



# San Juan Unified School District

## Facilities Business Department

5320 Hemlock Street, Sacramento, California 95841

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**Kent Kern, Superintendent of Schools**

**Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation**

June 7, 2021

MCM Roofing Company, Inc.  
Attn: George H. Motz Jr.  
3410 Flight Lane  
McClellan, CA 95652

RE: Notice to Proceed  
BP#21-116, SJUSD Project #133-9233-N1  
Mission Ave. Deferred Maintenance Re-Roof

Dear Mr. Motz Jr.:

On behalf of the San Juan Unified School District, we are pleased to give you Notice to Proceed for **Bid Package #21-116; Project #133-9233-N1; Mission Ave. Deferred Maintenance Re-Roof**. Your contract date is **May 11, 2021**. (District Board Approval Date). The contract is contingent upon San Juan Unified School District Board approval and will not be valid unless approved.

Your mobilization date will be **June 10, 2021**. The completion milestones for the project remain unchanged from those indicated on the Preliminary Construction Schedule. Your milestone completions are **Construction completed by August 2, 2021; Punchlist and project acceptance by September 10, 2021; and Close-out completion by October 29, 2021**. Please provide the M&O District Representative with a construction schedule that addresses the established milestones dates for construction phasing within 7 days of receipt of this letter.

The date of this notice starts the formal time period during which your firm must submit DAS 140 forms to the appropriate Apprenticeship Committee for each craft to be employed on this Project. Pursuant to Title 8, Section 230 of the California Code of Regulations, the Contract Award Information (DAS 140) shall be provided within 10 days of the date of the executed contract or the Notice to Proceed, whichever is earlier, but in no event later than the first day in which workers will be employed upon the public works jobsite.

Even if you have not yet entered into subcontracts for all crafts, you must submit a DAS 140 for those crafts that will be employed on this Project. When you have entered into these subcontracts, each new subcontractor must submit new DAS 140's within 10 days of contract date, and before any work on that craft starts on the Project.

The General Contractor must notify the District of all subcontractors present on the jobsite regardless of contract amount. It is the General Contractor's responsibility to notify the District when one of their subcontractors subs out a portion of the work.

A copy of the executed contract will follow once it has been returned from the District.

The first weekly meeting will occur on site coordinated with the District Representative.

We are looking forward to working with you on this project.

Very Truly Yours,

**FOR THE SAN JUAN UNIFIED SCHOOL DISTRICT**

*Maria Mahon*

Maria Mahon  
Procurement Specialist

cc: Mike Barber, CM – SJUSD  
John Rivera, District Rep – ICS, Inc.