

**SAN JUAN UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)**

Mesa Verde - Library

November 17, 2015

6:30 pm



SJUSD COC MEETING MINUTES

Committee Member	Present	Absent	SJUSD Staff	Present	Absent
Jeanette Nunez, PTA Rep	X		Greg Paulo – Board Member		X
Eric Bakke – Chairperson –Parent Rep	X		Frank Camarda – Sr. Director		X
William Baker – At-Large Community Rep	X		Brett Mitchell – Bond Program Manager	X	
Bronwyn Bateman – Senior Citizen Rep	X		Laura Leet – Construction Manager	X	
Brian LaPask – At-Large Community Member	X		Cherie Chenoweth – Acct. Analyst	X	
James Ray - At-Large Community Member	X		Vacant - At-Large Community		X
Kip Skidmore - Business Rep		X	Joe Meistas - Planner		X
David Wolfe – Taxpayer Rep		X	Mike Hall – Planner		X

Others in attendance: Ronny Kagstrom (KMM), Keith Reid (Communications), Jordi Rodriguez (Vanir), Danny Martin (ICS)

1. **Call to Order, Roll Call and Quorum Count and Welcome Visitors:**
Eric began the meeting at 6:30pm and Jackie took roll; a quorum was achieved. September 15 minutes were reviewed, and motioned to approve- all were in favor and the motion passed.
2. **Public Comment-**
Eric calls for any public comment. There is none at this time.
3. **Announcements – Eric Bakke**
Welcome of the new COC Member:
Jeannette Nunez, newest member to the COC, was present and introduced herself to the Committee.

November 17, 2015

Vacancy in COC Committee:

There is currently one vacancy in the committee for the at large seat. Eric has not yet reached out to applicants.

4. Staff Announcements – Brett Mitchell

On behalf of Senior Director Frank Camarda, who was unable to attend tonight's meeting, Brett went over the Bond Polling presentation that the Board saw on November 10th. A discussion was held afterwards regarding campaign budgets, polling costs, polling analysis, polling data, and potential project needs. Eric Bakke asked if the COC could be involved in forming polling questions. December 8 Board meeting, decision on Polling RFQ/P.

DBIA/Design Build update:

Frank Camarda, Laura Leet and Brett are making a strong effort to learn more about the Design Build model. Both Laura and Brett have passed their certification tests. Brett shared a slide regarding efficiencies when using DB versus DBB. Brett further advised that both Rio Americano PAC and Mariemont CSR will use LLB, we are too far into the process to change now. El Camino PAC will be the 1st Design Build project.

AB300 / Bella Vista:

Structural components in the Bella Vista site/project will allow SJUSD to apply for state funding through AB300. Discussion held regarding the background of AB300 and what funding might be available.

5. Project Construction Update – Laura Leet and Ronny Kagstrom

Laura Leet went over current construction projects, covering Bella Vista Science Wing, Citrus Heights/Sylvan conversion, Mesa Verde restrooms and Churchill 21st Century classroom wing.

Ronny Kagstrom gave an overview of Fire Alarm / Intrusion, LED, Wireless Access Point (WAP) and Voice -Over IP (VOIP) projects District wide.

6. Quarterly Report- Cherie Chenoweth

Cherie discussed handouts, and informed the Committee about "One Time" money from the District that Bonds will see.

Discussion was held as to staffing costs on the financial reports, separated by Measure N & J. Discussed employees who get split funding from Bond and other sources: Laura Leet 80/20 Bonds / M&O; Archives 35/65 Bonds / other funds.

7. New Items – Committee

Eric went over his Power Point for the Board quarterly report, discussed with COC and took input as to what can be added/deleted for future reports.

November 17, 2015

Discussion held as how to better distribute information; discussed current Facilities web page, blog, COC web page, etc.

Cherie explained the Soft Cost / Hard Cost report that was handed out; Brett further explained the percentages and overall costs associated with construction projects. Eric Bakke noted that the COC appreciated how percentages were now included on PSS paperwork.

Next COC meeting to be Tuesday, January 19, 2016; location to be determined, possibly new wing at Winston Churchill Middle School.

Meeting adjourned at 8:12pm.