

San Juan Unified School District
EARLY CHILDHOOD EDUCATION
HEAD START/EARLY HEAD START

POLICY COMMITTEE MINUTES

March 21, 2019

- I. **Call to Order:** The meeting was call to order at 9:09 A.M.
- II. **Welcome/Rules**
 - A. **Welcome:** Tammi Rebello welcomed the committee to the meeting.
 - B. **Sharing and Celebrations:** None shared.
 - C. **Roll Call:** Christina Falkenhagen performed the roll call. 8 of 21 representatives were present so quorum was met.
- III **Consent Items:**
 - A. **Approval of Minutes from February 14, 2019:**
Moved/ Christina Falkenhagen, second/ Roxane Castañeda
Show of hands vote:
Ayes: 7
Nays: 0
Abstention: 1 (abstention of chair)
Minutes from February was approved.
 - B. **Treasurer's Report:** No report presented.
- IV **Action Items:**
 - A. **Closed Session – Personnel – Pursuant to Government Code Section 54957:**
None presented.
 - B. **Elect SETA Policy Council representatives (2 HS/1 EHS):**
Geri Hodges, Content Specialist, informed the committee about Toni Cerniglia's resignation and requested for nominations. No nominations.
 - C. **HS/EHS Funding Application and Budget:** Jim Walters, Program Manager, reviewed the Year 5 application and Exhibit A of Head Start/Early Head Start Funding Application.
Moved/ Marisa Soto, second/ Roxane Castañeda
Show of hands vote:
Ayes: 7
Nays: 0
Abstention: 1 (abstention of chair)
The Head Start/Early Head Start Year 5 application was approved.
 - D. **Revised Impasse Procedures:** Revised Impasse Procedure was presented to the committee for approval.
Moved/Jennifer Souza, second/ Marisa Soto
Show of hands vote:
Ayes: 7
Nays: 0
Abstention: 1 (abstention of chair)
Revised Impasse Procedure was approved.
- V **Informational Items:**
 - A. **Families as Lifelong Learners – Akbar Sediqi & Najeeb Sadat, School Community Resource Assistants.**
Najeeb Sadat discussed about his role in registration, supporting parents to adapt and grow in this country also on engaging parents in their child's education. This would

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include supporting parents with learning English so that they can support their child's literacy efforts.

- B. Upcoming Father Engagement Event:** 2nd annual HS/EHS "World Cup" Soccer event – April 27, 2019.

Gerri Hodges informed the committee about the soccer event to be held at Marvin Marshall Field including stations to acquire skills in soccer.

VI Fiscal/Enrollment Reports: Chris Peden, Fiscal Tech II(HS)/Diane Schneider, Fiscal Tech II

A. HS/EHS Enrollment: Chris Peden reviewed monthly enrollment report for February.

B. HS/EHS Budget, In-Kind Reports: Chris Peden reviewed the In-Kind HS report for February and Diane Schneider reviewed the In-Kind EHS report for February.

C. Meal/Snack Report: Chris Peden reviewed Meal/Snack report for February.

D. Cal Card Report: Chris Peden reviewed Cal Card report for February.

VII Reports to Policy Committee:

A. Chair Report/Executive Committee Report: None shared.

B. Management:

1. **Program Manager** – Jim Walters discussed about the new Full Day HS classrooms at Sunrise, Encina, Davie and the construction work starting in April.

2. **HS/EHS Administrators/ECE Content Specialist/Management Content Reports:**

- **SETA Content Report** – Gerri Hodges reviewed the SETA Content Report for February.
- **Job Openings** – Gerri Hodges reviewed the various job opportunities at San Juan Unified School District.

C. Standing Committee Reports- No report.

1. **SETA Policy Council report:** Toni Cerniglia resigned the position.

D. School Board Report- Jim Walters discussed about the HS/EHS Grant Applications, Discovery Club fee increase being presented at the School Board meeting.

E. Prototype Steering Committee Report: None presented.

F. Community Partner Reports – Mutual Assistance.

Kalima Liyas, Community Representative, talked about family events for teens to spend their time in a positive productive way.

VIII. New Business: None shared.

IX. Public Participation: None.

X. Adjournment: 10:10 A.M.