

**SAN JUAN UNIFIED SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE (COC)**

Winston Churchill Middle School – rooms E6/E7

March 15, 2016

6:30 pm



**SJUSD COC MEETING MINUTES**

Committee Member	Present	Absent	SJUSD Staff	Present	Absent
Jeanette Nunez - PTA Rep	X		Greg Paulo – Board Member		X
Eric Bakke – Chairperson –Parent Rep	X		Frank Camarda – Sr. Director	X	
William Baker – At-Large Community Rep	X		Brett Mitchell – Director Facilities Construction & Mod.	X	
Bronwyn Bateman – Senior Citizen Rep		X	Laura Leet – Construction Manager	X	
Brian LaPask – At-Large Community Member		X	Cherie Chenoweth – Accounting Supervisor	X	
James Ray - At-Large Community Member	X		VACANT - At-Large Community		X
Kip Skidmore - Business Rep		X	Joe Meistas - Planner		X
David Wolfe – Taxpayer Rep	X		Mike Hall – Planner		X

**Others in attendance:** Ronny Kagstrom (KMM), Keith Reid (Communications), Kirk Rosenkranz (community member), Fil Duldulau (accounting), Jamie Matthews (auditor), Jim Nunez (community member), Mario Rodriguez (community member, potential member)

**1. Call to Order, Roll Call and Quorum Count and Welcome Visitors:**

Eric began the meeting at 6:30pm and Jackie took roll; a quorum was achieved. November 17, 2015 minutes were reviewed, and a motion was made by David Wolfe to approve; motion seconded and passed unanimously.

**2. Public Comment-**

There is no comments at this time.

**3. Announcements – Eric Bakke**

Mario Rodriguez is a new applicant to the COC, was present and introduced himself to the committee. A recommendation to approve his membership will go to the Board of Education April 12, 2016.

March 15, 2016

Update on school bond proposal: one bond initiative qualified for the November ballot, which is a school bond driven by CASH and the CBA. This is a \$9 billion bond, with \$7 billion slated for K-12.

2016 Bond Project priority: Eric would like an ongoing discussion regarding COC oversight of bond funds, and what SJUSD is doing to prepare for new bond funds, both state and local. With state regulations and requirements, is there priority for schools that will qualify for state funding? There was a discussion of state funding, and contingencies if this bond doesn't pass. Brett Mitchell informed the group that currently SJUSD is polling to determine voter interest in a school bond; initial polling results look favorable. At the April 26, 2016 Board Meeting polling results will be shared.

#### **4. Status Report- Cherie Chenoweth**

Cherie reviewed with the committee two reports she provided: Funding Analyst Report and Project Status Information Report. These reports can be found at [www.sanjuan.edu/coc](http://www.sanjuan.edu/coc).

#### **5. Staff Announcements – Brett Mitchell**

Brett introduced Fil Duldulao from SJUSD accounting, and Jamie Matthews, auditor from Gilbert Associates. Jamie reviewed with the committee the 6 reports that were provided. All reports can also be found at [www.sanjuan.edu/coc](http://www.sanjuan.edu/coc).

2016 School Facilities Bond Polling Update: Brett further discussed the potential bond for the November 2016 ballot.

SMUD rebates for phase 2 of LED Lighting Retrofit: SMUD again gave SJUSD a rebate, although not as generous as phase 1. Approximately \$300,000 in rebates were given.

Brett informed the committee that the first Design Build RFP/Q will “hit the street” March 16, 2016; this is for El Camino High School's signature project of a new PAC building.

#### **6. Project Construction Update – Laura Leet and Ronny Kagstrom**

Ronny Kagstrom discussed the VoIP and telecommunications projects upcoming at all sites. VoIP projects went out to bid as a District wide project. A contractor was selected, who will work on three schools as a BETA test; if acceptable the vendor will be further approved. Ronny advised that three sites are in DSA for site wide low voltage, while four more are currently in construction.

Laura Leet reviewed major projects happening currently, the biggest of which is Citrus Heights/Sylvan Middle School. Laura also informed the group that Del Dayo and Mariemont Elementary Schools have been approved at the March 8 board meeting, with construction to begin March 21 for Class Size Reduction projects. Each school is receiving a new wing of classrooms.

Laura discussed emergency repair funds that have been received for San Juan HS. These are funds that have been in the application process since 2009; \$5 million were received.

A RFQ for Construction Management (CM) and Program Management (PM) Services has been approved and has gone out.

**7. New Items – Committee**

Eric briefly reviewed a report that Kip Skidmore created regarding soft & hard cost comparisons on a random selection of projects. Overall an appropriate range of soft cost percentages were found. Kip will go into more detail at a future COC meeting.

**8. Next COC Meeting**

Our next meeting will be Tuesday, May 17, 2016. It was decided to hold this meeting at Bella Vista HS in one of the current science classrooms. At a later date, we will hold a meeting in the newly built science wing for comparison.

Meeting adjourned at 8:05pm.