

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION  
HEAD START/EARLY HEAD START  
**POLICY COMMITTEE MINUTES**

**August 20, 2020**

- I. Call to Order: Chair.** 9:10am
- II. Welcome/Rules**
- A. Welcome: Chair.** Tamie Rebello welcomed everyone to the PC Meeting.
- B. Sharing and Celebrations: Chair.** Tamie shared that her daughter celebrated her 8<sup>th</sup> Birthday.
- C. Roll Call: Secretary.** Kara Otter, Lucy Avetisyan, Tamie Rebello, Myusha Kromah, all called their names to identify themselves. Desiree Apgar joined the committee at 9:39am.
- III Consent Items:**
- A. Approval of Minutes from April 23, 2020 Special Meeting-Chair**  
Tamie Rebello, Co-chair, called for the vote as the committee will temporarily suspend quorum requirements under current bylaws as a result of the COVID-19 pandemic.
- Moved/ Kara Otter, second/ Lusine Avetisyan  
Show of hands vote:  
Ayes: 3  
Nays: 0  
Abstention: 1 of Co-chair  
Minutes from April was approved.
- B. Treasure’s Report:** Treasurer. None Presented.
- IV Action Items:**
- A. Closed Session – Personnel – Pursuant to Government Code Session 54957:**  
Moved/ , second/  
Show of hands vote:  
Ayes:  
Nays:  
Abstention:  
None Presented.
- B. Approval of the COLA & Quality Improvement Budget & Plan – Jim Walters, Program Manager**  
Tamie Rebello, Co-chair, called for the vote as the committee will temporarily suspend quorum requirements under current bylaws as a result of the COVID-19 pandemic.
- Moved/ Kara Otter, second/ Lusine Avetisyan  
Show of hands vote:  
Ayes: 3

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION  
HEAD START/EARLY HEAD START  
**POLICY COMMITTEE MINUTES**

Nays: 0

Abstention: 1 of Co-chair

COLA & Quality Improvement Budget & Plan was approved.

**V Informational Items:**

**A. Program Model Updates – Jim Walters, Program Manager**

Jim combined points A and B. Representatives were told that we are in full distance learning mode at the time. There has been a pretty detailed plan created for this. The next step after distance learning would probably be a Hybrid model. Jim stated that we do not know when or if we would be able to go back to a full center based, but when we do, then the plan would be to go back to the original schedule of 6.5 hours from Mon-Thurs and 3.75 hours on Fridays.

**B. Distance Learning – Jim Walters, Program Manager**

See point A above.

**C. Policy Committee and Executive Committee Calendars – 2020-2021 – Geri Hodges, ECE Content Specialist**

Geri told the representatives that Marie Desha from SETA is looking into changing meeting day/time for our reps to attend. There is a survey that is going out to PC Representatives to find out which day and time works best. All meetings are via zoom until further notice. Marie Desha is also looking to change Executive Board Meetings as well to better accommodate representative's times. Geri asked for feedback in an email or phone call if there are any.

**VI Fiscal/Enrollment Reports- Natalia Demyanenko, Fiscal Tech II (HS)/ Diane Schneider, Fiscal Tech II (EHS) – None presented.**

**A. HS/EHS Enrollment:**

**B. HS/EHS Budget**

**C. HS/EHS In-Kind Reports:**

**D. Meal/Snack Report:**

**E. Cal Card Report:**

**VII Reports to Policy Committee:**

**A. Chair Report/Executive Committee Report- Chair**

Tamie Rebello reported to the committee that the PC Agenda was discussed and that the distance learning platform was discussed at Executive Committee.

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION  
HEAD START/EARLY HEAD START  
**POLICY COMMITTEE MINUTES**

**B. Management:**

**i. Program Manager – Jim Walters, Program Manager**

No other reports to give.

**ii. HS/EHS Administrators/ECE Content Specialist**

**1. Management/Content Reports** – Jim Walters stated that a lot of things have and are continuing to change and evolve due to distance learning. Jim encouraged the PC representatives to read the high level content report from SETA.

**2. Job Openings-** Attached in Agenda Packet.

**C. Standing Committee Reports-**

**i. SETA Policy Council Representatives report: Kara Otter**

Nothing to report at this time.

**D. School Board Report- Jim Walters, Program Manager**

None presented.

**E. Community Partner Reports- Mutual Assistance, Amber Busby**

Geri Hodges, Content Specialist, informed representatives that community representative, Amber Busby was promoted to a new role at her agency. She will be appointing a new community representative and Marie Desha is to check if PC needs to approve of the new representative since they will be from Mutual Assistance Network as well.

**VIII New Business:** None Presented.

**IX Public Participation:** None Presented.

**X Adjournment:** 9:46am