



San Juan Unified School District
Facilities Business Department
5320 Hemlock Street, Sacramento, California 95841
Telephone 916- 971-7283
Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools
Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

April 17, 2020

Asbestos Management Group of California, Inc. DBA AMG
Attn: Brent Bates
3438 Helen Street
Oakland, CA 94608

RE: Notice of Intent to Award
Bid Package #20-119 – Casa Roble Fundamental High School Flooring - Abatement
San Juan Unified School District

Dear Mr. Bates,

On behalf of the San Juan Unified School District, we are pleased to give you Notice of Intent to Award for SJUSD **Casa Roble Fundamental High School Flooring – Abatement BP 20-119, Project 209-9349-J1**. Your contract date will be **Tuesday, May 12, 2020**. Your contract amount will be **Fifty-Five Thousand Ninety-Three Dollars \$55,093.00**. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 00, ARTICLE 11 - SUBMITTALS). In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. As stated in Section 1.10 of the Instructions to Bidders, the following documents need to be submitted no later than within ten (10) days of receipt of this letter to **Maria Mahon, Facilities Business Department 5320 Hemlock Street, Sacramento, CA 95841**.

1. Form of Contract
2. Payment Bond for 100% of the contract sum, dated with the date of this letter (Use form in Specification Section 00 61 13.13). Submit in duplicate.
3. Performance Bond for 100% of the contract sum, dated with the date of this letter (Use form in Specification Section 00 61 13.16). Submit in duplicate.
4. Local contact for Surety, with name, phone number, and address to which legal notices may be sent.
5. Name and qualification of Supervising Technician as noted in Notice to Bidders 00 11 13, Section 1.13.
6. Insurance Certificates as required in Article 3 of the General Conditions, Section 00 72 00 and Special Provisions 00 73 00, for workers compensation, comprehensive general liability, and automobile liability as required by the specifications including copies of endorsements naming the San Juan Unified School District, Greg Naslund Building Maintenance Supervisor, M & O & Hazardous Materials Management Entek Consulting Group, Inc. and their officers and employees as additional insured.
7. The name and resume of the full-time superintendent for approval (Contractor's Agent).
8. Emergency contact names and numbers.
9. Copy of Safety Manual and name of Safety Supervisor.
10. The name of the person or persons authorized to sign documents for this project.

11. List of all subcontractors and suppliers (contact, address, phone and fax numbers) who have contracted with you on this project.
12. Fringe Benefit Statement Form for yourself and for all your subcontractors.
13. DAS 140 Form (copy) - Public Works Contract Award Information, for Prime and all Subcontractors
14. Asbestos-Containing Building Material (ACBM) Notification Statement.
15. Workers Compensation Affidavit and Prime Contractor Affidavit of Public Works Compliance Forms (LCP).

Additionally, please provide the following items:

1. Scheduling information according to Article 13 of Section 00 72 00 General Conditions.
2. Schedule of values information according to Article 12 of Section 00 72 00 General Conditions.
3. Time and Materials wage sheet (submit within thirty (30) days of the date of the Notice to Proceed).
4. Matrix of all required submittals (submit within ten (10) days of the date of the Notice to Proceed).

Per Section 00 52 00 form of Contract, Section 17, Fingerprinting, enclosed please find 1 DOJ Fingerprinting packet for you and your subcontractors. Fingerprinting clearance will allow for obtaining picture identification badges. Those employees who are not cleared with DOJ will have non-picture ID badges and will require supervision on site.

Attached is the Contract for your signature and corporate seal. Please return the contract along with the requested documents and information listed above (Items 1 through 14) to San Juan Unified School District within the stated timeframe. Upon receipt and acceptance of these items, an electronic contract executed by the District will be sent to you.

A Pre-construction Conference has been tentatively scheduled for **TBD** and will be conducted at the **TBD**. Please make sure your Project Superintendent and major subcontractors are present for this very important kick-off meeting. Please call me if you have any questions.

We are looking forward to working with you on this project.

Very Truly Yours,

FOR THE SAN JUAN UNIFIED SCHOOL DISTRICT



Maria Mahon
Procurement Specialist

cc: Nicholas Arps – Director Facilities Construction & Modernization - SJUSD
Greg Naslund, Building Maintenance Supervisor
Project Files C1

Attachments

Contract
CAPM (Electronic Word Doc)
Fringe Benefit Statement Form
DAS 140 Form
DOJ Fingerprinting Packet [Only required if they don't have an ORI #]