

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION HEAD  
START/EARLY HEAD START  
**POLICY COMMITTEE MINUTES**

**April 27, 2020**

- I. Call to Order: Chair.** Desiree Apgar called the meeting to order at 2:40pm.
- II. Welcome/Rules**
- A. Welcome: Chair.** Desiree Apgar welcomed everyone to the meeting and thanked them for being able to attend.
- B. Sharing and Celebrations: Chair.** None Presented.
- C. Roll Call: Secretary.** Desiree Apgar did roll call. There were 13 representatives that attended. Melissa Workman accepted quorum was met. A couple of representatives came into the meeting late.
- III Consent Items:**
- A. Approval of Minutes from February 13, 2020-Chair** Moved: Alicia Katnik, second: Kara Otter  
Show of hands vote: 14  
Ayes: 12  
Nays: 0  
Abstention: 2 One abstention, plus the abstention of Chair  
Minutes from February was approved.
- IV Action Items:**
- A. Approval of the conversion of 8 HS slots into 3 EHS Home-based slots – Jim Walters, Program Manager**  
Moved: Cami Pullen, second: Kara Otter  
Show of hands vote: 14  
Ayes: 13  
Nays: 0  
Abstention: 1 Abstention of Chair  
Conversion of 8 HS slots into 3 EHS Home-based slots was approved.
- B. Approval of the HS/EHS Self-Assessment and Continuous Quality Improvement (CQI) plan – Jim Walters, Program Manager**  
Moved: Tamie Rebello, second: Davetta Hawk-Crittenden  
Show of hands vote: 14  
Ayes: 13  
Nays: 0  
Abstention: 1 Abstention of Chair  
HS/EHS Self-Assessment and Continuous Quality Improvement (CQI) plan was approved.

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**C. Approval of the HS/EHS 5-year goals – 2020-2025 – Jim Walters, Program Manager**

Moved: Melissa Workman, second: Kara Otter

Show of hands vote: 14

Ayes: 12

Nays: 0

Abstention: 2 One abstention plus the abstention of Chair

HS/EHS 5-year goals – 2020-2025 was approved.

**D. Approval of the HS/EHS Training and Technical Assistance (T&TA) plan – Jim Walters, Program Manager**

Moved: Nakita Brand, second: Davetta Hawk-Crittenden

Show of hands vote: 15

Ayes: 14

Nays: 0

Abstention: 1 Abstention of Chair

HS/EHS Training and Technical Assistance (T&TA) plan was approved.

**E. Approval of the 2020-2021 HS/EHS funding application and budget – Jim Walters, Program Manager and Chris Peden, Fiscal Tech II (HS)/ Diane Schneider, Fiscal Tech II (EHS)**

Moved: Chantel James, second: Alicia Katnik

Show of hands vote: 15

Ayes: 14

Nays: 0

Abstention: 1 Abstention of Chair

2020-2021 HS/EHS funding application and budget was approved.

**F. Approval of the HS/EHS COLA and Quality Improvement funds – Jim Walters, Program Manager and Chris Peden, Fiscal Tech II (HS)/ Diane Schneider, Fiscal Tech II (EHS)**

Moved: Nakita Brand, second: Tamie Rebello

Show of hands vote: 12

Ayes: 11

Nays: 0

Abstention: 1 Abstention of Chair

2020-2021 HS/EHS funding application and budget was approved to table to next month's meeting as quorum was lost at the end of the meeting.

**V. Public Participation.** None Presented.

**VI. Adjournment:** Meeting was adjourned at 3:52pm.

W: Marshall/ECE/Head Start Secretary/Parent Involvement/PC/Minutes/19-20