

**SAN JUAN UNIFIED SCHOOL DISTRICT
CITIZENS' OVERSIGHT COMMITTEE (COC)**

Sylvan Middle School – Library / B1

July 26, 2016

6:30 pm



SJUSD COC MEETING MINUTES

Committee Member	Present	Absent	SJUSD Staff	Present	Absent
Jeanette Nunez - Parent / PTA Rep		X	Greg Paulo – Board Member	X	
Eric Bakke – Chairperson – Parent Rep	X		Frank Camarda – Sr. Director	X	
William Baker – At-Large Community Rep	X		Brett Mitchell – Director Facilities Construction & Mod.	X	
Bronwyn Bateman – Senior Citizen Rep	X		Laura Leet – Construction Manager	X	
Mario Rodriguez – At-Large Community Member	X		Cherie Chenoweth – Accounting Supervisor	X	
James Ray - At-Large Community Member	X		VACANT - At-Large Community Member		X
Kip Skidmore – Vice-Chair - Business Rep	X		Jackie Smith-Admin Assistant	X	
David Wolfe – Taxpayer Rep	X		Keith Reid-Communications	X	

Others in attendance: Ronny Kagstrom (KMM), Daniel Martin (ICS), Rebecca Kirk, Jeff Scruggs (Vanir), Larry Cabodi (Clark/Sullivan Construction)

1. Call to Order, Roll Call and Quorum Count and Welcome Visitors:

Eric began the meeting at 6:30pm and Jackie took roll; a quorum was achieved. May 17, 2016 minutes were reviewed, and a motion was made by Bronwyn Bateman to approve; motion seconded and passed unanimously.

2. Public Comment

No public comments.

3. Announcements – Eric Bakke

Eric introduced Rebecca Kirk to the COC members; Rebecca has applied to be a member, filling Brian LaPask’s vacant spot. Rebecca introduced herself further. Rebecca’s application is to be approved by the Board of Education at the August 9, 2016 board meeting.

4. Staff Announcements – Brett Mitchell, Frank Camarda

Frank Camarda spoke about the continuing outreach SJUSD is doing in regards to a possible ballot measure in the upcoming November elections for a new bond. Frank and Brett have visited local Chamber of Commerce meetings lately, and other community groups, to talk about the needs of the district for its facilities. Frank is working on a Board Communication to recommend the measure be put on the ballot. Board date is August 9, filing deadline for the ballot is August 12.

Brett spoke about the efficiencies continuing in the construction department, highlighting Project JOE at both Greer and Cowan Elementary Schools. Greer began two months prior to Cowan, so “lessons learned” are being applied at the second school. Builder and designer are working together closely to streamline the process. Brett also let the group know that the next COC meeting will be held at Greer Elementary to showcase Project JOE.

Brett gave status updates on a few signature projects: Rio Americano High School PAC work has begun; the old building has been demolished. Bella Vista High School science wing project has begun; the old building has been demo'd down to the posts and metal deck. El Camino High School PAC is in the design phase with the chosen Design-Build team of McCarthy Builders and HGA Architects.

5. Status Report – Cherie Chenoweth

The COC was presented with a report created by Cherie. David Wolfe requested that within a status (construction, scoping, etc.) the projects are ranked by cost. Cherie notified the committee that quarterly reports will be done next month and will be presented at the next meeting.

6. Construction Update – Laura Leet, SJUSD and Ronny Kagstrom, KMM

Laura spoke of summer construction projects:

Bella Vista science wing, Del Campo roofing, Rio Americano PAC, various ERP projects at San Juan High School including a handicap lift, pool heater, asbestos abatement and re-flooring in classrooms, and asphalt work.

To meet class size reduction needs, new classrooms are being built at Greer, Cowan, Del Dayo, Mariemont Elementary and Thomas Edison Language Institute. Portables have been placed at both Thomas Kelly Elementary and Sierra Oaks K-8.

Infrastructure projects are being done at Dewey and Mariemont Elementary (kitchen), Grand Oaks Elementary (sewer), Cameron Ranch Elementary (gas line).

Student Safety/fencing is being installed at El Camino High School, Holst/La Vista, Ralph Richardson and Starr King K-8.

There is modernization happening at Central Enrollment and beautification on a courtyard at Mission Avenue Elementary.

Ronny explained that he is continuing wireless upgrades across the district. Ronny went into detail about the e-rate process, and how Federal pays 80% of equipment costs. Voice over IP (VOIP) is being installed at Cameron Ranch, La Entrada and the District Office/Tech Services. Site wide low voltage work including Fire, Intrusion, Clocks and Alarms are being upgraded at: Winterstein, Sunrise Tech, Palisades, Orangevale Open, and Cameron Ranch.

7. Chair / Vice-Chair Voting

James Ray nominated Eric Bakke for another term as Chair of the Citizen's Oversight

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Committee; this motion was seconded and passed unanimously with no discussion. Eric Bakke nominated Kip Skidmore for another term as Vice-Chair; this motion was seconded and passed unanimously with no discussion.

8. New Business

The next COC meeting will be held at Greer Elementary School, where the members will be able to see Project JOE in person. Meeting to be held on September 20, 2017, room to be determined.

Meeting adjourned at 8:00pm.