



San Juan Unified School District

Facilities Business Department

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools

Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

March 20, 2020

Boberg Hardwood Floors Inc
Attn: Mike Boberg
PO Box 304
Loomis, CA 95650

RE: Notice of Intent to Award
Bid Package # 20-114 – **Refinish Multiple Gym and Dance Flooring (8 Sites) for BP #20-114,
Project #211635-392CIP**

Multiple School Sites
San Juan Unified School District

Dear Mike Boberg,

On behalf of the San Juan Unified School District, we are pleased to give you Notice of Intent to Award for Bid Package #20-114, Refinish Multiple Gym and Dance Flooring (8 Sites) for BP #20-114, Project#211635-392CIP. Your contract date will be April 15, 2020. Your contract amount will be **Eighty-four Thousand Eight Hundred Fifty-eight and No/100 (\$84,858.00)**. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 00, ARTICLE 11 - SUBMITTALS). In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. As stated in Section 1.10 of the Instructions to Bidders, the following documents need to be submitted within ten (10) days of receipt of this letter to Maria Mahon 916-971-7283 maria.mahon@sanjuan.edu, at M&O 6135 Sutter Ave Carmichael, CA 95608, upstairs in dispatch 916-971-7000.

1. Form of Contract (all sections)
2. Payment Bond for 100% of the contract sum, dated with the date of this letter (Use form in Specification Section 00 61 13.13). Submit in duplicate.
3. Performance Bond for 100% of the contract sum, dated with the date of this letter (Use form in Specification Section 00 61 13.16). Submit in duplicate.
4. Exhibit E Guarantee Form
5. Local contact for Surety, with name, phone number, and address to which legal notices may be sent.
6. Insurance Certificates as required in Article 3 of the General Conditions, Section 00 72 00 and Special Provisions 00 73 00, for workers compensation, comprehensive general liability, and automobile liability as required by the specifications including copies of endorsements naming the San Juan Unified School District, and their officers and employees as additional insured.
7. The name and resume of the full-time superintendent for approval (Contractor's Agent).

8. Emergency contact names and numbers.
9. Copy of Safety Manual and name of Safety Supervisor.
10. The name of the person or persons authorized to sign documents for this project.
11. List of all subcontractors and suppliers (contact, address, phone and fax numbers) who have contracted with you on this project.
12. Fringe Benefit Statement Form for yourself and for all your subcontractors.
13. DAS 140 Form (copy) - Public Works Contract Award Information, for Prime and all Subcontractors
14. Asbestos-Containing Building Material (ACBM) Notification Statement.
15. Workers Compensation Affidavit and Prime Contractor Affidavit of Public Works Compliance Forms (LCP).

Additionally, please provide the following items:

1. Scheduling information according to Article 13 of Section 00 72 00 General Conditions.
2. Schedule of values information according to Article 12 of Section 00 72 00 General Conditions.
3. Time and Materials wage sheet (submit within thirty (30) days of the date of the Notice to Proceed).
4. Matrix of all required submittals (submit within ten (10) days of the date of the Notice to Proceed).

Per Section 00 52 00 form of Contract, Section 17, Fingerprinting, enclosed please find 1 DOJ Fingerprinting packet for you and your subcontractors. Fingerprinting clearance will allow for obtaining picture identification badges. Those employees who are not cleared with DOJ will have non-picture ID badges and will require supervision on site.

Attached is the Contract for your signature and corporate seal. Please return the contract along with the requested documents and information listed above (Items 1 through 14) to San Juan Unified School District within the stated timeframe. Upon receipt and acceptance of these items, an electronic contract executed by the District will be sent to you.

A Pre-construction Conference has been tentatively scheduled for **TBD** and will be conducted at the **TBD**. Greg Naslund will be in contact to make the arrangements. Please make sure your Project Superintendent and major subcontractors are present for this very important kick-off meeting. Please call me if you have any questions.

We are looking forward to working with you on this project.

Very Truly Yours,

FOR THE SAN JUAN UNIFIED SCHOOL DISTRICT



Maria Mahon
Procurement Specialist

cc: Chris Ralston – Director Facilities Construction & Modernization - SJUSD
Project Files C1

Attachments

- Contract
- CAPM (Electronic Word Doc)
- Fringe Benefit Statement Form
- DAS 140 Form
- DOJ Fingerprinting Packet [Only required if they don't have an ORI #]