



WorkAbility

5325 Garfield Avenue, Sacramento, California 95841
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Fall 2017

TO: SJUSD WorkAbility students/ parents/guardians
FROM: Julia Arreguin, Ed. D., Administrator, SJUSD WorkAbility Program
RE: WorkAbility Updates

SJUSD WORKABILITY ADVISORY COMMITTEE – the 2017/18 quarterly committee meetings scheduled on Sept. 5, Dec. 11, Feb. 26 and May 21 from 3:30 to 5PM at Laurel Ruff school. At the first meeting the WA1 advisory committee will finalize the WorkAbility budget for 2017/18 (e.g. how many hours will we pay students; what is the best use for discretionary funds – buses, teacher subs, etc.). Email JArreguin@sanjuan.edu if you plan to attend.

Department of Rehabilitation Transition Partnership Program 'TPP' - students who are candidates for competitive employment should connect with the DOR before graduating. TPP staff will prepare these students to find competitive employment (support will continue after graduation until the student is employed). The program accepts 25 referrals per year. Last year several students gained permanent post-secondary employment through this program.

STUDENT WAGES - are going up again; the only two wage options allowed via our grant are the California training wage \$9.35 for this school year, or the current minimum wage, \$10.50 through December 31, \$11.00 per hour as of January 1, 2018.

2017/18 WORKABILITY TEAM ASSIGNMENTS (changes and new staff will be posted on the web when available).

Name	Position	Schools	Phone	Email
Julia Arreguin	WorkAbility Administrator	district wide support	971-7586	JArreguin@sanjuan.edu
Sherry Andersen	Secretary	district wide support	979-8610	sherry.andersen@sanjuan.edu
Gerhardt Ratliff	clerk	district wide support	979-8610	gerhardt.ratliff@sanjuan.edu
Terrell Grant	Youth Employment Tech 1 (community based /job developer)	Bella Vista, Casa Roble, Del Campo, La Vista, Mesa Verde & San Juan	979-8786	terrell.grant@sanjuan.edu
Sandy McNulty	Youth Employment Tech 1 (community based / job developer)	El Camino, Encina, Laurel Ruff, Mira Loma & Rio Americano	979-8981	smcnulty@sanjuan.edu
Laura Smith	Youth Employment Tech 1 (8th grade support)	all K-8 & middle schools Encina & Ralph Richardson	979-8785	lausmith@sanjuan.edu
Michael Santillano	Youth Employment Tech 1 (HS based support)	Del Campo, Mira Loma & Rio Americano	979-8982	michael.santillano@sanjuan.edu
Jennifer Hall	Youth Employment Tech1 (HS based support)	Casa Roble, Bella Vista & Mesa Verde	979-8979	jennifer.hall@sanjuan.edu
Maria Livingston	Youth Employment Tech 1 (HS based support)	Laurel Ruff & Project Search	979-8786	maria.livingston@sanjuan.edu
Jan Schiavone	Youth Employment Tech 1 (HS based support)	El Camino, La Entrada, LaVista, & New San Juan	979-8787	jan.schiavone@sanjuan.edu
Donna Merrick	Youth Employment Tech 2, Job Developer for DOR-TPP	Dept. of Rehab. DOR Transition Partnership Program TPP district wide support	979-8980	donna.merrick@sanjuan.edu



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Vocational Training / Work Experience Continuum

- **Unpaid Vocational training experience:** student participates in unpaid vocational training experience 'VTE' as a first step
 - VTE typically occurs in a group setting with school staff support and is usually incorporated into a High School course
 - no time limit (but time will be clearly noted on student agreement form)
 - off campus settings - students who complete the application process for paid work experience can be paid for at least 30 hours of this experience.
- **WorkAbility funded paid placement** - student must formally apply for a WorkAbility funded placement. This entails submitting a Workability application, with a resume, one or more letters of recommendation, and a copy of attendance record; applicants must also complete district required employment forms which will authorize payment.
 - students who complete the application process will be interviewed by WorkAbility staff
 - time limit to be determined for 17/18 school year, \$9.35 per hour (California Learner's wage)
 - off campus placement can be during or outside of the school day
 - on campus placement allowed if work occurs outside of the school day (e.g. Laurel Ruff event workers)
- **Paperwork** – upon acceptance into the program students will be given a WorkAbility Agreement that outlines participation guidelines; all paperwork must be signed and returned as quickly as possible.

TRANSITION ASSESSMENT

A major responsibility of Workability is to support annual transition assessment. Our team continues to streamline practice so we can help case managers gather unique annual information that will provide information necessary to craft best practice transition plans. The process should also help students and families proactively consider post-secondary plans. Several transition assessment tools are also posted on our district transition resource page. Completed assessment information will be available to IEP teams via SEIS.

Annual WorkAbility facilitated transition assessment sequence and timeline:

- 8th grade** – will distribute the Workability designed 8th grade assessment in the spring (completed assessments will be uploaded to SEIS for 17/18 use)
- 9th grade** – teachers can incorporate last year's 8th grade assessment into their IEP process (attached to the SEIS future IEP); will distribute the Workability designed 9th grade assessment in the spring (completed assessments will be uploaded to SEIS for 17/18 use)
- 10th grade** – teachers should incorporate last year's 9th grade assessment into their IEP process (attached to the SEIS future IEP); will distribute a formal career interest assessments (CDM or Careers for Me) 2nd semester (WorkAbility will provide a formal summary that includes key info to be included in the IEP/ITP)
- 11th grade** – teachers can incorporate last year's formal career interest assessment for IEPs in 17/18 ... and/ or use a Self-Advocacy or SCANS based self-assessments
- 12th grade** – will distribute a formal career interest assessment (e.g. CDM) during the 1st semester that can be incorporated along with any 11th grade assessments into the final transition plan
- Grade 12+** - YOUNG ADULT TRANSITION ASSESSMENT – students attending Laurel Ruff community transition programs complete this self-assessment annually.

EXIT SURVEY – distributed in the spring to all graduating / exiting students