Senior Project

Partner Contract Requirements

Each partner must fill out the partner contract form and return to their advisor by the due date. The following clauses must be addressed in the contract:

1. Attendance
   - How will you keep your partner informed about your responsibilities on the project?
   - What are the consequences when your partner misses an appointment to meet?
   - What is the consequence if the team member is absent on the day of competition?

2. Member Dismissal
   - Under what circumstances will you fire your partner?
   - How will you decide if your partner should be fired?
   - Firing is a last resort. What steps will you take to prevent this from happening?

3. Division of Work
   - What process will you and your partner use to assign tasks to complete the project?
   - How will you keep your partner accountable for what is on their task list?

4. Leadership
   - How will you designate a team leader?

5. Contact Information
   - What contact information will you require from each other?

6. Communication
   - When and how often will you contact your partner?

Your responses to the above questions must be answered in DETAIL. Remember if you choose to have a partner, choose carefully, so that both members of your team will be successful.
Partner Names
1. ____________________________________________________________
2. ____________________________________________________________

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<th>Attendance</th>
<th>Member Dismissal</th>
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As team members, we agree to the above contact clauses to complete our project.

Signature Partner 1__________________________________________ Date___________
Signature Partner 2__________________________________________ Date___________

Name_________________________________________________________ Date___________