Follett Destiny – Barcodes

I. Overview

New barcodes applied to assets using Follett Destiny are unique – meaning that no two barcodes will be the same, even at different sites. Our barcode numbering system ensures that barcodes are sequential, and includes information that helps to identify the material type and site location for the asset.

II. Barcode Format

Barcodes use the following numbering format:

- Barcodes are 13 (thirteen) digits in length.
- The first digit in the sequence represents the book type (3=Library, 4=Textbook).
- Digits 2-5 are reserved for the site code – with leading zeros as required.
- Digits 6-13 are reserved for the unique, sequential ID number for the given asset.

IIa. Site Copies

Barcodes utilizing individual site codes should only be used on materials purchased with site funds. This includes textbooks, novels, and library books. Site barcodes are to be printed by sites and are not provided by the District. (For assistance printing site barcodes, please contact Technology Services. For more information on site purchased copies, please see Site Purchased Copy.)
IIb. District Barcodes

District-purchased materials must **always** be barcoded with District barcodes – that is, barcodes utilizing the 7000 site code. Maintaining this distinction between District- and site-purchased materials is important for both the District and sites.

District barcodes are provided to sites and are **never** to be printed. Please contact the District Instructional Materials Technician for additional barcodes.

III. Getting Help

- The Technology Services Help Desk is available to help address any issues that may arise with site barcodes and can be contacted at (916) 971-7195.
- To order additional District barcodes, contact the District’s Instructional Materials Technician at (916) 971-7055. **Never print District barcodes.**