

## POLICY COMMITTEE MINUTES

November 30, 2017

- I. **Call to Order:** Ms. Carmen Gonzalez called the meeting to order at 9:06 a.m.
- II. **Establish Quorum:** 7 representatives were present. Quorum was not met. An informational meeting was held.
  - A. **Introductions:** No new members were introduced.
  - B. **Sharing & Celebrations:** None
  - C. **Roll Call:** Ms. Gonzalez called the roll call.
- III. **Consent Items:** No consent items were reviewed because quorum was not met.
  - A. **Approval of Minutes:**
  - B. **Treasurer's Report:**
  - C. **Fundraiser Approval:**
- IV. **Action Items:** No action items were reviewed because quorum was not met.
  - A. **Closed Session – Personnel – Pursuant to Government Code Session 54957**
  - B. **Community Representative election**
  - C. **Past Parent Representative election**
  - D. **Policy Committee Executive Committee election**
  - E. **SETA HS & EHS Policy Council election**
  - F. **Standing Committees and Conte Committees formed**
- V. **Information**
  - A. **Family Well Being** – Maria Gaona, School Community Worker, families can reach financial stability by designing a plan that regulates needs vs. wants. She listed local resources to help families develop a budget to help them reach their individual goals.
  - B. **Self-assessment teams-** Looking to provide the best quality education to our families, the Program will undergo a self-assessment. Jim Walters, Program Manager, encouraged parents to volunteer to conduct monitoring sessions along with our Content Specialists. Each Content Specialist described his/her monitoring tools and areas of focus. Jason Nigl- Mental Health, Robin Hoppe- Nutrition Services, Kim McIntosh- Safe Environments, Judy Ellis- Education, Geri Hodges- Governance and Family Engagement, Rosemarie Alpay and Lori Hansen- Health.
  - C. **Upcoming PC Orientation and ethics training-** Geri Hodges explained this orientation would cover the logistics of Policy Committee as well as a training on ethics. Individualized training will be offered to those unable to attend.
- VI. **Fiscal/Enrollment Reports:** No comments.
- VII. **Reports to Policy Committee:**
  - A. **Chair Report/Executive Committee Report:** No Chair or Executive report.
  - B. **Management:**
    1. **Program Manager** –No report.
    2. **HS/EHS Administrators:**
      - SETA Report:** Mr. Walters reviewed the most recent SETA report
      - Job Openings:** A handout was provided for the list of job openings. Jim Walters, ECE Program Manager invited parents to visit [www.edjoin.org](http://www.edjoin.org) to learn about openings in our district.

### C. Standing Committee Reports-

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION  
**HEAD START/EARLY HEAD START**

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- i. SETA Policy Council report** – No report.
  - D. School Board Report SPAC:** No report
  - E. Prototype Steering Committee Report:** No Prototype Steering Committee Report.
  - F. Community Partner Reports:** Cecilia Laban shared handouts about upcoming family engagement events in the area.
- VIII. New Business:** No new business.
- IX. Public Participation:** No public participation.
- X. Adjournment:** The meeting was adjourned at 11:00 a.m.