Del Campo High School
2015-2016

Comprehensive Safe School Plan

Brett Wolfe, Principal
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Del Campo High School
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SECTION I

Del Campo High School opened in 1963 and prides itself on being a diverse learning community. There are now just under 1700 students enrolled at Del Campo High School and there are five different languages spoken on campus, with 61 English Language Learners. The ethnic breakdown of Del Campo High School is as follows: 8.1% of the students are African American, 3.2% Asian, 16.6% Latino, 65.1% White, 1.7% Filipino, 1.7% Pacific Islander, and 1.3% American Indian. Additionally, Del Campo High School is home to a Deaf and Hard of Hearing program that has many students that use American Sign Language.

Del Campo High School’s governance is an inclusive decision-making process created to maintain formal and effective decision making procedures for creating and implementing policies which support the school’s vision, mission, and core values. The foundation of the school’s governance is founded in the following conditions:

- Committee decisions are made by committees and not by individuals.
- Members represent the entire school community.
- Procedures reflect the democratic process.
- Each committee represents a forum to bring issues of concern.
- All decisions are scrutinized to insure they support of the vision, mission and core values.
- All committee members share responsibility for decision outcomes.
- Committee business is clearly communicated to the entire school community.
- The committee process insures an equal opportunity of expression by members of the school community.
- Decisions promote continuous school-wide instructional, curricular, and process decisions that will have positive effects on student academic achievement and behavior.

The Del Campo High School Safe School Planning Committee is identified under the governance structure of the school, as the School Safety Committee (SSC). This committee meets 3 times per year and is comprised of, but not limited to, the members of our administrative team, teaching staff, classified staff members, students, and community members. The SSC was established as part of the school’s overall governance structure when the school opened in 1963. The SSC makes recommendations on policy and procedures as it relates to school climate and safety of students, staff and the community as a whole. The SSC takes recommendations forward to both the school’s Leadership Committee and School Site Council for final approval on any new policies or procedures.
# SCHOOL ENVIRONMENT COMMITTEE

<table>
<thead>
<tr>
<th><strong>Purpose</strong></th>
<th>The Safety Committee will maintain a safe environment that promotes mutual respect and personal responsibility. The committee monitors and maintains school spirit and physical conditions of the school.</th>
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</thead>
<tbody>
<tr>
<td><strong>Representatives</strong></td>
<td><strong>Parents</strong>&lt;br&gt;ASB student from each grade level (1)&lt;br&gt;Representative from each Department Administrator</td>
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<tr>
<td><strong>Selection Process</strong></td>
<td>Department leaders recruit committee members to serve on the committee. The vice principal will recruit representatives from the custodial, classified, and security staff.</td>
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<tr>
<td><strong>Term of Service</strong></td>
<td>The maximum consecutive years a member may be on the committee is four years.</td>
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<tr>
<td><strong>Responsibilities</strong></td>
<td><em>Maintain a safe environment that is conducive to learning.</em>&lt;br&gt;<em>Maintain a school atmosphere with high morale, positive relationships among school personnel, and cohesive school spirit.</em>&lt;br&gt;<em>Develop, implement, and maintain school rules that are understood by all and are uniformly and consistently enforced.</em>&lt;br&gt;<em>Implement and monitor staff and student recognition for academic and extra curricular efforts.</em>&lt;br&gt;<em>Approve all school wide awards and recognitions.</em>&lt;br&gt;<em>Monitor the maintenance, cleanliness, and custodial care of buildings and grounds.</em>&lt;br&gt;<em>Support the infusion of multicultural perspectives, issues, and activities into the curriculum, as well as support professional learning in the areas of multicultural understanding, and sensitivity.</em></td>
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<tr>
<td><strong>Scope of Authority</strong></td>
<td>Only designated representative may vote. Final recommendations require 80% approval from voting members in attendance. The committee will make recommendations to the Leadership Team for approval before implementation of any school wide program(s).</td>
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<tr>
<td><strong>Leader</strong></td>
<td>Principal or designee</td>
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<td><strong>Control of Agenda</strong></td>
<td>The leader will determine the agenda items with input from staff members via their committee representative.</td>
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<td><strong>Annual Goals</strong></td>
<td>The committee will support the school’s vision, mission, core values, and academic improvement plan by:&lt;br&gt;  - Promoting a positive school environment.&lt;br&gt;  - Promoting a trusting and respectful community.&lt;br&gt;  - Making success something valued and appreciated.&lt;br&gt;  - Recognizing academic recognitions.</td>
</tr>
<tr>
<td><strong>Collection of Data Relevant to Scope of Authority</strong></td>
<td>Incident/home suspension referrals&lt;br&gt;Success and participation in academics, athletic and extra curricular events&lt;br&gt;Custodial inspection&lt;br&gt;ADA&lt;br&gt;Surveys</td>
</tr>
<tr>
<td><strong>Attendance</strong></td>
<td>Regular attendance is expected at all scheduled meetings. Members will be responsible for sending an alternate in case of absence. Attendance will be noted in meeting minutes.</td>
</tr>
<tr>
<td><strong>Frequency of Meeting</strong></td>
<td>Three times per year or as needed.</td>
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</tbody>
</table>
School Safety Committee Members

