



EARLY CHILDHOOD EDUCATION  
HEAD START/EARLY HEAD START

# Policy Committee Meeting



Thursday, December 13, 2018

9:00–11:00 A.M. ~ Davie Center – 1500 Dom Way, Sacramento – Room 12

**I. Call to Order – Chair**

**II. Welcome/Rules**

- A. Welcome - Chair
- B. Sharing & Celebrations - Chair
- C. Roll Call – Secretary

**\*\*PLEASE NOTE: Childcare is located in Room 18.**

**III. Informational Items**

- A. Family Well-Being – Financial Stability & Employment, Maria Gaona School Community Worker
- B. Head Start/Early Head Start Program Information Report (PIR) – Jim Walters, Program Manager

**IV. Consent Items**

- A. Approval of Minutes from November 15, 2018 – Chair
- B. Treasurer’s Report – Treasurer

**V. Action Items**

- A. Closed Session – Personnel – Pursuant to Government Code Section 54957
- B. Elect SETA Policy Council representatives (1 HS/1 EHS)

**VI. Fiscal/Enrollment Reports – Chris Peden Fiscal Tech II (HS)/Diane Schneider, Fiscal Tech II (EHS)**

- A. HS/EHS Enrollment
- B. HS/EHS Budget
- C. HS/EHS: In-Kind Reports
- D. Meal/Snack Report
- E. Cal Card report

**V. Reports to Policy Committee**

- A. Chair report/Executive Committee report - Chair
- B. Management
  - 1. Program Manager: Jim Walters, Program Manager
  - 2. HS/EHS Administrators/ECE Content Specialist: Management content reports
    - SETA Content Report – Jim Walters, Program Manager
    - Job Openings
- C. Standing Committee Reports
  - 1. SETA Policy Council report – SETA PC Representatives
- D. School Board Report – Jim Walters, Program Manager
- E. SPAC – Jan Haro, PC representative
- F. Prototype Steering Committee Report – Jim Walters, Program Manager
- G. Community Partner Reports – Mutual Assistance

**VI. New Business**

**VII. Public Participation**

**VIII. Adjournment**

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