

San Juan Unified School District
EARLY CHILDHOOD EDUCATION
HEAD START/EARLY HEAD START

POLICY COMMITTEE MINUTES

January 17, 2019

- I. **Call to Order:** Desiree Apgar, Chair called the meeting to order at 9:05 A.M.
- II. **Welcome/Rules**
 - A. **Welcome:** Desiree Apgar welcomed the committee to the meeting.
 - B. **Sharing and Celebrations -** Hind Hussein shared about her higher education enrollment.
 - C. **Roll Call:** Melissa Workman, secretary performed the roll call. 12 of 25 representatives were present so quorum was met.
- III **Informational Items**
 - A. **San Juan Unified School District Enrollment for TK-12 @ San Juan Central Family Services:** Judith Beard, Supervisor, Admissions & Family Services/San Juan Central, explained the details on open enrollment lottery process highlighting the criteria involved in choosing a child. The process of Inter District Transfer was described in depth. Brochures, enrollment applications, handouts were made available.
 - B. **Families Well-Being:** Geri Hodges, Content Specialist, provided information on Winter/Spring 2019 Family and Community Education Opportunities at San Juan Unified School District. Karina Cervantes, School Community Worker, Early Childhood Education, provided information on parent leadership institution, stress management and safety and injury prevention and the relevant handouts were made available.
 - C. **Officer Training @ SETA on January 11, 2019:** Desiree Apgar, shared her experience from the SETA meeting. The SETA meeting discussed the importance of office bearers.
- IV **Consent Items:**
 - A. **Approval of Minutes from December 13, 2018:**

Moved/ Tamie Rebello, second/ Toni Cerniglia
Show of hands vote:
Aye: 10
Nay: 0
Abstention: 1 (abstention of chair)
Minutes from December was approved.
 - B. **Treasurer's Report:** No Treasurer elected. No report presented.
 - C. **2018-2019 Head Start/Early Head Start In-Kind Hourly Rate:** None presented.
- V **Action Items:**
 - A. **Closed Session – Personnel – Pursuant to Government Code Session 54957:**

None presented.
 - D. **Elect SETA Policy representatives(1 HS/1 EHS):**

No nominations. Election will be held the following month.
- VI **Fiscal/Enrollment Reports**
 - A. **HS/EHS Enrollment:** Geri Hodges, reviewed monthly enrollment report For December.
 - B. **HS/EHS Budget, In-Kind Reports:** Geri Hodges, reviewed In-Kind report for December.
 - C. **Meal/Snack Report:** Geri Hodges, reviewed Meal/Snack Report for December.

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D. Cal Card Report: Geri Hodges, reviewed Cal Card Report for December.

VII Reports to Policy Committee:

a. Chair Report/Executive Committee Report: None presented.

b. Management:

i. Program Manager – None presented.

ii. HS/EHS Administrators/ECE Content Specialist/Management

Content Reports:

1. SETA Content Report – Geri Hodges presented the SETA report for December.

2. Job Openings- Geri Hodges reviewed the various job opportunities at SETA and San Juan Unified School District.

c. Standing Committee Reports-

i. SETA Policy Council report: Toni Cerniglia, shared her experience from her meeting. She informed about the workshops, job fair at Hillsdale.

d. School Board Report- None presented.

e. SPAC: Representative not present.

f. Prototype Steering Committee Report: None presented.

g. Community Partner Reports: Mutual Assistance- Kalima Liyas, Community Representative, shared the activity calendar of the Arcade Community Center along with the specifics of upcoming events.

C. New Business: None shared.

D. Public Participation: None.

E. Adjournment: 11 A.M.