Brett Wolfe-Principal
Teri Berke-Vice Principal

Teacher Leaders:
Jay Powell Joe Ellis
Herman Jacobs Keri Dunn
Phuong Tran Neil Reilly
Mark Massi DeAnna Krenecki
Michael Gordon Chris Hauger
Jeff Allain David Eidem
Angie Sherbondy

SECTION II
Del Campo School Vision
At Del Campo High School, our vision is to be the school of choice in the San Juan Unified School District, a school where staff, students, and parents enthusiastically engage in the community.

Expected Schoolwide Learning Results
All Del Campo High School students will be engaged learners who...

Think Critically
- Acquire, organize, analyze and synthesize information.
- Make connections and find relationships to draw appropriate conclusions.
- Use and interpret appropriate evidence.
- Validate and evaluate results.

Communicate Effectively
- Read to gather and understand information, make inferences, draw conclusions, and build vocabulary.
- Write in a well-organized structure and appropriate style using standard English or target language
- Speak clearly at an appropriate pace, volume and tone for a specific audience and show evidence or preparation, organization, and understanding of purpose and audience
- Listen actively and respectfully

Participate Actively in the Learning Process
- Engage in classroom discourse
- Collaborate with other students to share information and solve problems
- Seek help when needed
- Complete all work
- Monitor progress through Q and other resource
Responsible Community Members who...
- Demonstrate positive character traits
- Participate in the community in a respectful manner
- Demonstrate personal and social responsibility

Prepared Graduates who...
- Develop a personal plan for post high school
- Complete rigorous coursework to fulfill that plan
- Make full use of technology

At Del Campo High School, school safety is our first priority. All students deserve to learn in an environment that is free from distraction, in which they feel safe and protected. We believe that nothing should get in the way of the academic achievement of students. The school believes that students fall within four learning stages:
1. Pupil
2. Student
3. Learner
4. Life-long Learner

Del Campo High School believes that it is the responsibility of students, parents and staff to assist students in becoming life long learners who are prepared to be productive citizens at the completion of high school.

CORE VALUES: PRIDE
Preparation for the future:
- Think critically
- Develop effective communications skills
- Develop technology skills
- Practice and display a strong work ethic

Respect:
- Display respect for self, others, and the school environment
- Provide a safe and orderly school environment
- Respect the diversity of others treating each other with dignity

Integrity
- Promote trust through honesty and fairness

Discipline/Responsibility:
- Be present, be prepared, be on time, and be focused
- Accept obligations of membership in the school community
- Develop the person skills -self control, perseverance, and resourcefulness to become independent learners

Excellence & Collaboration:
- Develop collaboration skills
- Establish and practice shared protocols
- Create a Student-focused learning environment reflecting cooperation between staff and students
Students are expected to follow the Positive Learning Behaviors (PLB’s) on a daily basis. The PLB’s are:

I. **Be At School**  
   - 7 days or fewer absences a year

II. **Be On Time**  
   - Seated in class when the bell rings

III. **Be Prepared to Learn**  
   - Have materials

IV. **Be Respectful**  
   - To teachers  
   - To students

V. **Be An Active Listener**  
   - Focus attention on instruction

VI. **Be a Positive Participant**  
   - Engage in class activities for the entire period

**STEP III**

Del Campo High School is linked directly to the San Juan Unified School District’s Safe Schools Program. In partnership with the Sacramento County Sheriff’s Department and the City of Citrus Heights Police Department (CHPD), Del Campo High School is patrolled daily by a sheriff’s deputy and we work directly with the CHPD regarding School Attendance Review Board meetings. The Deputy Sheriffs may move from one to another geographic zone as safety needs dictate. In addition to daily support from a designated Sheriff’s deputy, this school is a part of the San Juan Unified School District’s Safe Schools Task Force, which is comprised of safety teams from each of the school sites.

Each school safety team meets regularly to discuss safety issues, update their site emergency plans, and to take steps to be proactive in preventing various types of school-related safety issues. Law enforcement provides speakers to address students, staff and community groups. Our safety team receives regular training through the Safe Schools Task Force and Sacramento County Office of Education (SCOE).

Each school site is responsible for updating their Comprehensive School Safety Plan by March 1st of every year. The plan must be approved by the School Site Council before being submitted to the district Safe Schools Manager. Every Del Campo High School classroom has a standardized “Safety Folder” which serves as a guide for teachers and includes the site specific crisis response procedures and a district standardized emergency flip chart. This school meets or exceeds the Education Code requirements for fire drills and lock down drills.
The School Safety Committee reviewed data from three sources to develop appropriate goals and objectives for the Safe School Plan. The sources included the School Accountability Report Card (SARC), California Healthy Kids Survey (2013) and a Del Campo High School student, parent, staff survey that was completed in the winter of the 2016 school year.

