



EARLY CHILDHOOD EDUCATION
HEAD START/EARLY HEAD START



Policy Committee Meeting

Thursday, August 30, 2018

9:00–11:00 A.M. ~ Davie Center – 1500 Dom Way, Sacramento – Room 12

I. Call to Order – Chair

II. Welcome/Rules

- A. Welcome
- B. Sharing & Celebrations
- C. Roll Call – Secretary

****PLEASE NOTE: Childcare is located in Room 18.**

III. Consent Items

- A. Approval of Minutes from April 19 & May 17, 2018 – Chair
- B. Treasurer’s Report – Treasurer

IV. Action Items

- A. Closed Session – Personnel – Pursuant to Government Code Section 54957
- B. Approval of the job title and description for “Classroom Non-Instructional Support Aide”
- C. Adopting Ready Rosie Parenting Skills Curriculum for HS/EHS
- D. Approval of the Head Start/Early Head Start 2.6% COLA (Cost of Living Adjustment) Application for Program Year 2018-2019
- E. Meet & Greet for Prospective Parent Representatives.

V. Fiscal/Enrollment Reports – Chris Peden Fiscal Tech II (HS)/Diane Schneider, Fiscal Tech II (EHS)

- A. HS/EHS Enrollment
- B. HS/EHS Budget
- C. HS/EHS: In-Kind Reports
- D. Meal/Snack Report
- E. Cal Card report

V. Reports to Policy Committee

- A. Chair report/Executive Committee report - Chair
- B. Management
 - 1. Program Manager: Jim Walters, Program Manager
 - 2. HS/EHS Administrators/ECE Content Specialist: Management content reports
 - SETA Report – Jim Walters, Program Manager
 - Job Openings
- C. Standing Committee Reports
 - 1. SETA Policy Council report – SETA PC Representatives
 - 2. Budget/Planning Committee report – Treasurer
- D. School Board Report – Jim Walters, Program Manager
- E. SPAC – Jan Haro, PC representative
- F. Prototype Steering Committee Report – Jim Walters, Program Manager
- G. Community Partner Reports – Mutual Assistance

VI. New Business

VII. Public Participation

VIII. Adjournment

MARSHALL