



San Juan Unified School District Badge Certification Form

Facilities Business Dept. 5320 Hemlock St, Sacramento CA 95841
(916) 979-8616 | Hours: 8-11:30a & 1-3:30p (M-Fri)

NOTE: Badges not picked up within 10 business days after payment will be forfeited. Applicants will need to resubmit forms and payment.

Start Date: _____
Anticipated Project Completion Date: _____
Type of badge: Annual or Project
ORI Number Required: _____

Company Name & Address (Contractor to complete):

Cell Phone: _____
Office Phone: _____
Email: _____

Project Location(s): _____
Project number/Quote #: _____
Project Type: _____
Project Manager/CM Firm: _____
Date Requested/Issued: _____
Badges expire on June 30

I, _____ (Custodian of Records), on behalf of _____ (Company Name), certify that, pursuant to Education Code Sections 45125.1 and 45125.2 and Article 18 of this Agreement, this business entity has conducted the required criminal background check(s) of all persons who will be providing continual supervision and monitoring of all persons who will be providing services to the San Juan Unified School District on behalf of this business entity, and that none of those persons have been reported by the Department of Justice as having been convicted of a serious or violent felony as specified in Penal Code sections 667.5(c) and/or 1192.7(c). I understand that this Certification is not to be signed and submitted until I have received clearance from DOJ regarding those persons named that work for my company.

As further required by Education Code 45125.1, submitted herewith (on back of this form) a list of names of the employees working for _____ (company) who will be providing continual supervision and monitoring of all persons who will be providing services to the San Juan Unified School District on behalf of this business entity and who are required to be fingerprinted as provided in the Agreement. I agree to keep this list current and to notify San Juan Unified School District of any addition/deletions as they occur.

Contractors and their employees must check in at the site office and wear district issued badges at all times. If you or your employee(s) are not wearing a district issued badge, that person will be asked to leave the site. Badges are \$5.00 each.

All badges must be returned to the Construction Department upon completion of the project or badge expiration date, whichever is sooner. Once the bulk of project work is done, numbered badges are to be returned. A **non-refundable** charge of **\$100.00** will be applied for each badge not returned to the district prior to June 30 of the school year designated, or the project's completion. This may be paid directly by the contractor or deducted from your contract payment.

By signing below, I agree to the above specifications and abide by the San Juan Unified badge rules requiring all non-fingerprinted employees to be supervised at ALL times by an individual wearing a district issued photo ID badge **OR** that said employees work behind a physical barrier limiting contact with students.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this _____ day of _____, 20____, in _____ County, California

By: _____
(Print Name of Contractor's Authorized Representative)

(Title)

(Signature) (Date)

List names of people receiving photo badges on the back of this form and number badges needed.
Please note this Certification is required per fiscal (July-June) year and each time a badge or another badge is required.

Contractor's certification for badges List

Please note that this form, along with the contractor certification, must be submitted each fiscal year (July 1 through June 30) and for each subsequent request for an additional badge. Badges are to be returned on or before June 30th of each year and/or upon completion of the then current project.

List below the employees who are DOJ cleared to receive a photo badge (Not subcontractors)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Amount of photo badges needed: _____

Amount of non photo badges needed: _____

Save time : Email this form to cchenoweth@sanjuan.edu

We will start making your badges and email you back when they are ready.