing

Grades:
- □ A – all requirements met
- □ B – 1 requirement not met
- □ C – 2 requirements not met
- □ D – 3 requirements not met
- □ F – 4 or more requirements not met or no packet submitted

Citizenship:
- □ O – for grade A
- □ S – for grades B – D
- □ U – for grade F

Step 2
- □ packet submitted during class period on or before Dec. 14th
- □ 5 (7) or more hours complete or a signed plan to complete required hours
- □ packet filled out in blue or black ink
- □ supervisor (not parent) signature in place
- □ reflection shows depth of thought and quality writing
- □ optional cultural event hours accounted for
- □ Step 1 completed

Grades:
- □ A – all requirements met
- □ B – 1 requirement not met
- □ C – 2 requirements not met
- □ D – 3 requirements not met
- □ F – 4 or more requirements not met or no packet submitted

Citizenship:
- □ O – for grade A
- □ S – for grades B – D
- □ U – for grade F

Step 3
- □ packet submitted during class period on or before Mar. 15th
- □ 10 (15) or more hours completed
- □ packet filled out in blue or black ink
- □ supervisor (not parent) signature in place
- □ reflection shows depth of thought and quality writing
- □ optional cultural event hours accounted for
- □ Steps 1 and 2 completed

Grades:
- □ A – all requirements met
- □ B – 1 requirement not met
- □ C – 2 requirements not met
- □ D – 3 requirements not met
- □ F – 4 or more requirements not met or no packet submitted

Citizenship:
- □ O – for grade A
- □ S – for grades B – D
- □ U – for grade F

Step 4
- □ packet submitted during class period on or before May 24th
- □ all 10 (15) hours completed
- □ Steps 1, 2, and 3 completed
- □ Community Service Summary completed in blue or black ink
- □ reflection shows depth of thought and quality writing
- □ project/presentation/poster completed sufficiently on or before due date

Grades:
- □ A – all requirements met
- □ B – 1 requirement not met
- □ C – 2 requirements not met
- □ D – 3 requirements not met
- □ F – 4 or more requirements not met or no packet submitted

Citizenship:
- □ O – for grade A
- □ S – for grades B – D
- □ U – for grade F
WINSTON CHURCHILL IB MIDDLE YEARS PROGRAM
COMMUNITY SERVICE
2016-2017

Purpose: The IB program has an annual community service requirement. In the International Baccalaureate Program, service means 'contributing to the school, local, national or worldwide community to make life better for others, especially the disadvantaged.' Students will identify a project that is within the scope of this definition. Doing community service work, on campus or off, affords students opportunities to learn about themselves and the community in which they live. The purpose is to promote a better understanding of 'community', to engage students in action or service, and to reflect on the experience. Increased social and self-awareness, initiative, time management skills, opportunities for creative expression, teamwork, commitment, elevated self-esteem and personal integrity are just some of the potential personal benefits of a successful community service experience.

Why: It is a requirement of the IB Middle Years Program, whose philosophy is to promote global citizenship and ensure a rigorous curriculum focused on critical thinking skills and personal reflection on the learning process. The first step toward global citizenship is community citizenship. Thinking critically about what is important to you, participating in your community, and reflecting on the experience are the purposes of the community service requirement. If done in the spirit of the IB philosophy, it provides a learning opportunity and affords a sense of accomplishment.

How: Review this material and familiarize yourself with the required forms for submission. Recall successful past projects or ask teachers for ideas. If you still have questions you can contact the community service coordinator Mr. Jungk at jjungk@sanjuan.edu or your packet collection teacher. Your peers can also be a great resource.

Who: Students are to perform this service alone or in a group. Parental involvement may be required to help students develop, complete, and document their involvement in the project area. Transportation assistance, assurance that the project is a viable one for the student, and that the environment in which the student may work is safe are all important aspects of parental involvement.

What: Students can perform service hours only or use 20% of their hours to attend cultural events such as a concert, play or musical, art exhibit, government meeting, or political rally. These events must not include school events or regular attendance at a house of worship. For instance, in the 6th grade, students will perform a minimum of 10 (ten) hours of community service, but no more than 2 (two) of those hours can be attendance at a cultural event. In the 7th and 8th grade, students will perform a minimum of 15 (fifteen) hours of community service, but no more than 3 (three) of those hours can be attendance at cultural event. All community service hours must be performed in no more than two projects, and no more than six hours of service can be accomplished in any single day. Students cannot perform work a paid employee would do, nor receive payment, academic credit, or merit awards or badges for their service. Activities that directly benefit a family member do not count as community service.

Where: There are countless service opportunities in the community at large that welcome assistance. Possible organizations include elementary schools, animal rescues, food banks, sports teams, libraries, houses of worship, senior citizens residences, nursing homes, and departments of parks and recreation. There are a few opportunities on campus. Examples: math tutoring, assisting during registration and the E-Team.