**California Healthy Kids Survey (2012-2013):**

9th and 11th grade students responded to this survey.

* 59% of freshmen and 69% of juniors stated that they feel safe at Del Campo.
* 63% of freshmen and 61% of juniors stated they feel close to people at Del Campo.
* 65% of freshmen and 65% of juniors stated that they were happy to be at Del Campo.
* 58% of freshmen and 54% of juniors stated that they felt like they were a part of the school.

**2016 Student, Parent, Staff Survey Data Points of Significance:**

* A majority of students (59.1%), parents (75.4%) and staff (72.7%) believe that Del Campo is a safe place for all students.

* A majority of parents (62.4%) and staff (68.2%) believe that Del Campo addresses student safety concerns in an appropriate and timely manner. (There was no student data available for this question.)

* A majority of students (66.3%), parents (62.9%) and staff (72.7%) believe that Del Campo staff respects cultural, ethnic and gender differences.

* A majority of parents (65.4%) and staff (77.8%) believe that students feel like a part of the school community, but slightly less than half of the students (49.5%) believe this.

* A majority of students (67%), parents (67%) and staff (84.4%) believe that Del Campo promotes academic success of all students.

* A majority of parents (63.6%) and staff (76.7%) believe that the school climate is positive, nurturing and caring, but less than half of the students (47.6%) believe this.

**Findings that are Possible Concerns:**

Parents and staff believe that the students feel like a part of the school community, yet less than half of the students feel this way. Additionally, a majority of parents and staff believe that Del Campo is positive, nurturing and caring; however, only 47.6% of the students feel this way.
Comparing data from the same survey administered in Spring 2015, there are several areas of improvement, especially related to school safety. Student’s belief that Del Campo is a safe place for all students increased from 55.3% to 59.1%, an increase of almost 4%. Parents and staff also reflected an increased belief in Del Campo’s safety, parents increasing by 1.7% and staff by 17%.

Several indicators show a decline in students’ belief that Del Campo’s school climate is positive, nurturing and caring (-1.5%), (staff) respects cultural, ethnic and gender differences (-0.02%). Students’ belief that they feel like a part of the school community also declined by 4%.

Other Findings:
In order to address student concerns related to school safety, Del Campo is researching Restorative Justice as a way to address issues in a timely and supportive manner. Additionally, we have instituted Thursday School as an alternative to home suspensions. Students are on site the entire school day with a certificated instructor and teacher assistance ensuring that students are not missing academic instructional time.

SECTION IV

AREAS OF PRIDE AND STRENGTH

Del Campo prides itself on its outreach to students including Link Crew, Kids Helping Kid, and Project 720. Link Crew is a Freshman support group that helps incoming students understand the school culture, form relationships across grade levels and improve the school atmosphere. KHK makes a difference from the classroom to the community by investing in the education of children in need. Students in KHK raise hundreds of thousands of dollars each year to support all students in academic endeavors. Project 720 improves the lives of young people and enables them to become productive responsible adults by creating one-to-one mentoring relationships between at risk ninth grade students and qualified adult volunteers.

SECTION V

Component 1: People and Programs

Goal 1: Listening Circles-Del Campo is hosting four Listening Circles with students, parents and staff to garner insight into safety, academic and communication concerns.

Goal 2: Institute systemic interventions school wide-Del Campo is researching and preparing to implement interventions that address all students’ needs

Goal 3: Coordinate with the Sacramento County Sheriff’s Office and San Juan Unified to designate a full time Safe Schools Resource Officer for Del Campo High School.
Component 2: Physical Environment

Goal 1: With funding from Measure J, new cameras and lighting will be placed in more areas around the campus.
Goal 2: The safety team will identify campus areas that could be improved for better observation and use for students.

SECTION VI

The Del Campo High School Safe School Plan will be shared with the public through various means that include but not limited to the following:

- The School Safety Committee will be notified of publication, and be given a hard copy of the plan.
- The School Leadership Team and School Site Council will review and approve the plan by the end of February 2016.
- The Safe School Plan will be posted on the Del Campo High School Web page for the community to view.
- The Safe School Plan will be located in the Site Emergency Plan Binder.
- The district will be sent one electronic copy for the Safe Schools office.

SECTION VII

On an annual basis, our School Safety Committee will evaluate and review the prior year’s Safe School Plan. This process will involve meeting to determine areas of strength and concern. Our team will recommend refinements based on data and the experiences brought forward to the committee. Steps to modify the plan will take place based on discussion and consensus. The new plan will then be implemented and shared with the community through the process outlined in Section VI. Del Campo High School will utilize the Safe School Plan as a fluid document that can be adjusted as the needs change on a large comprehensive high school campus.