San Juan Unified School District
EARLY CHILDHOOD EDUCATION

Time Sheet for ECE / CDPT Certificated Guest Teacher

Bring this time sheet to the Early Childhood Education office **located at Marvin Marshall**, 5309 Kenneth Avenue, Carmichael, on the 25th of the month. **FAILURE TO COMPLY MAY RESULT IN A MONTH'S DELAY IN RECEIPT OF SALARY WARRANT.** (See reverse side for complete instructions.) Pay warrants will be issued on the 20th of the following month.

Social Security # (Must be completed)_____/_____/_____ **Month of** _____

Employee Name _____ **Teacher** ❑ **CDPT** ❑

Date	FULL DAY ✓ (over 4 hours)	HALF DAY ✓ (4 hours or less)	Name of Regular Teacher/CDPT (as recorded on District Records)	Location

GUEST TEACHER SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY ***DO NOT WRITE BELOW THIS LINE***

	R/S	TEACHER	1/2	CDPT	1/2	PROGRAMS	ACCOUNT CODES
		08	09	10	11		
		135	65	110	55		
						CCTR-SA	12-5-0-1170-5025-1130-1000-305-000
						Discovery Club	12-5-0-1170-8217-1130-1000-305-000
						Head Start	12-5-____-1170-973____-0001-1000-305-000
						CSPP	12-5-0-1170-6105-0010-1000-305-000
						CCTR-IT	12-5-0-1170-5025-0001-1000-305-000
						ELA	12-5-0-1170-8224-0001-1000-305-000
						Gold River	12-5-0-1170-8321-0001-1000-305-000
						Early Head Start	12-5-____-1170-972____-0001-1000-305-000
						School Readiness	12-5-5-1170-8348-0001-1000-305-000
						LCFF Supp	01-0-0-1170-0710-4775-1000-305-000

Signature of Director: _____ Date: _____

GUEST TEACHER TO RETAIN second COPY

W:/Marshall/ECE/Form/CDPT-Guest Teacher Tme Sheet

SAN JUAN UNIFIED SCHOOL DISTRICT
Early Childhood Education
5309 Kenneth Avenue
Carmichael, CA 95608