

San Juan Unified School District
EARLY CHILDHOOD EDUCATION
HEAD START/EARLY HEAD START

POLICY COMMITTEE MINUTES

September 19, 2019

- I. **Call to Order:** The meeting was call to order at 9:10 A.M.
- II. **Welcome/Rules**
 - A. **Welcome:** Desiree Apgar welcomed the committee to the meeting.
 - B. **Sharing and Celebrations:** Parent representatives shared about their child's school experience.
 - C. **Roll Call:** Melissa Workman performed the roll call. 7 of 19 representatives were present so quorum was met.
- III. **Consent Items:**
 - A. **Approval of Minutes from May 16, 2019:**

Moved/ Melissa Workman, second/ Marisa Soto
Show of hands vote:
Ayes: 6
Nays: 0
Abstention: 1 (abstention of chair)
Minutes from May was approved
 - B. **Treasurer's Report:**

None presented.
- IV. **Action Items**
 - A. **Closed Session – Personnel – Pursuant to Government Code Session 54957:**

None presented.
 - B. **Elect SETA Policy representatives (2 HS/1 EHS):**

No nominations.
- V. **Informational Items:**
 - A. **Families as Advocates and Leaders- Geri Hodges, ECE Content Specialist:**

Geri Hodges shared flyers with the representatives and informed about the various family engagement programs and committees in San Juan Unified School District.
 - B. **Head Start Expansion for the 2019-2020 program year- Jim Walters, Program Manager:** Jim Walters informed the representatives about the new Head Start slots, classroom renovations, licensing, enrolling, and hiring new staff. The representatives were also encouraged to apply for jobs via EDjoin.org.
 - C. **Policy Committee Meet & Greet Family Resource Fair – September 10, 2019**

Highlights from the Meet & Greet Family Resource Fair was presented to the representatives.
- VI. **Fiscal/Enrollment Reports**
 - A. **HS/EHS Enrollment:**

Chris Peden reviewed monthly enrollment report for September.
 - B. **HS/EHS Budget, In-Kind Reports:**

Chris Peden reviewed In-Kind Report for HS for August.
Diane Schneider reviewed In-Kind Report for EHS for August.
 - C. **Meal/Snack Report:**

Chris Peden reviewed the Meal/Snack Report for July.

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D. Cal Card Report:

Chris Peden reviewed the Cal Card Report for July.

VII Reports to Policy Committee:

A. Chair Report/Executive Committee Report:

Desiree Apgar informed the committee about the Policy Committee Executive Board meeting and the Meet & Greet Resource Fair.

B. Management:

i. Program Manager – Jim Walters, Program Manager

None presented.

ii. HS/EHS Administrators/ECE Content Specialist/Management Content Reports:

1. Management Content Report –

None presented.

2. Job Openings-

Jim Walters reviewed the current job openings on EDjoin.org.

C. Standing Committee Reports-

i. SETA Policy Council report:

None presented.

D. School Board Report- None presented.

E. Community Partner Reports: Mutual Assistance- None presented.

VIII New Business: None presented.

IX Public Participation: None presented.

X Adjournment: 10:35 A.M