

INDEPENDENT ACCOUNTANTS REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of Education
San Juan Unified School District
3738 Walnut Avenue
Carmichael, California 95609-0477

We have performed the procedures enumerated below, which were agreed to by San Juan Unified School District Board of Education solely to assist in evaluating the following District management assertions concerning Measure "S" ballot language and San Juan Unified School District Board of Education Resolution No. 2090 for the fiscal year ended June 30, 2019:

- A. That "Measure S Bond funds are spent only on school improvements, not on District salaries or administration."
- B. That the District has continued "funding the Deferred Maintenance Program at a level of no less than \$2 million annually."
- C. That the District has funded "housekeeping and maintenance and operations budgets as necessary to properly maintain all District facilities."

District management is responsible for evaluating the assertions. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board of Education. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

PROCEDURES AND FINDINGS

- A. We obtained the Measure S Building Fund detailed general ledger for the fiscal year ended June 30, 2019. We applied the following procedures to this report:
 - 1. Recomputed subtotals and totals of the report. No exceptions noted.
 - 2. Reviewed the detailed general ledger for unallowable expenditures. No exceptions noted.
- B. The District's Deferred Maintenance Program was funded at an amount of \$2 million for the 2018-2019 fiscal year, which meets the requirement of at least \$2 million annually. The \$2 million was transferred from the General Fund. We agreed these totals to the District's audited financial statements for the year ended June 30, 2019. No exceptions noted.

C. On June 26, 2018, the 2018-19 Budget was adopted by the Board of Education. Included in the 2018-19 Budget is the School District Criteria and Standards Review. The standard for criterion 7 is to “confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).” The District met this standard and fulfilled the requirement for budgeting for the Restricted Routine Maintenance Account. For the year ended June 30, 2019, the District fulfilled the requirement by transferring \$14,044,172 from the General Fund Unrestricted accounts to General Fund Restricted Routine Maintenance Account. No exceptions noted.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Education and is not intended to be and should not be used by anyone other than these specified parties.

Gilbert CPAs

GILBERT CPAs
Sacramento, California

January 10, 2020