When: Community service participation usually happens throughout the year. First quarter is typically for planning your project, 2nd and 3rd quarters are for actually doing the project and 4th quarter is for final reflections and sharing to peers. Projects can begin and even be completed during the summer. Periodic written up-dates and reflections will be turned in throughout the year, at the end of each quarter (see due dates in the packet).
**Getting Started:** If you don't know where to begin, consider what social needs concern you. Could it be the environment, homelessness, hunger, youth, fitness, the arts? How could you help? Contact non-profits and/or governmental agencies created to meet those social needs. An on-line search will reveal many organizations that allow middle school students to help. Just give it some thought, search, call, and develop a plan.

Students are expected to identify a `community' in which to work, perform 10 or 15 hours of service, reflect upon the experience and report about it. Working alone or in a group is equally acceptable. Consider what might appeal to you and fit your schedule.

Give adequate consideration to your project so that the hours you spend may have the most value for you and provide some benefit. The need or wish to do a different service project may occur. **If you are doing more than one project, you must go through each of the first three steps for each project by attaching separate pieces of paper answering each of the questions for each project and including a supervisor signature.**

Critical thinking and personal integrity are important aspects of the experience. Providing service to a community, what you take from the experience, and your reflection about it are what is important. All of the reflection pieces of this project require depth of thought and quality writing. Incomplete or simple sentences will not be accepted and will affect your grade.

If you choose to begin your own project over the summer please consider the process and reporting guidelines. If it meets these guidelines and fits the mission and purpose of community service, it will be an acceptable experience.

**Tips/ Reminders:**

- Start early... deadlines can creep up on you.
- Ask questions... teachers are here to help.
- Remember your parent cannot be your supervisor nor sign for your hours.
- Reflections need to address the prompt from the packet and should show DEPTH OF THOUGHT.
- Reflections should be in complete sentences and paragraph for. Half page per reflection is recommended minimum.
- Unacceptable cultural events include: professional sporting events, mainstream music concerts, children’s plays, recitals or sporting events.
- Recommend you avoid projects at your own elementary school, house of worship or your parent’s place of work. Try new experiences!
- Attaching extra sheets and typing is OK
- Don’t forget to write in pen and to get those signatures!
Step 1

Winston Churchill IB Middle Years Program
2016-2017 COMMUNITY SERVICE PROPOSAL

Fill out in ink, use complete sentences. Due: Oct. 5th

Describe your area of interest for the community service project.

Identify and describe the community that your project will serve.

Explain the community service project that you have chosen. Include details... where is your project? What types of duties will you perform? When will your project occur? How will you get there? Etc.

Name of organization: __________________________________________________________

Supervisor name and title: ______________________________________________________

Phone# __________________________

Supervisor Signature: _________________________________________________________
STEP 2

Winston Churchill IB Middle Years Program

COMMUNITY SERVICE MID-YEAR PROGRESS REPORT
2016-2017

50% of your hours must be complete. Fill out in ink. Due: Dec 14th

Students cannot perform work a paid employee would do or receive payment, academic credit or merit awards for their service. Activities that directly benefit a family member do not count as community service. Entire packet must be done in ink.

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<th>Activities/actions</th>
<th>Date</th>
<th>Hours</th>
<th>Signature supervisor or adult (not a parent)</th>
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Please record total number of hours here

Please reflect on your service experience thus far. What have you most enjoyed? What impact do you believe you are having on the community you are serving? What skills are you using? What has been difficult, or challenging about this, if anything? Use the back of this page if necessary. Recommend minimum ½ page on the back.

For optional cultural event hours, record the hours above. On the back of this page in a separate reflection, describe the event. Write a brief reflection and attach proof of attendance (ticket, playbill, agenda, or program). No signature is required for the cultural event, just the playbill or ticket stub or receipt.
### Winston Churchill IB Middle Years Program

#### Community Service Hours Summary Report & Reflection

**2016-2017**

All hours must be completed.  
Fill out in ink.  

**Due:** March 15\textsuperscript{th}

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Students cannot perform work a paid employee would do or receive payment, academic credit or merit awards for their services. Activities that directly benefit a family member do not count as community service. Answers to reflections should be a minimum of half page. Even if hours are completed on step 1 or 2, step 3 reflection is still required. Entire packet must be done in ink.

### Carry over and total hours from previous page.

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Please record total number of hours here.  

Now that you have finished your community service, what did you learn from this entire experience(s)? What does the idea of not being paid or rewarded for your labor mean to you? What’s the point of community service? Use the back of this page or attach a separate sheet of paper. Your writing must show depth of thought and quality writing. Recommend half page per reflection.

For optional cultural event hours, record the hours above, but on the back of this page, describe the event, write a brief reflection, and attach proof of attendance (ticket, playbill, agenda, or program) other than a signature.
Step 4

Winston Churchill IB Middle Years Program
COMMUNITY SERVICE SUMMARY
2016-2017

Summarize your project:

Reflections:
Who or what benefited and how?

I what ways did the experience change you in anyway, what did you learn?

Describe 2-3 things you have done differently or changed about your volunteering experience?

Rating the Experience

Little Value
Some Value
Valuable
More Valuable
Most Valuable

Difficult to complete
Accomplished something
Good experience
Rewarding experience
Very Rewarding

Would you recommend this experience for future IB Community Service? Why or why not?