# School Site Council Funds Request

<table>
<thead>
<tr>
<th>Total amount requested:</th>
<th>Submitted by:</th>
</tr>
</thead>
</table>

Please show distribution of expenses:

1. Release Time (Sub) @$110/day = $
2. Registration = $
3. Travel Expenses = $
4. Other (please specify use): = $

**Purpose of proposal:**

Anticipated number of staff to use requested funds:

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How will this help your department/school with it’s current goals?

How will the students benefit from this proposal?

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How will you evaluate the effectiveness of this proposal?

How do you plan to share information learned from this proposal with other staff members?

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**Site Council Action**

Approved in full: Date______
Approved in part: Date______ Reason:
Request denied: Date______ Reason: